

**TORRANCE CITY COUNCIL AGENDA
JUNE 23, 2009 ADJOURNED REGULAR MEETING
5:30 P.M. –CITY COUNCIL WORKSHOP ON STRATEGIC PLAN IMPLEMENTATION
(Item 15B to be considered out of order and not televised)
RECESS
7:00 P.M. - REGULAR BUSINESS BEGINS
IN COUNCIL CHAMBERS AT 3031 TORRANCE BL.**

OPENING CEREMONIES

1. CALL MEETING TO ORDER

ROLL CALL: Mr. Barnett, Mr. Brewer, Mr. Furey, Mr. Numark, Ms. Rhilinger, Mr. Sutherland, Mayor Scotto

2. FLAG SALUTE:

NON SECTARIAN INVOCATION:

The Courts have concluded that sectarian prayer as part of City Council meetings is not permitted under the Constitution.

3. REPORT OF THE CITY CLERK ON THE POSTING OF THE AGENDA.

The agenda was posted on the Public Notice Board at 3031 Torrance Blvd on Thursday, June 18, 2009 /s/ Sue Herbers

MOTION TO WAIVE FURTHER READING OF RESOLUTIONS OR ORDINANCES AFTER NUMBER & TITLE

See Council Rules of Order Section 2.11 (Resolution 2006-65)

4. ANNOUNCEMENT OF WITHDRAWN OR DEFERRED ITEMS

5. COUNCIL COMMITTEE MEETINGS AND ANNOUNCEMENTS:

Exxon Mobil Torrance Refinery Monthly Community Alert testing Wednesday, July 1 @ approx. 11:30 a.m. For more information (310) 212-4756	4TH OF JULY CELEBRATION 11:00 A.M. TO 9:00 P.M. EVENTS & FIREWORKS DISPLAY CHARLES WILSON PARK 2200 CRENSHAW BOULEVARD	2010 CENSUS COMPLETE COUNT AD HOC COMMITTEE APPLICATIONS AVAILABLE AT: HTTP://WWW.TORRNET.COM/18469.HTM DEADLINE: JULY 17 APPOINTMENTS MADE: JULY 28	TORRANCE CENTENNIAL COMMITTEE APPLICATIONS AVAILABLE AT: HTTP://WWW.TORRNET.COM/18366.HTM DEADLINE: AUGUST 4 APPOINTMENTS MADE: AUGUST 25
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COUNCIL MEETING INFORMATION

All council meetings are open to the public. Oral Communications #1 is set aside after Community Matters for the public to have three minutes to address the City Council on any matter not on the agenda. Speakers may sign up at the podium prior to the meeting. An additional Oral Communications period follows the regular business of the City Council. No speaker under Oral Communications may speak more than one time per meeting.

Those who wish to speak on a matter on the agenda are asked to complete a "Request to Speak" card (available at the back of the Council Chamber) and deposit in the box on the podium before addressing the City Council.

Direct other questions or concerns to the City Council (618-2801), City Manager (618-5880) or individual department head prior to submission to the City Council. Parties will be notified if the complaint will be included on a subsequent agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Manager's office at 618-5880. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR35.102-35.104 ADA Title II].

NOTICE OF THE REDEVELOPMENT AGENCY

At the time Council convenes or as soon thereafter as Council business can be disposed of, the City Council will take a recess without leaving their seats and meet as the Redevelopment Agency of the City of Torrance. As soon as the meeting of the Redevelopment Agency adjourns, the City Council will reconvene as the City of Torrance.

AGENDA REVIEW

Complete Council agendas are available for review at City Hall in the Office of the City Clerk and in all public libraries during all normal business hours as well as on City of Torrance Home Page - www.torrnet.com. Materials related to an item on the agenda submitted to the Council or Redevelopment Agency after distribution of the agenda packet are available for public inspection in the City Clerk's office at 3031 Torrance Blvd. during normal business hours. Such documents are also available on the City of Torrance website at www.torrnet.com subject to staff's availability to post the documents before the meeting. A brief description of each Council item is also available 24 hours day on CitiCABLE Channel 3.

CITICABLE SCHEDULE AND HOMEPAGE LIVE AUDIO/VIDEO

City Council meetings are cablecast live Tuesdays in CitiCABLE Channel 3 and CitiSOUNDS AM 1620. Meetings are replayed Wednesday and Thursday at 10:00 p.m. and Friday, Saturday and Sunday at 10:00 a.m., 3:00 p.m. and 8:00 p.m. on Channel 3. NOTE: if the meeting is over five (5) hours, the Friday, Saturday and Sunday replay schedule is 10:00 a.m. and 6:00 p.m. To watch live streaming and past Council meetings, log on to CitiNET at www.torrnet.com.

