



Commission on Aging

The Commission on Aging meets on the second Tuesday of each month, 9:30 a.m. at the Bartlett Senior Citizens Center. All meetings are open to the public.

Those who wish to speak on any matter on the agenda are requested to complete a "Speaker Information Card" (available at the meeting) and give it to the Staff Liaison to ensure correct spelling on names in the minutes. Direct any questions or concerns to the Commission on Aging Liaison, Debbie Reed, at 310/618-2949.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Liaison's Office at 310/618-2947. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-104 ADA Title II]

Agendas and Minutes are posted on the City of Torrance Home Page www.TorranceCA.Gov. Please direct any questions or concerns to the Community Services Director John Jones at 310/618-2939.

HOURS OF OPERATION

- Bartlett Senior Citizens Center -
Monday through Saturday from
8:00 a.m. to 4:00 p.m. and
Sundays: 12:30 – 4:00 p.m.

- City Hall -
3031 Torrance Boulevard
Monday through Friday
From 7:30 a.m. to 5:30 p.m.

Offices are closed certain holidays:

February 12 and 17, 2020

City Hall will be closed alternated
Fridays:

February 14 and 28, 2020

COMMISSION ON AGING REGULAR MEETING

BARTLETT SENIOR CITIZENS CENTER
HOSLER CONFERENCE ROOM
1318 CRAVENS AVENUE, TORRANCE

TUESDAY, FEBRUARY 11, 2020
9:30 A.M.

AGENDA

1. CALL MEETING TO ORDER
2. ROLL CALL/MOTIONS FOR EXCUSED ABSENCE
3. FLAG SALUTE AND INSPIRATIONAL
4. MOTION TO ACCEPT AND FILE THE REPORT OF THE CITY CLERK ON THE POSTING OF THE AGENDA
5. APPROVAL OF MINUTES: January 14, 2020.
6. PRESENTATION: Hope Witkowsky; Getting Prepared to file your Tax Report.

7. ORAL COMMUNICATIONS/ANNOUNCEMENTS

This portion of the meeting is reserved for comment on items not on the agenda. Under the Ralph M. Brown Act, City Council cannot act on items raised during public comment, but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. Speakers under Orals may speak only once and no longer than 3 minutes per speaker.

8. DISCUSSION: Older American Awards - Update

9. ORAL REPORTS ON SENIOR CITIZENS CONCERNS

- A. City Council Activities
- B. Housing
- C. Health
- D. Transportation
- E. Community Programs
- F. Focal Point Program
- G. Elder Abuse/Fraud

10. ADJOURNMENT

To a regular Meeting on Tuesday, March 10, 2020 at 9:30 a.m. at the Bartlett Senior Citizens Center, Hosler Conference Room.

Creating and Enriching Community through People, Programs, and Partnerships

ROLL CALL: G. Davis _____ K. Davis _____ J. Dojiri _____ K. Grundhaus _____ M. Hileman _____
R. Mayfield _____ B. Virobik _____

**MINUTES OF A REGULAR MEETING OF
THE TORRANCE COMMISSION ON AGING**

1. CALL TO ORDER

The meeting was called to order on Tuesday, January 14, 2020 at 9:44 a.m. in the Garden Room at the Torrance Cultural Arts Center.

2. ROLL CALL/MOTIONS FOR EXCUSED ABSENCE

Present: Commissioners K. Davis, Dojiri, Mayfield, Virobik and Chairperson Grundhaus

Absent: Commissioners G. Davis and Hileman

Staff: Senior Recreation Supervisor Reed

MOTION: Commissioner Mayfield moved to approve the excused absences of Commissioners G. Davis and Hileman; motion was seconded by Commissioner K. Davis. The motion passed by a unanimous voice vote. (Commissioners G. Davis and Hileman)

3. FLAG SALUTE AND INSPIRATIONAL

Commissioner K. Davis led the Pledge of Allegiance and Irene Griffith provided the inspirations.

4. MOTION TO ACCEPT AND FILE THE REPORT OF THE CITY CLERK ON THE POSTING OF THE AGENDA

MOTION: Commissioner K. Davis moved and Commissioner Dojiri seconded, to accept and file the Affidavit of Agenda Posting for its meeting of January 14, 2020. The motion passed by a unanimous roll call vote. (Commissioners G. Davis and Hileman)

5. APPROVAL OF MINUTES – November 12, 2019

Commissioner Virobik corrected an item under *Elder Abuse/Fraud*, page four, second paragraph, to add the name Hileman to the statement “Commissioner *Hileman* reported on an article”.

MOTION: Commissioner Mayfield moved and Commissioner Virobik seconded, to approve the minutes of the Commission on Aging meeting of October 8, 2019, as amended. The motion passed by a unanimous roll call vote. (Commissioners G. Davis and Hileman)

6. ORAL COMMUNICATIONS/ANNOUNCEMENTS

Lynn Michaels distributed pamphlets from Los Angeles County on a tracking program called *L.A. Found*, to help those with dementia or autism be found, if lost.

Commissioner Virobik added that Torrance Police department had a similar Return Home Registry program to help locate missing people.

