

City Of Torrance  
CABLE TELEVISION ADVISORY BOARD MEETING  
**Tctv VIDEO PROGRAMMING AWARDS & OPEN HOUSE COMMITTEE**  
Wednesday, August 12, 2015, 6:30 p.m.  
Stanley E. Remelmeyer Telecommunications Center  
Multipurpose Room  
3350 Civic Center Drive, Torrance 90503

**Board Information**

The Board advises and makes recommendations to the Cable TV Foundation and City Council in the area of policies and procedures in public access interests, scheduling public access programming, facilities and equipment for the community and public access channels, and disbursement of Foundation funds.

**Agenda Review**

Complete Board agendas are available for review at the Office of Cable and Community Relations. The agenda cover and minutes are available on the City of Torrance home page – [www.TorranceCA.Gov](http://www.TorranceCA.Gov)

**Meetings**

All Board meetings are open to the public. Those who wish to speak on any matter on the agenda are asked to provide their name and address for the record.

Direct other questions or concerns to the City Council (310-618-2801), City Manager (310-618-5880), and Cable and Community Relations Manager (310-618-5762). In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office of Cable and Community Relations (310-618-5762). Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR35.102-35.104 ADA Title II].

**A G E N D A**

- 1. CALL MEETING TO ORDER**
- 2. SCHEDULED BUSINESS**
  - a) Continued planning of the October 10, 2015 Tctv Open House.
- 3. ORAL COMMUNICATIONS**
- 4. ADJOURNMENT**

Prepared by:



Michael D. Smith  
Cable & Community Relations Manager

Roll Call:      Feliz                       Sanchez                       Kellogg

**City of Torrance**  
OFFICE OF CABLE AND COMMUNITY RELATIONS  
3350 Civic Center Drive  
Torrance, California 90503

AFFIDAVIT OF AGENDA POSTING

STATE OF CALIFORNIA            )  
COUNTY OF LOS ANGELES    ) as  
CITY OF TORRANCE             )

I, \_\_\_\_\_, in compliance with government Code 54954.2(a), DO HEREBY AFFIRM that a copy of **CABLE TELEVISION ADVISORY BOARD TCtv VIDEO PROGRAMMING AWARDS & OPEN HOUSE COMMITTEE AGENDA** for the meeting Wednesday, August 12, 2015, at 6:30 p.m., was conspicuously posted on the City Clerk's bulletin board, 3031 Torrance Boulevard, Torrance, California at the time and date indicated below.

POSTED:

Time: \_\_\_\_\_ Date: \_\_\_\_\_

By: \_\_\_\_\_

(Signature)

July 23, 2015

**MINUTES OF THE CABLE TELEVISION ADVISORY BOARD TCTV VIDEO PROGRAMMING AWARDS & OPEN HOUSE COMMITTEE.**

**1. CALL MEETING TO ORDER:**

The Torrance Cable Television Advisory Board Producer Incentive Committee met on Tuesday, July 23, 2015 at 6:33 p.m. in the 1<sup>st</sup> Floor Multipurpose Room located in the Stanley E. Remelmeyer Telecommunications Center.

**ROLL CALL:**

**Present:** Commissioners: Feliz, and Chair Kellogg

**Also Present:** Don Fefie, Coordinator  
Cindy Hibbard, Secretary

**Absent:** Sanchez (excused)

**Public:** NONE

**2. SCHEDULED BUSINESS**

a) Develop and plan the October 10, 2015 TCtv Open House.

**GOALS AND OBJECTIVES**

1. THEME: TCtv Wants You! Uncle Sam style signage, etc.
2. Publicizing and Advertising
  - Social Media, website, eNewsletter, and signage outside the studio
  - Brochures, flyers, Chamber of Commerce newsletter, newspaper Press Release, etc.
3. Food – Cater this event
4. Door Prizes: T-shirts or...? For a few? Take home items for everyone
5. User/Producers Testimonials

**MOTION:** *Feliz moved to accept Open House handouts, seconded by Kellogg, roll call vote.*

**Row Call Yea:** Kellogg  Sanchez  Feliz

**Row Call Nay:** Kellogg  Sanchez  Feliz

**3. ORAL COMMUNICATIONS: NONE**

4. **ADJOURNMENT:** Chairperson Kellogg adjourned the meeting of July 23, 2015 at 6:55p.m.

**Respectfully Submitted,**

/s/

Don Fefie

TCtv Coordinator

**NOTED:**



Michael D. Smith

Cable and Community Relations Manager

Roll Call: Feliz

Sanchez

Kellogg