



Commission on Aging

The Commission on Aging meets on the second Tuesday of each month, 9:30 a.m. at the Bartlett Senior Citizens Center. All meetings are open to the public.

Those who wish to speak on any matter on the agenda are requested to complete a "Speaker Information Card" (available at the meeting) and give it to the Staff Liaison to ensure correct spelling on names in the minutes. Direct any questions or concerns to the Commission on Aging Liaison, Debbie Reed, at 310/618-2949.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Liaison's Office at 310/618-2947. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-104 ADA Title II]

Agendas and Minutes are posted on the City of Torrance Home Page www.TorranceCA.Gov. Please direct any questions or concerns to the Community Services Director John Jones at 310/618-2939.

HOURS OF OPERATION

- Bartlett Senior Citizens Center -
Monday through Saturday from
8:00 a.m. to 4:00 p.m. and
Sundays: 12:30 – 4:00 p.m.

- City Hall -
3031 Torrance Boulevard
Monday through Friday
From 7:30 a.m. to 5:30 p.m.

Offices are closed certain holidays:
January 20, 2020

City Hall will be closed alternated
Fridays:

January 3, 17 and 31, 2020

COMMISSION ON AGING REGULAR MEETING

CITY OF TORRANCE, CITY HALL
HUMAN RESOURCES MULTI-PURPOSE CONFERENCE ROOM
3231 TORRANCE BLVD. TORRANCE

TUESDAY, JANUARY 14, 2020
9:30 A.M.

AGENDA

1. CALL MEETING TO ORDER
2. ROLL CALL/MOTIONS FOR EXCUSED ABSENCE
3. FLAG SALUTE AND INSPIRATIONAL
4. MOTION TO ACCEPT AND FILE THE REPORT OF THE CITY CLERK ON THE POSTING OF THE AGENDA
5. APPROVAL OF MINUTES: November 12, 2019
6. ORAL COMMUNICATIONS/ANNOUNCEMENTS
This portion of the meeting is reserved for comment on items not on the agenda. Under the Ralph M. Brown Act, City Council cannot act on items raised during public comment, but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. Speakers under Orals may speak only once and no longer than 3 minutes per speaker.
7. DISCUSSION: Older American Awards - Update
8. ORAL REPORTS ON SENIOR CITIZENS CONCERNS
 - A. City Council Activities
 - B. Housing
 - C. Health
 - D. Transportation
 - E. Community Programs
 - F. Focal Point Program
 - G. Elder Abuse/Fraud
9. ADJOURNMENT
To a regular Meeting on Tuesday, February 11, 2020 at 9:30 a.m. at the Bartlett Senior Citizens Center, Hosler Conference Room.

Creating and Enriching Community through People, Programs, and Partnerships

ROLL CALL: G. Davis _____ K. Davis _____ J. Dojiri _____ K. Grundhaus _____ M. Hileman _____
R. Mayfield _____ B. Virobik _____

**MINUTES OF A REGULAR MEETING OF
THE TORRANCE COMMISSION ON AGING**

1. CALL TO ORDER

The meeting was called to order on Tuesday, November 12, 2019 at 9:33 a.m. in the Hosler Conference Room at the Bartlett Senior Citizens Center.

2. ROLL CALL/MOTIONS FOR EXCUSED ABSENCE

Present: Commissioners G. Davis, K. Davis, Hileman, Mayfield, Virobik and Chairperson Grundhaus

Absent: Commissioner Dojiri

Staff: Senior Recreation Supervisor Reed

MOTION: Commissioner G. Davis moved to approve the excused absence of Commissioner Dojiri; motion was seconded by Commissioner Virobik. The motion passed by a unanimous voice vote. (Absent Commissioner Dojiri)

3. FLAG SALUTE AND INSPIRATIONAL

Commissioner G. Davis led the Pledge of Allegiance and Irene Griffith provided the inspirations.

4. MOTION TO ACCEPT AND FILE THE REPORT OF THE CITY CLERK ON THE POSTING OF THE AGENDA

MOTION: Commissioner K. Davis moved and Commissioner Mayfield seconded, to accept and file the Affidavit of Agenda Posting for its meeting of November 12, 2019. The motion passed by a unanimous roll call vote. (Absent Commissioner Dojiri)

5. APPROVAL OF MINUTES – October 8, 2019

Commissioner Hileman confirmed that she had attended the Congressional forum luncheon at the Palos Verdes Chamber of Commerce on October 11, as noted in the October 8 minutes, but explained that she had not worn her Commissioner name badge nor distributed her business cards at the forum, as per City Clerk Poirier's instructions.

MOTION: Commissioner Mayfield moved and Commissioner G. Davis seconded, to approve the minutes of the Commission on Aging meeting of October 8, 2019, as submitted. The motion passed by a unanimous roll call vote. (Absent Commissioner Dojiri)

6. ORAL COMMUNICATIONS/ANNOUNCEMENTS

Commissioner Virobik confirmed that the mobility classes by South Bay Fitness Focus were \$160 for eight weeks.

Commissioner Mayfield reported information that she had received at a training session with City Clerk Poirier:

- Items received by Commissioners (such as free tickets) needed to be reported on Form 700

- Commissioners, in groups of three or more, should be cautious about gathering together outside of a Commission meeting, as the public might perceive it as a meeting

Commissioner Hileman reported that she had attended the two joint meetings of the Social Services Commission and the City Council on the topic of homelessness and distributed notes from the meetings.

