

**MINUTES OF A REGULAR MEETING
OF THE AIRPORT COMMISSION**

1. CALL TO ORDER

The Torrance Airport Commission convened in a regular session on Thursday, January 12, 2012 at 7:00 p.m. in the West Annex meeting room at Torrance City Hall. Due to the absence of Chairperson Donnellan, Vice-Chairperson Jacobsen led the meeting.

2. ROLL CALL

Present: Commissioners Dingman, Fitch, Glass, Hsiao, Orpe, and Vice-Chairperson Jacobsen.

Absent: Chairperson Donnellan.

Also Present: Facility Operations Manager Megerdichian and Business Manager Williams.

MOTION: Commissioner Glass moved to grant Chairperson Donnellan an excused absence for the January 12, 2012 Airport Commission meeting. Commissioner Hsiao seconded the motion; a voice vote reflected unanimous approval.

3. FLAG SALUTE

Commissioner Dingman led the Pledge of Allegiance.

4. AFFIDAVIT OF AGENDA POSTING

MOTION: Commissioner Fitch, seconded by Commissioner Glass, moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting; a voice vote reflected unanimous approval.

5. APPROVAL OF MINUTES

5A. MINUTES OF NOVEMBER 10, 2011

MOTION: Commissioner Glass moved to approve the November 10, 2011 Commission meeting minutes as presented. Commissioner Fitch seconded the motion; a voice vote reflected unanimous approval (absent Chairperson Donnellan).

6. ORAL COMMUNICATIONS #1 AND ANNOUNCEMENTS

6A. Referring to the November 2011 agenda item 6A, Commissioner Fitch inquired about a Deputy City Attorney's comment that Commissioners who are not members of the Helicopter Committee are not allowed to participate in discussions at meetings.

Facility Operations Manager Megerdichian stated that he would follow up with the City Attorney's Office and bring back information at the next Commission meeting.

7. ACTION ITEMS

7A. EXPERIMENTAL AIRCRAFT ASSOCIATION (EAA) B-17 BOMBER DISPLAY AT ZAMPERINI FIELD APRIL 19-23, 2012

Facility Operations Manager Megerdichian introduced the item and distributed supplemental material regarding the EAA B-17 bomber exhibit on April 19-23, 2012. He stated that it is basically the same procedure as in years past but with a location change to the front of Robinson Helicopter and east of the FAA Tower.

Nancy Clinton, Torrance Air Fair Association (TAFA), provided clarification that Commissioners are included in "additional insured" for insurance on the Airport and aircraft.

Commissioner Glass stated that he has volunteered at the event with Torrance Amateur Radio Association the last few years and plans to volunteer again this year.

In response to Commissioner Fitch's inquiry, Ms. Clinton stated that last year's expenditure for the event was \$6,593.27. She explained that this year requested funding has increased to \$7,868.27 due to rising insurance rates, banners, and transportation for volunteers from off-site parking. She noted that last year TAFA came in under budget and expects to again this year, adding that they are hoping for support from past sponsors.

Commissioner Orpe stated that he enjoys the exhibit every year and initiated a brief discussion about the possibility of including different kinds of aircraft such as a B-24, B-25, or C-17 to make the event more exciting.

Ms. Clinton advised that the B-17 bomber takes up all available space and that 25-30 aircraft already have to be displaced to hold the event. She added that a static display of a B-25 ranges from \$3,000 to \$3,500 and that a C-17 is too large for the airfield.

Facility Operations Manager Megerdichian pointed out the Airport's lack of space due to development over the last seven or eight years but indicated that it would be possible to consider a larger event in the future.

Responding to Commissioner Hsiao's inquiry, he explained that funding for the exhibit comes from the Airport Aeronautical Fund Balance and that the majority of income from tours and flights goes to EAA.

MOTION: Commissioner Fitch moved to recommend the EAA display of a B-17 Bomber at Zamperini Field on April 19-23, 2012 and that the City provide funding for this event in the amount of \$7,868.27. Commissioner Glass seconded the motion; a roll call vote reflected unanimous approval (absent Chairperson Donnellan).

