

**TORRANCE CITY COUNCIL AGENDA  
DECEMBER 17, 2013  
REGULAR MEETING  
5:30 P.M. - EXECUTIVE SESSION  
7:00 P.M. - REGULAR BUSINESS BEGINS  
IN COUNCIL CHAMBER AT 3031 TORRANCE BL.**

**OPENING CEREMONIES**

**1. CALL MEETING TO ORDER**

**ROLL CALL:** Mr. Barnett, Mr. Brewer, Mr. Furey, Mr. Sutherland, Mr. Weideman, Mayor Scotto

**2. FLAG SALUTE:**

**NON SECTARIAN INVOCATION:**

The Courts have concluded that sectarian prayer as part of City Council meetings is not permitted under the Constitution.

Riviera Chorus will perform holiday songs.

**3. REPORT OF THE CITY CLERK ON THE POSTING OF THE AGENDA.**

The agenda was posted on the Public Notice Board at 3031 Torrance Blvd on Thursday, December 12, 2013 /s/ Sue Herbers

**MOTION TO WAIVE FURTHER READING OF RESOLUTIONS OR ORDINANCES AFTER NUMBER & TITLE**

See Council Rules of Order Section 2.11 (Resolution 2006-65)

**4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS**

**5. COUNCIL COMMITTEE MEETINGS AND ANNOUNCEMENTS:**

**COUNCIL MEETING INFORMATION**

All council meetings are open to the public. Oral Communications #1 is set aside after Community Matters for the public to have three minutes to address the City Council on any matter not on the agenda. Speakers may sign up at the podium prior to the meeting. An additional Oral Communications period follows the regular business of the City Council. No speaker under Oral Communications may speak more than one time per meeting.

Those who wish to speak on any matter on the agenda are asked to complete a "Request to Speak" card (available at the back of the Council Chamber) and deposit in the box on the podium before addressing the City Council.

Direct other questions or concerns to the City Council (618-2801), City Manager (618-5880) or individual department head prior to submission to the City Council. Parties will be notified if the complaint will be included on a subsequent agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Manager's office at 618-5880. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR35.102-35.104 ADA Title II].

**AGENDA REVIEW**

Complete Council agendas are available for review at City Hall in the Office of the City Clerk and in all public libraries during all normal business hours as well as on City of Torrance Home Page - [www.TorranceCA.Gov](http://www.TorranceCA.Gov). Materials related to an item on the agenda submitted to the Council or Redevelopment Agency after distribution of the agenda packet are available for public inspection in the City Clerk's office at 3031 Torrance Blvd. during normal business hours. Such documents are also available on the City of Torrance website at [www.TorranceCA.Gov](http://www.TorranceCA.Gov) subject to staff's availability to post the documents before the meeting. A brief description of each Council item is also available 24 hours day on CitiCABLE Channel 3.

**CITICABLE SCHEDULE AND HOMEPAGE LIVE AUDIO/VIDEO**

City Council meetings are cablecast live Tuesdays in CitiCABLE Channel 3 and CitiSOUNDS AM 1620. Meetings are replayed Wednesday and Thursday at 10:00 p.m. and Friday, Saturday and Sunday at 10:00 a.m., 3:00 p.m. and 8:00 p.m. on Channel 3. NOTE: if the meeting is over five (5) hours, the Friday, Saturday and Sunday replay schedule is 10:00 a.m. and 6:00 p.m. To watch live streaming and past Council meetings, log on to CitiNET at [www.TorranceCA.Gov/2372.htm#](http://www.TorranceCA.Gov/2372.htm#)

**MEETINGS**

Unless adjourned to another time or location the Torrance City Council meets every Tuesday in the City Hall Council Chamber at 3031 Torrance Blvd., at 5:30 p.m. for an executive session with the regular business commencing no earlier than 7:00 p.m. Holidays falling on a Tuesday, 5th Tuesday of the month or Tuesday following a Monday holiday may be dark.

**CITY HALL HOURS OF OPERATION**

**Monday - Friday from 7:30 a.m. to 5:30 p.m.  
with offices closed alternate Fridays.  
City Hall will be CLOSED:**

Friday, December 13  
Christmas Eve – Tuesday, December 24  
Christmas Day – Wednesday, December 25

## 6. COMMUNITY MATTERS

- 6A. **REGONITION of Max Kaplan** in achieving a Congressional Gold Medal Award presented by Congresswoman Maxine Waters and a City of Torrance Certificate of Recognition presented by Mayor Scotto.
- 6B. **RESOLUTION NO. 2013-85** honoring **Diana Matovich** of the General Services Department upon her retirement from the City of Torrance after twenty-seven years of service.
- 6C. **PROCLAMATION** honoring **Clifton Johnson** for his invaluable contributions and exemplary service to the Torrance community.
- 6D. **City Clerk – Appoint member to fill City Council vacancy.**  
Recommendation of the City Clerk that City Council take action to fill a vacancy on the City Council by appointment from a list of qualified applicants.

