

**MINUTES OF A REGULAR MEETING
OF THE AIRPORT COMMISSION**

1. CALL TO ORDER

The Torrance Airport Commission convened in a regular session on Thursday, April 9, 2015 at 7:00 p.m. in the West Annex meeting room at Torrance City Hall. Due to the absence of Chairperson Hsiao, Vice-Chairperson Boyce led the meeting.

2. ROLL CALL

Present: Commissioners Donnellan, Glass, Jacobsen, Orpe, and Vice-Chairperson Boyce.

Absent: Commissioner Bohlen and Chairperson Hsiao.

Also Present: Facility Operations Manager Megerdichian, Business Manager Williams, and Torrance Police Lieutenant Underwood.

MOTION: Commissioner Jacobsen moved to grant Commissioner Bohlen and Chairperson Hsiao excused absences for the April 9, 2015 Airport Commission meeting. Commissioner Glass seconded the motion; a roll call vote reflected unanimous approval.

3. FLAG SALUTE

Commissioner Glass led the Pledge of Allegiance.

4. AFFIDAVIT OF AGENDA POSTING

MOTION: Commissioner Jacobsen, seconded by Commissioner Donnellan, moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting; a roll call vote reflected unanimous approval.

5. APPROVAL OF MINUTES

5A. MINUTES OF MARCH 12, 2015

MOTION: Commissioner Jacobsen moved to approve the Airport Commission meeting minutes of March 12, 2015 as presented. Commissioner Donnellan seconded the motion; a roll call vote reflected unanimous approval (absent Commission Bohlen and Chairperson Hsiao).

6. ORAL COMMUNICATIONS #1 AND ANNOUNCEMENTS

None.

7. ACTION ITEMS

7A. REQUEST FOR FUNDING FOR AIRCRAFT FUEL REIMBURSEMENT FOR ARMED FORCES DAY FLYOVER

Torrance Police Lieutenant Underwood, reported that he is the Event Coordinator for the May 16, 2015 56th annual Armed Forces Day Parade. He noted that, due to restraints placed on the United States Military, the Department of Defense would only allow one request for an active duty aircraft flyover. He stated that the Western Museum of Flight has identified 21 aircraft that are available to conduct flyovers for this year's parade. He noted that seven of the 21 have volunteered to pay for their own fuel and the remaining 14 have requested that their fuel costs are covered. He noted that the proposed airplanes and their related fuel costs are listed in Attachment A. He requested that the City provide funding not to exceed \$2,500 from the Airport Aeronautical Fund to reimburse 14 airplanes for conducting flyovers. He also asked the Commission to approve that the event be designated as a special exhibit under Section 46.8.10 of the Torrance Municipal Code that exempts such events from aircraft noise regulations.

MOTION: Commissioner Donnellan moved to 1) approve funding not to exceed \$2,500 from the Airport Aeronautical Fund to reimburse 14 airplanes to conduct flyovers at the May 16, 2015 Armed Forces Day Parade, and 2) that the event be designated as a special exhibit that exempts such events from aircraft noise regulations. Commissioner Orpe seconded the motion; a roll call vote reflected unanimous approval (absent Commissioner Bohlen and Chairperson Hsiao).

8. INFORMATION ITEMS

8A. AERONAUTICAL OPERATIONAL INFORMATION UNDER THE PURVIEW OF THE GENERAL SERVICES DEPARTMENT

Vice-Chairperson Boyce noted that the following reports for April 2015 were included in agenda materials: Hangar and Tiedown Rental Status, Ongoing Projects, April Meeting Room Calendar, Hangar Waiting List, Events Requiring Emergency Response for February and March 2015, and Airfield Operations Status for February 2015.

Facility Operations Manager Megerdichian reported that there are currently no hangar vacancies. Referring to Report 2, Ongoing Projects, he noted that the Tower gate has been operating flawlessly with new readers since mid-March. He stated that staff has been working hard to issue new cards and that the East T gate is scheduled for reader replacement next week. He informed the Commission that the cameras are functioning and recording, and the hangar lighting is almost complete. He encouraged Commissioners to come to the Airport to get their cards issued. He stated that the Airport Pavement Maintenance Program for Runway 29L has begun and construction is expected to be complete by the end of 2015. He noted that the project would be done in phases so it does not disrupt Airport operations.

8B. NOISE ABATEMENT QUARTERLY REPORT – 4TH QUARTER 2014

Facility Operations Manager Megerdichian presented the Noise Abatement Quarterly Report for October, November, and December 2014. He noted that there were a total of 28 aircraft violations for this period and distributed a zone map of complaints by location.

In response to Commissioner Jacobsen's inquiry regarding reasons, he stated that A means Altitude variance, D = Directed by Tower, I = Cannot identify aircraft, and N = No noise violation at the sensor.

Commissioner Donnellan inquired about an October 9, 2014 incident on Page 4 of the Complaint Report, and Facility Operations Manager Megerdichian explained that the aircraft was probably not in range of a monitor. He added that complaints about low flying aircraft are directed to Long Beach's Flight Standards District Office.

Barry Jay, Brian Avenue, President of Torrance Airport Association, pointed out that only 1% of the 30,000 operations in the 4th quarter resulted in complaints and that all in all it is a quiet Airport.

Facility Operations Manager Megerdichian reported that the FAA has enacted a new complaint system and distributed information on How to File a Helicopter Noise Complaint in Los Angeles County. He stated that vendor Bruel & Kjaer is hosting the complaint system and that six or seven airports, including Torrance Airport, are part of it. He noted that citizens can now report a disturbance and through the Los Angeles Helicopter Noise Initiative's website or by telephone.

9. ORAL COMMUNICATIONS #2

9A. Commissioner Jacobsen requested an excused absence for the May 14 Commission meeting.

9B. Facility Operations Manager Megerdichian stated that at the March 24 City Council meeting Councilmember Goodrich brought up the possibility of developing signage enhancements at the Airport. He noted that there are 11 buildings on 22 rows of hangars, and it was suggested that each row be named after someone of historical significance at Torrance Airport. He stated that staff would work with Airport tenants to suggest names and would bring an item back to the Commission for recommendation to the Council's Facilities Naming Committee. He noted that a compass rose would also be painted under the aircraft display in front of the General Aviation Center.

9C. Anne O'Brien, Calle de Castellana, stated that naming the rows would not only improve the character of the Airport but would also make it easier for pilots to identify rows when taxiing in at night.

9D. Commissioner Orpe suggested adding Zamperini Field to Torrance Airport on the sign when getting off the 405 Freeway on Crenshaw Boulevard.

10. ADJOURNMENT

MOTION: At 7:40 p.m., Commissioner Jacobsen moved to adjourn the meeting to Thursday, May 14, 2015 at 7:00 p.m. at the West Annex meeting room. Commissioner Donnellan seconded the motion and, hearing no objection, Vice-Chairperson Boyce so ordered.

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Approved as submitted May 14, 2015 s/ Rebecca Poirier, City Clerk