8. INFORMATION ITEMS

8A. AERONAUTICAL OPERATIONAL INFORMATION UNDER THE PURVIEW OF THE GENERAL SERVICES DEPARTMENT

Vice-Chairperson Jacobsen noted that the following reports for December 2011 and January 2012 were included in agenda materials: Hangar and Tiedown Rental Status, Ongoing Projects, December and January Meeting Room Schedule, Hangar

Waiting List, November and December Events Requiring Emergency Response, and November and December Airfield Operations Status.

Referring to Report #2 Ongoing Projects, Facility Operations Manager Megerdichian reported that the Hangar Roofing Project was complete. He called attention to new FEAP-767 Facilities and Tower Electrical for \$35,000 listed on the report. He stated that on January 10 City Council approved amendments to the Capital Budget that includes \$38,500 for new flooring in the General Aviation Center.

He pointed out that there is no one on the Hangar Waiting List for small type hangar A or B, only for medium and executive hangars, and stated that four small hangars were leased through advertisement.

8B. LAND MANAGEMENT REPORT – AERONAUTICAL

Facility Operations Manager Megerdichian reported that Western Museum of Flight has completed Phase I, with signage and fencing installed. He stated that City Manager staff is developing license agreements for them to utilize a ½ City-owned hangar for maintenance equipment and construction administrator.

8C. NOISE ABATEMENT QUARTERLY REPORT

Facility Operations Manager Megerdichian presented the Airport Noise Abatement Quarterly Report for October 1, 2011 to December 31, 2011.

In response to Commissioner Fitch’s inquiry, he stated that he would check if the two listed helicopter violations were transient or based helicopters.

9. ORAL COMMUNICATIONS #2

9A. Commissioners and staff expressed their appreciation to Commissioner Dingman for his eight years of service on the Airport Commission and bid him a fond farewell; Commissioner Dingman shared some memories of his time on the Commission.

9B. Facility Operations Manager Megerdichian congratulated Commissioner Orpe for being recognized by City Council for his service with AYSO.

9C. Facility Operations Manager Megerdichian stated that filming of a “Parks and Recreation” episode would take place at the GAC on January 18 or 19, 2012.

9D. Facility Operations Manager Megerdichian distributed photographs of the mobile FAA Tower, noting that it can house three staff members at a time for six to nine months while the Tower is being renovated. He stated that the switch over is scheduled for March 2012.

9E. Richard Root, Via Buena Ventura, requested that Noise Abatement Reports include improper early left-turns after take-offs that are in violation of the City’s Municipal Code. He stated that most residents do not have an appreciation of the enormity of the problem and that he has personally observed 119 violations this quarter on a part-time basis. He asked that an item be placed on the next Commission meeting agenda to discuss the problem and determine how Noise Abatement staff addresses improper early left-turns.

Commissioner Fitch received clarification from staff that only noise picked up by monitors would be included on Noise Abatement Reports.

Facility Operations Manager Megerdichian received consensus from Commissioners to place an item on the February 9, 2012 Airport Commission agenda.

Bill Tymczyszyn, Mesa Street, stated that the violation is only in the Municipal Code and that most pilots do not look at every city's municipal code. He noted that many rules in the Municipal Code are outdated and suggested that the Commission form a subcommittee to rewrite the Municipal Code.

9F. Bill Tymczyszyn thanked Commissioner Dingman for his service and expressed hope that City Council continues to appoint aviation and non-aviation related Commissioners to the Airport Commission. He stated that he is looking forward to the B-17 Bomber exhibit and stressed the importance of involving the community at the Airport.

9G. At Mr. Tymczyszyn request, Facility Operations Manager Megerdichian described the scaled-down Airport Security Project that is currently in redesign, noting that completion is expected within the next year.

9H. Julian Chasin, Via Los Miradores, expressed concern about noise from helicopters and fixed-wing aircraft in the Riviera area and encouraged the Commission to discuss possible resolutions to the problem.

10. ADJOURNMENT

MOTION: At 8:07 p.m., Commissioner Fitch moved to adjourn the meeting to Thursday, February 9, 2012 in the West Annex meeting room at 7:00 p.m. Commissioner Hsiao seconded the motion and, hearing no objection, Vice-Chairperson Jacobsen so ordered.

Approved as Submitted February 9, 2012 s/ Sue Herbers, City Clerk