## 7. ORAL COMMUNICATIONS #1 (Limited to a 30 minute period)

*This portion of the meeting is reserved for comment on items not on the agenda. Under the Ralph M. Brown Act, City Council cannot act on items raised during public comment, but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. Speakers under Orals are limited to either Oral Communications #1 or Oral Communication #2 and no longer than 3 minutes per speaker.*

## 8. CONSENT CALENDAR

*Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and considered separately.*

- 8A. **City Clerk – Approve City Council minutes.**  
Recommendation of the City Clerk that City Council approve the City Council minutes of November 19, 2013.
- 8B. **City Treasurer – Accept and file the October 2013 monthly investment report.**  
Recommendation of the City Treasurer that City Council accept and file the monthly investment report for October 2013.
- 8C. **Community Development – Approve license agreement for a vapor monitoring well.**  
Recommendation of the Community Development Director that City Council approve a license agreement with Honeywell International, Inc. for one (1) vapor monitoring well.
- 8D. **Transit – Approve contract amendment to purchase and install a bus wash and vacuum system for Transit. Expenditure: Not applicable.**  
Recommendation of the Transit Director that City Council approve an amendment to extend the existing contract with N/S Corporation (C2013-078) until March 31, 2014 to purchase and install a bus wash and vacuum system for Transit.
- 8E. **Community Development – Approve request to subsidize Conditional Use Permit fees for Downtown Torrance community events. Expenditure: \$3,623.**  
Recommendation of the Community Development Director that City Council subsidize the Conditional Use Permit (CUP) fees in the amount of \$3,623 for Chef Michael Shafer to host Downtown Torrance community events.

## 8. CONSENT CALENDAR (Continued)

### 8F. Community Services – Approve agreement amendment for Las Canchas Tennis Facility. Expenditure: None.

Recommendation of the Community Services Director that City Council approve a 6 month extension to the concessionaire agreement with South Bay Tennis Center (C2008-243) for the lease and full operation of the Las Canchas Tennis Facility.

### 8G. Police – Appropriate funds for Tactical Emergency Medical Support equipment. Expenditure: \$30,000.

Recommendation of the Chief of Police that City Council appropriate \$30,000 of Citizen Options for Public Safety (COPS) grant funding to equip staff for the Tactical Emergency Support (TEMS) program.

### 8H. Public Works – Appropriate funds and approve Memorandum of Understanding to prepare Enhanced Watershed Management Plan and Coordinated Integrated Monitoring Plan. Expenditure \$148,978.

Recommendation of the Public Works Director that City Council:

- 1) Appropriate \$148,978 from the Sewer Enterprise Fund to NPDES Permit and TMDL Compliance for Santa Monica Bay Beaches and Dominguez Channel, FEAP #574 for a new not to exceed project cost of \$420,855; and
- 2) Approve a Memorandum of Understanding with the South Bay Cities for the City of Redondo Beach to take the lead to prepare an Enhanced Watershed Management Plan and Coordinated Integrated Monitoring Plan in compliance with NPDES Permit for cities and County of Los Angeles.

### 8I. Public Works – Appropriate funds and approve agreement amendment for additional Machado Lake stormwater quality monitoring and reporting. Expenditure: \$25,274.

Recommendation of the Public Works Director that City Council:

- 1) Approve additional appropriation of \$25,274 from the Sewer Enterprise Fund balance to the Machado Lake Watershed Best Management Practices for Nutrient and Toxics TMDLs, CIP No. I-110 for a new not to exceed project cost of \$508,989; and
- 2) Approve an amendment to contract services agreement with Northgate Environmental Management, Inc. (C2011-186) for an amount of \$25,274, for Machado Lake Toxics TMDL stormwater quality monitoring for a new not to exceed contract amount of \$307,833.

### 8J. Police – Approve purchase orders for lease and maintenance services of four multi-function devices. Expenditure: \$92,638.80.

Recommendation of the Police Chief that City Council:

- 1) Authorize purchase order for a 5-year lease with \$1 buyout of four (4) multi functional devices (copiers) from Canon Financial Services (CFS) of Chicago, IL in the amount of \$66,718.80;
- 2) Authorize purchase order to Canon Solutions America Inc. of Burlington, NJ in the amount of \$25,920 to provide 5-years of maintenance services for the four (4) leased multi functional devices (copiers).