7. DISCUSSION: Older American Awards - Update

Senior Recreation Supervisor Reed stated that she had sent a copy of the application, letter and the list of prior recipients to all Commissioners for distribution to businesses and agencies which might have people they wished to nominate. She noted that the applications were due back by the end of January in order to meet the nomination deadline for Los Angeles County.

The Commissioners discussed possible nominations and stated that they would forward their suggestions to Senior Recreation Supervisor Reed. Chairperson Grundhaus stated that she would make an announcement about nominations for the Older American Award under orals at a City Council meeting.

Irene Griffith noted that she was attending the Fire Department's free balance and exercise classes at Torrance Memorial Medical Center.

Senior Recreation Supervisor Reed stated that she would try to schedule Hope Witkowsky for the February Commission meeting to discuss possible projects for the Commission, per Chairperson Grundhaus' request.

8. ORAL REPORTS ON SENIOR CITIZENS CONCERNS

A. City Council Activities

Commissioner Dojiri reported that there would be four measures on the City's March 3 ballot and noted more information could be found at <https://www.torrancevotes.org/ballot-measures.html> :

- Measure J – Appointed City Treasurer: this Measure, if approved by the Torrance voters, would amend the City Charter to transition from an elected City Treasurer to an appointed City Treasurer.
- Measure Q – Appointed City Clerk: this Measure, if approved by the Torrance voters, would amend the City Charter to transition from an elected City Clerk to an appointed City Clerk.
- Measure U – Appoint City Council Vacancy, this Measure, if approved by the Torrance voters, would amend the City Charter to allow the City Council 60 days, instead of 30 days, to fill a vacancy in elective office.
- Measure X – Local Control/Public Safety, this Measure, if approved by the Torrance voters, would raise revenue for general City purposes by authorizing a $\frac{3}{4}$ cent transfer and use tax ("sales tax") within Torrance.

Commissioner Dojiri announced that the Council had discussed and approved placing restrictions on short term rentals.

B. Housing

Commissioner Virobik reported on an editorial in the Los Angeles Times on the progress on California's housing crisis, which discussed the issue of rent control and methods to provide more low- and middle-income housing. She also noted that in one poll, the City had received an "F" rating in providing affordable housing.

Chairperson Grundhaus reported that Social Services Commission Chairperson Scott and Management Associate Hoang had attended a Kiwanis meeting to recruit volunteers for the

January 22 Homeless Count in Torrance. She stated that anyone interested could: contact Chairperson Scott, sign up on the Torrance website or show up on the day of the count.

There was a discussion of the procedure of the Homeless Count.

Chairperson Grundhaus announced that state regulations for accessory dwelling units (ADU's) were changing which would make it easier for homeowners to have a unit on their property.

There was a short discussion of Community Development projects, including Butcher Hill.

C. Health

There was no report.

D. Transportation

Commissioner Mayfield reported that she and Barbara Freeman had participated in a photo shot for the senior taxi service.

Commissioner K. Davis announced that the Transit Department's "Stuff a Bus" event had been very successful.

Commissioner Dojiri reported that Councilman Chen had stated that the City was researching a senior ride service through Lyft, similar to one operating in Monrovia, to determine if the program would work in Torrance.

Commissioners K. Davis and Mayfield reported on their transportation experiences to and from the Los Angeles Airport (LAX), with regard to the recent changes in pickup and drop-off regulations. Lynn Michaels stated that she had a contact at LAX who was available to speak before the Commission regarding the on-going changes at the airport.

E. Community Programs

Commissioner K. Davis reported that the Woman's Club would hold a rummage sale on February 1 starting at 8:00 a.m. and noted that donations could be dropped off on January 31 at the Woman's Club from 8:00 a.m. to 12 noon.

F. Focal Point Program

Commissioner Virobik reported the following statistics for the months of:

November 2019

Total number of documented calls: 24	Total number of callbacks: 10
Miscellaneous calls: 46	Total number of walk-ins: 12
Total number of calls received: 70	Web Inquiries:

Of the documented calls:

45% were for housing	7% were for in home services
9% were for transportation	

Commissioner Virobik announced that Focal Point participated in the Veteran Recognition Luncheon in November.

December 2019

Total number of documented calls: 18	Total number of callbacks: 23
Miscellaneous calls: 28	Total number of walk-ins: 11
Total number of calls received: 46	Web Inquiries:

Of the documented calls:

38% were for housing	39% were for in home services
21% were for legal services	

G. Elder Abuse/Fraud

There was a discussion of the high cost of the transportation provided by care facilities' van services.

Commissioner Virobik reminded the Commission to write out all four digits for year of 2020, to reduce the risk of someone adding digits to the date on a document, if you only write "20".

Commissioner Mayfield noted that the latest issue of the AARP magazine had an excellent article on ageism in the workplace. She added that there were scams involving bitcoin.

10. ADJOURNMENT

At 10:38 a.m., Commissioner Mayfield moved to adjourn the meeting to the regular meeting on Tuesday, February 11, 2020 at 9:30 a.m. at the Hosler Conference Room at the Bartlett Senior Citizens Center. The motion was seconded by Commissioner K. Davis and a roll call vote reflected unanimous approval. (Commissioners G. Davis and Hileman)

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