

**MINUTES OF A REGULAR MEETING  
OF THE AIRPORT COMMISSION**

**1. CALL TO ORDER**

The Torrance Airport Commission convened in a regular session on Thursday, March 11, 2010 at 7:00 p.m. in the West Annex meeting room at Torrance City Hall.

**2. ROLL CALL**

Present: Commissioners Dingman, Fitch, Hsiao, Jacobsen, Orpe, Tymczyszyn, and Chairperson Donnellan.

Absent: None.

Also Present: Facility Operations Manager Megerdichian and Business Manager Williams.

**3. FLAG SALUTE**

Commissioner Tymczyszyn led the Pledge of Allegiance.

**4. AFFIDAVIT OF AGENDA POSTING**

**MOTION:** Commissioner Fitch, seconded by Commissioner Orpe, moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting; a voice vote reflected unanimous approval.

**5. APPROVAL OF MINUTES**

**5A. MINUTES OF FEBRUARY 11, 2010**

Commissioner Fitch noted the following correction on Page 2 of the minutes: Item 8A, paragraph 5, line 2: "...electrical costs are built into hangar rents."

**MOTION:** Commissioner Fitch moved to approve the February 11, 2010 Airport Commission meeting minutes as amended. Commissioner Tymczyszyn seconded the motion; a voice vote reflected unanimous approval.

**6. ORAL COMMUNICATIONS #1 AND ANNOUNCEMENTS**

**6A.** Commissioner Fitch discussed the importance of disaster preparedness and encouraged Commissioners to review the checklist on Torrance.ca.gov. She announced a Torrance Fire Fighters Association's 38<sup>th</sup> Annual Spaghetti Dinner on March 13, 2010, Torrance Historical Society's Crusin' 50's night on March 13, 2010, and Tip-A-Cop Fundraiser benefiting the South Bay Special Olympics on March 25, 2010.

**6B.** Barry Jay, Brian Avenue, President of Torrance Airport Association, stated that recent helicopter noise may have been annual training by the Coast Guard.

Facility Operations Manager Megerdichian stated that Mayor Scotto sent a letter to the Coast Guard asking them to keep night training runs to a minimum.

Commissioner Orpe commented that we are fortunate to have helicopters if there is ever a serious earthquake here.

6C. Edgar Saenz, West 85<sup>th</sup> Street, Los Angeles, introduced himself and stated that he is a candidate for California Assembly 53<sup>rd</sup>.

7. **ACTION ITEMS**

7A. **AIRPORT COMMISSION ANNUAL REPORT 2008-09**

Facility Operations Manager Megerdichian reviewed highlights of the Commission Annual Report for July 2008 to June 2009 in the material of record. He expressed appreciation to former Chairperson Adams for his assistance in preparing it and requested that Commissioners provide comments or corrections.

Commissioner Fitch recommended acknowledging former Commissioners Adams and Phillips.

Responding to Commissioner Hsiao's inquiry regarding the 20% decrease in operations, Facility Operations Manager Megerdichian stated that encouraging new businesses would help to increase operations.

Commissioner Tymczyszyn stated that reasons for the decline in operations include the decrease in sales and production at Robinson Helicopter and the higher price of fuel.

Commissioner Dingman added that the economy has driven people out of training, new starts, and upgrading ratings.

Barry Jay, Brian Avenue, noted that the accident on page 2 involved a light sport aircraft, not an ultra light aircraft.

**MOTION:** Commissioner Fitch moved to approve the Airport Commission Annual Report for July 2008 to June 2009 as amended. Commissioner Tymczyszyn seconded the motion; a roll call vote reflected unanimous approval.

8. **INFORMATION ITEMS**

8A. **AERONAUTICAL OPERATIONAL INFORMATION UNDER THE PURVIEW OF THE GENERAL SERVICES DEPARTMENT**

Chairperson Donnellan noted that the following reports for March 2010 were included in agenda material: Hangar and Tie down Rental Status, Ongoing Projects, March 2010 Meeting Room Schedule, Hangar Waiting List, Events Requiring Emergency Response, and Airfield Operations Status.

Facility Operations Manager Megerdichian distributed a revised Hangar Waiting List. He reviewed Report 2, Ongoing Projects, and was pleased to announce that hangar electrical work resumed March 8, 2010 on the exterior and interior work will begin on March 15, 2010.

Referring to Report 3, Airport Meeting Room Schedule Commissioner Fitch encouraged Commissioners to attend the CERT General Meeting on March 17, 2010, noting that Facility Operations Manager Megerdichian will be the featured speaker.

Facility Operations Manager Megerdichian reported that the airfield has been mowed and there is now a set schedule for mowing.

Responding to Commissioner Fitch's inquiry, Facility Operations Manager Megerdichian advised that they are keeping records on how much overtime is accruing and that it is too soon to tell if reduction of staff from six to four will be cost effective.

**8B. LAND MANAGEMENT REPORT – AERONAUTICAL**

Facility Operations Manager Megerdichian noted that a report from Land Management Chair Sunshine was included in agenda packets. He announced a ceremony for the Zamperini Way Monument on March 23, 2010, followed by a reception in the General Aviation Center. He noted that Mr. Zamperini is expected to attend.

**8C. NOISE ABATEMENT QUARTERLY REPORT**

None.

**9. ORAL COMMUNICATIONS #2**

**9A.** Commissioner Fitch wished everyone a happy St. Patrick's Day and shared information about her mother's 96<sup>th</sup> birthday last week.

**9B.** In response to Commissioner Fitch's inquiry, Facility Operations Manager Megerdichian briefly discussed the Airport Commission's budget.

**9C.** Commissioner Tymczynyn offered his observation that there are less black birds at the Airport now.

**9D.** Commissioner Orpe wished everyone a Happy St. Patrick's Day and Easter.

**9E.** Facility Operations Manager Megerdichian stated that the roundtable discussion facilitated by Professional Helicopter Pilots Association (PHPA) regarding helicopters is tentatively scheduled for March 15, 2010.

**10. ADJOURNMENT**

**MOTION:** At 7:40 p.m., Commissioner Fitch moved to adjourn the meeting to Thursday, April 8, 2010 in the West Annex meeting room at 7:00 p.m. Commissioner Jacobsen seconded the motion and, hearing no objection, Chairperson Donnellan so ordered.

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| Approved as Submitted<br>April 8, 2010<br>s/ Sue Herbers, City Clerk |
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