## 12. ADMINISTRATIVE MATTERS

### 12A. City Manager – Accept and file report on preliminary market findings of a proposed conference center and hotel.

Recommendation of the City Manager that City Council accept and file report on preliminary market findings of a proposed conference center and hotel.

## 12. ADMINISTRATIVE MATTERS

### 12B. City Treasurer – Adopt RESOLUTION establishing the 2014 Statement of Investment Policy.

Recommendation of the City Treasurer that City Council adopt a RESOLUTION establishing the Statement of Investment Policy for 2014.

### 12C. Community Services – Approve Donor Wall material for the sports fields located at 555 Maple Avenue. Expenditure: \$14,057.

Recommendation of the Community Services Director that City Council approve the materials and costs in the amount of \$14,057 for the Donor Wall to be located at 555 Maple Avenue.

## 17. ORAL COMMUNICATIONS #2 Staff & Public Comments

Council order - Furey Sutherland Weideman Barnett Brewer

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## 18. EXECUTIVE SESSION – City Council Closed Session

### 18A. CONFERENCE WITH LABOR NEGOTIATOR

(California Government Code § 54957.6):

Agency Negotiator: LeRoy J. Jackson

Employee Organization/Association:

- |  |  |
|--|--|
| 1. Certain Full-Time Salaried and Hourly Employees     | 10. Torrance Fire Chief Officers Association                       |
| 2. Certain Part-Time Hourly Employees                  | 11. Torrance Fire Fighters Association                             |
| 3. Crossing Guards                                     | 12. Torrance Library Employees Association                         |
| 4. Elected Officials                                   | 13. Torrance Municipal Employees/AFSCME Local 1117 AFL-CIO         |
| 5. Engineers and Torrance Fiscal Employees Association | 14. Torrance Police Commanders' Association                        |
| 6. Executive & Management Employees                    | 15. Torrance Police Officers Association                           |
| 7. Police & Fire Trainees                              | 16. Torrance Professional Park & Recreation Employees Organization |
| 8. Safety Management Employees                         | 17. Torrance Professional & Supervisory Association                |
| 9. Torrance City Employees' Association                | 18. Torrance Recurrent Recreational Employees Organization         |

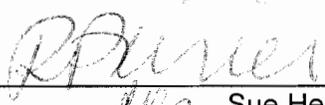
### 18B. REAL PROPERTY - CONFERENCE WITH REAL PROPERTY NEGOTIATOR

(California Government Code § 54956.8):

- 1) Property: South End Racquet Club  
2800 Skypark, Torrance, CA  
Agency Negotiator: LeRoy J. Jackson  
Negotiating Parties: City of Torrance and Hoosh Nader  
Under Negotiation: Terms and conditions of lease
- 2) Property: 2790 Skypark, Torrance, CA  
Agency Negotiator: LeRoy J. Jackson  
Negotiating Parties: City of Torrance and Jeffrey D. Cunningham  
Under Negotiation: Terms and conditions of lease

## 19. ADJOURNMENT

- 19A. Adjourn City Council to Tuesday, January 7, 2014 at 5:30 p.m. for an executive session, with regular business commencing at 7:00 p.m. in the Council Chamber.  
**December 24, 2013 and December 31, 2013 will be Council dark nights.**

  
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 Sue Herbers, City Clerk

**“As I get older, I realize that the thing I value the most is good-heartedness.” – Alice Walker**

**BIDS AND PROPOSALS MUST BE RECEIVED IN THE CITY CLERK'S OFFICE BY THE STATED HOUR.**  
 BIDS WILL BE OPENED IN THE COUNCIL CHAMBER FIFTEEN MINUTES AFTER THE HOUR.  
 RFP SUBMITTALS WILL BE FORWARDED UNOPENED TO THE ISSUING DEPARTMENT.

BIDS	DESCRIPTION	DATE DUE
<b>B2013-55</b>	<b>Bid for Installation of a generator at Torrance Airport</b> Mandatory job walk was held November 26. Plans, bid proposal (for reference only), and specifications are available for viewing and printing online at <a href="http://www.torranceca.gov/25079.htm">www.torranceca.gov/25079.htm</a> . Bid packets may be obtained at the City Clerk's Office for \$35 if picked up, or \$45 if requested by mail. Questions may be referred to Diane Megerdichian at 310.781.7151.	<b>3:00 p.m. Thursday            December 19, 2013</b>

**City Hall will be closed:**

Friday, December 13

**Christmas Eve** – Tuesday, December 24

**Christmas Day** – Wednesday, December 25

**New Year's Eve** – Tuesday, December 31