MEETINGS

Unless adjourned to another time or location the Torrance City Council meets every Tuesday in the City Hall Council Chamber at 3031 Torrance Blvd., at 5:30 p.m. for an executive session with the regular business commencing no earlier than 7:00 p.m. Holidays falling on a Tuesday, 5th Tuesday of the month or Tuesday following a Monday holiday may be dark.

CITY HALL HOURS OF OPERATION

**Monday - Friday from 7:30 a.m. to 5:30 p.m.
with offices closed alternate Fridays.
City Hall will be CLOSED:**
Friday, June 19
Friday, July 3
Friday, July 17

7. ORAL COMMUNICATIONS #1 (Limited to a 30 minute period)

Comments on this portion of the agenda are limited to items not on the agenda and to no longer than 3 minutes per speaker. Speakers under Orals are limited to either Oral Communications #1 or Oral Communication #2. Under the provisions of the Brown Act, the legislative body is prohibited from taking action or engaging in discussion on any item not appearing on the posted agenda.

8. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and considered separately.

8A. Communications and Information Technology and Community Services – Approve contract amendment for annual software maintenance and support for library software. Expenditure: \$44,145.45.

Recommendation of the Information Technology Director and the Community Services Director that City Council approve a seven-year contract amendment to existing software maintenance agreement with SirsiDynix of Provo, UT (C2000-199) for the purchase of annual software maintenance and support for library software, in the amount of \$44,145.45 with a 3% fixed increase for each subsequent year.

8B. Finance – Approve agreement regarding Proposition A Local Return Funds with City of Hidden Hills. Expenditure: \$72,456.30.

Recommendation of the Finance Director that City Council approve fiscal year 2008-2009 agreement with the City of Hidden Hills for an exchange of \$72,456.30 in City of Torrance General Funds for \$103,509 respectively of Proposition A Local Return Funds from the City of Hidden Hills.

8C. Finance – Approve agreement regarding Proposition A Local Return Funds with City of La Habra Heights. Expenditure: \$59,500.

Recommendation of the Finance Director that City Council approve an agreement with the City of La Habra Heights for an exchange of \$59,500 in City of Torrance General Funds for \$85,000 respectively of Proposition A Local Return Funds from the City of La Habra Heights.

8D. General Services – Approve renewal option of contract for graffiti removal services. Expenditure: \$250,000.

Recommendation of the General Services Director that City Council approve a renewal option of contract with Graffiti Protective Coatings, Inc. for graffiti removal services in the City of Torrance for fiscal year 2009-2010 for \$250,000.

8E. Public Works – Authorize purchase order for purchase of traffic paint. Expenditure: Not to exceed \$55,000.

Recommendation of the Public Works Director that City Council authorize a purchase order to Pervo Paint of Los Angeles, CA, for an amount not to exceed \$55,000, for the sole source purchase of Pervo brand traffic paint on an as needed basis, from July 1, 2009 through June 30, 2010.

8F. Finance – Award purchase orders for annual requirement of office supply items. Expenditure: Not to Exceed \$175,000.

Recommendation of the Finance Director that City Council award purchase orders in an aggregate amount not to exceed \$175,000 to Office Depot Business Services Division for the purchase of the City's annual requirement of office supply items. The term of these purchase orders will be from July 1, 2009 through June 30, 2010.

8. CONSENT CALENDAR (Continued)

8G. Transit – Award contract to clean Torrance Transit System buses. Expenditure: Not to exceed \$53,625.

Recommendation of the Transit Director that City Council:

- 1) Reject the bid received from Asian Rehabilitation Services, Inc. as not responsible; and
- 2) Award a one-year contract services agreement with K&P Janitorial Services Inc. of Redondo Beach, CA (B2009-18) to provide personnel to clean buses for the Torrance Transit System from July 1, 2009 to June 30, 2010, at a cost not to exceed \$53,625.

8H. Human Resources – Approve contract for medical services. Expenditure: \$110,000.

Recommendation of the Human Resources Director that City Council approve a contract for medical services with Providence Medical Institute (Little Company of Mary) for July 1, 2009 through June 30, 2010, in an amount not to exceed \$110,000.

8I. Human Resources – Approve purchase of property insurance. Expenditure: \$146,979.

Recommendation of the Human Resources Director that City Council approve the purchase of property insurance for the period of July 1, 2009 to July 1, 2010 through Alliant Insurance Services at a premium of \$146,979.

8J. Community Services – Approve agreement to provide youth gymnastics classes. Expenditure: \$69,300.

Recommendation of the Community Services Director that City Council approve an agreement with Fit Kids Gymnastics to provide fee offset youth gymnastics classes in an amount not to exceed \$69,300.

8K. Community Services – Approve agreement to provide dance and exercise classes, train student dancers, present professional dance concerts and organize and promote showcase performances. Expenditure: \$134,998.

Recommendation of the Community Services Director that City Council approve a one year contract services agreement with Regina Klenjoski Dance company to provide youth and adult dance and exercise classes, train student dancers, present professional dance concerts, and organize and promote four showcase performances in an amount not to exceed \$134,998. Expenditure will be fully reimbursed by class fees.

8L. Community Services – Approve agreement to provide adult and youth Polynesian dance classes and produce Polynesian dance performances. Expenditure: \$55,400.

Recommendation of the Community Services Director that City Council approve a two year contract services agreement with Susan Mann to provide Polynesian dance classes and produce six (6) Polynesian dance performances at the Cultural Arts Center, in an amount not to exceed \$55,400. Expenditure will be fully reimbursed by class fees.

8M. Community Services – Approve agreement to provide child development classes. Expenditure: \$62,790.

Recommendation of the Community Services Director that City Council approve a one year contract services agreement with Family Fun Time to provide child development classes at Greenwood Park, for an amount not to exceed \$62,790. Expenditure will be fully reimbursed by class fees.

8. CONSENT CALENDAR (Continued)

8N. Community Services – Approve agreement to provide youth gymnastics, martial arts and dance classes. Expenditure: \$93,492.

Recommendation of the Community Services Director that City Council approve a one year contract services agreement with SuperKids to provide youth gymnastics, martial arts, and dance classes in an amount not to exceed \$93,492. Expenditure will be fully reimbursed by class fees.

8O. Community Services – Approve agreement to provide yoga classes. Expenditure: \$101,185.

Recommendation of the Community Services Director that City Council approve a two year contract services agreement with Dorene Coles to provide yoga classes, in an amount not to exceed \$101,185. Expenditure will be fully reimbursed by class fees.

8P. Human Resources – Approve purchase of excess liability insurance. Expenditure: \$224,766.

Recommendation of the Human Resources Director that City Council approve the purchase of two layers of excess liability insurance from Alliant Insurance Services, for the period of July 1, 2009 to July 1, 2010 at a total premium of \$224,766 .

8Q. Police – Approve Memorandum of Understanding as fiscal agent and appropriate and allocate Recovery Act Justice Assistance Grant to Cadet Program. Expenditure: Not to exceed \$145,409.12.

Recommendation of the Chief of Police that City Council:

- 1) Approve a Memorandum of Understanding with the City of Los Angeles as fiscal agent for the Recovery Act Justice Assistance Grant, for the period from March 1, 2009 through February 28, 2012; and
- 2) Appropriate and allocate the Recovery Act Justice Assistance Grant award to the Cadet Program, in an amount not to exceed \$145,409.12.

10. PLANNING AND ECONOMIC DEVELOPMENT

10A. City Manager – Authorize process of forming Tourism Business Improvement District. Expenditure: \$25,250.

Recommendation of the City Manager that City Council authorize staff to enter into the process of forming a Tourism Business Improvement District (TBID) within the City of Torrance and secure the assistance of Civitas Advisors consulting firm to aid in that process.

12. ADMINISTRATIVE MATTERS

12A. Community Services – Authorize purchase agreements for annual requirement of library materials and supplies. Expenditure: Not to exceed \$487,943.

Recommendation of the Community Services Director that the City Council authorize purchase agreement to Baker and Taylor of Reno, NV in the amount of \$275,000; Gale Group of Farmington Hills, MI in the amount of \$55,479; ProQuest Information and Learning of Ann Arbor, MI in the amount of \$33,429; Baker and Taylor Entertainment of Reno, NV, in the amount of \$80,800; Demco Company of Williamsport, PA in the amount of \$18,000; and Reference USA of Omaha, NE in the amount of \$25,235 for library materials and supplies.

12. ADMINISTRATIVE MATTERS (Continued)

12B. City Manager – Adopt RESOLUTION regarding litigation involving seizure by State government of City's Street Maintenance Funds.

Recommendation of the City Manager and City Attorney that City Council adopt a RESOLUTION authorizing the City Attorney to cooperate with the League of California Cities, other cities and counties in litigation challenging the constitutionality of any seizure by State government of the City's Street Maintenance Funds.

12C. City Manager – Authorize agreement extension for Police substation at Del Amo Fashion Center.

Recommendation of the City Manager that City Council authorize a one (1) month extension of the Police substation lease and agreement for shopping center detail and foot patrol at the Del Amo Fashion Center (C2003-088) under the same terms and conditions. The term of the new agreement will be from July 1, 2009 to July 31, 2009.

13. HEARINGS

13A. Finance – Continue public hearing and budget workshop on proposed budget for fiscal years 2009-2011.

Recommendation of the Finance Director that City Council re-open the continued public hearing and budget workshop on the City of Torrance proposed two-year Operating Budget for fiscal years 2009-2011.

13B. Finance – Continue public hearing on User Fees.

Recommendation of the Finance Director that City Council re-open the continued public hearing on the proposed changes in fee revenues and Enterprise Fund rate charges for the Community Development, Community Services, General Services, Fire and Police departments.

15. OTHER

15A. Finance – Adopt RESOLUTIONS approving annual appropriations for 2009-2010 Operating Budget and the 2006-2011 Capital Budget.

Recommendation of the City Manager and Finance Director that City Council adopt RESOLUTIONS approving the annual appropriations for the 1st year (2009-2010 fiscal year) of the 2009-2011 Two Year Operating Budget and the 4th year (2009-2010 fiscal year) of the 2006-2011 Five Year Capital Budget.

To be considered out of order at 5:30 p.m.

15B. City Manager – Concur with proposed methodology for implementation and tracking of 2009 Strategic Plan. Expenditure: Not applicable.

Recommendation of the City Manager that City Council hear the staff presentation on the proposed methodology for implementation and tracking of the Strategic Plan (Plan) adopted August 12, 2008 and provide direction with respect to:

- 1) Selection of Key Performance Indicators (KPIs) as the measurement device for tracking Plan accomplishments;
- 2) Form of Community Report;
- 3) Target date of August 2009 for Council Workshop for presentation of proposed Action Plan and KPIs for all sub-goals of Plan;
- 4) Target date of September 2009 to address Plan goals not under City direction; and
- 5) Six-month report on KPI measurements concurrent with mid-year budget review.

17. ORAL COMMUNICATIONS #2 Staff & Public Comments

Council order - Numark Rhilinger Sutherland Barnett Brewer Furey

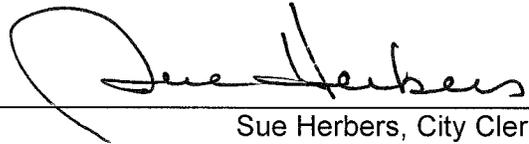
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18. EXECUTIVE SESSION

City Council Closed Session - None

19. ADJOURNMENT

19A. Adjourn the City Council.



Sue Herbers, City Clerk

"Well done is better than well said." - Benjamin Franklin

ALL BIDS MUST BE RECEIVED IN THE CITY CLERK'S OFFICE BY 2:00 P.M., BIDS WILL BE OPENED IN THE COUNCIL CHAMBERS AT 2:15 P.M.		
BIDS	DESCRIPTION	OPENING DATE
RFP B2009-23	Request for Proposal for a Line-by-Line Analysis of the Torrance Transit System Pre-proposal conference Thursday, June 18 at 2:00 p.m. located at the City of Torrance Public Works Training Room (2 nd Floor), Torrance City Yard, 20500 Madrona Avenue. Questions may be referred to Dennis Kobata at 310.618.3029.	Thursday July 16, 2009
B2009-24	Bid for Exterior Painting of Various Buildings Mandatory job walk Tuesday, June 23 at 10:00 a.m. located at Fire Station #1, 1701 Crenshaw Boulevard. Questions may be referred to Diane Megerdichian at 310.781.7151.	Thursday July 16, 2009
B2009-25	Bid for Torrance Airport Hanger Reconstruction Mandatory job walk Tuesday, June 30 at 10:00 a.m. located at Torrance Airport General Aviation Center, 3301 Airport Drive. Plans and specification may be obtained for \$35 if picked up at the City Clerk's Office, or \$45 if requested by mail. Questions may be referred to Diane Megerdichian at 310.781.7151.	Thursday July 30, 2009
B2009-26	Bid for a 5-Year Vanpool Lease Program Questions may be referred to Felice Fromm at 310.618.5820.	Thursday July 16, 2009

City Hall will be closed:

Friday, June 19

Friday, July 3

Friday, July 17