Leila, from Personal Assistance Services Council, which offered services through In-Home Supportive Services (IHSS), announced that there would be an open house on October 9 at the California Endowment Center from 9:00 a.m. to 2:00 p.m.

7. PRESENTATION: Farmers' Market Manager, Joyce Chan and Bryan Johnson, Cal Fresh Coordinator

Community Services Department, Farmers' Market Manager Joyce Chan explained that since June 2018, the Market had been offering the CalFresh/EBT Program and in that time, EBT payments had accounted for \$20,000 in additional funds for the City. She explained that the Farmers' Market, through a federal grant, had hired Bryan Johnson to coordinate the program and the Market was now able to help individuals on Supplemental Security Income (SSI) to sign up for the EBT program. She noted that individuals could come to the Market office or the information booth at the market on any Tuesday or Saturday and sign up to start the enrollment process.

In response to a question from Commissioner Virobik, Cal Fresh Coordinator Johnson explained that individuals who wished to sign up for the program needed to provide: an id, rent receipts, pay stubs, or any information that would show their monthly income. He noted that the process could be started before all the information had been received. He explained that the minimum income levels varied based of the size of the household and noted that seniors could also use their EBT at restaurants.

Responding to a question, Farmers' Market Manager Chan explained that the organization called *Food Forward* collected the excess food from the market and distributed it through their channels to those who were in need. She noted that the market was not able at this time to give matching funds for EBT transactions. She distributed flyers to the Commission.

Commissioner Virobik suggested that the flyer contain a list of the documents and information that the applicant would need to bring to sign up for EBT.

8. DISCUSSION: Older American Awards

Senior Recreation Supervisor Reed stated that she had provided the Commission with a list of previous winners from 1983 through 2019, as well as a draft version of form that had been used last year for nominations. She noted that she had made some updates to the form and requested that any other changes that the Commission wished to make to the form be sent to her in time to prepare the final version for the end of December. She noted that when a person making the nomination completed the form, they would need to include their own contact information as well as sufficient information to provide the Mayor or any other presenter with enough material to properly introduce the recipient.

Senior Recreation Supervisor Reed stated that she would investigate whether it was necessary to include a video for the County award recipient. She requested that the nominations be completed at the February Commission meeting.

9. ORAL REPORTS ON SENIOR CITIZENS CONCERNS

A. City Council Activities

Commissioner Hileman reported that at the joint meeting of the Council and the Social Services Commission, it had been approved for the Social Services Commission to develop a Homeless Plan and for City staff to form a Task Force, consisting of the various agencies which already focused on the homeless. She stated that the City would investigate the possibility of using Measure H funds to rent facilities or parking lots in Torrance for use by the homeless. She noted that the one of the biggest concerns for the public and businesses at the meeting was the portion of the homeless population that was living on the streets. She added that another discussion at the meeting was the impact and possible implications for the City in the pending court case of Martin v. the City of Boise.

Commissioner G. Davis discussed the delay in the construction of the new transit center. Members of public spoke.

B. Housing

Commissioner K. Davis stated that the Council had approved an urgency ordinance to temporarily prohibit raising rents in Torrance until January 2020. Recording Secretary stated that she would email a copy of the ordinance to the Commission.

C. Health

Commissioner Hileman distributed information on a County pilot program for a mobile stroke unit that would be available Fridays, Saturdays and Sundays at Torrance Fire Station 3 to respond to stroke victims in the City, as well as in Hawthorne, Lawndale, Gardena and Carson. She noted that the Priscilla Hunt Cancer Center would soon open at Torrance Memorial Medical Center.

There was a discussion on mental health facilities in the area.

D. Transportation

Commissioner Mayfield reported that she and Barbara Freeman would be participating in a photo shot for the senior taxi service.

Commissioner K. Davis announced that the Transit Department would be conducting the "Stuff a Bus" event at two locations in the Mall on December 13 from 7:00 am to 5:00 p.m. and needed volunteers for two-hour shifts.

E. Community Programs

Commissioner K. Davis reported that the Woman's Club had a successful Senior Prom fundraising event and had raised \$2450 to benefit South Bay Village. She noted that Police Chief Irvine had spoken at a Club meeting. She announced that members of the Woman's Club would be bell ringers for the Salvation Army. Chairperson Grundhaus added that the kickoff for the Salvation Army red kettle campaign would be held on November 15 at Sam's Club at 11:30 a.m.

Commissioner G. Davis discussed a project for a new member in South Bay Village.

Senior Recreation Supervisor Reed distributed information packets on community events at the Bartlett Senior Citizens Center.

Commissioner G. Davis reported on the City's veterans' recognition event and resource fair.

F. Focal Point Program

Commissioner Virobik reported the following statistics for the month of:

October 2019

Total number of documented calls: 44	Total number of callbacks: 28
Miscellaneous calls: 72	Total number of walk-ins: 37
Total number of calls received: 116	Web Inquiries:

Of the documented calls:

59% were for housing	9% were for legal
16% were for transportation	

Commissioner Virobik announced that Transit Manager Lee would speak at the Focal Point meeting at the Bartlett Senior Citizens Center at 9:30 a.m. on Friday, November 19, 2019.

G. Elder Abuse/Fraud

There was a discussion on robocalls and home security systems.

Commissioner reported on an article in the California Advocates for Nursing Home Reform regarding a state investigation into Laguna Honda Hospital in San Francisco and noted that San Francisco had paid a \$780,000 fine to the Federal Center for Medicare and Medicaid and \$100,000 for a citation from the Department of Public Health.

Chairperson Grundhaus announced that there was information on the upcoming election on the City's website, under www.torrancevotes.org, and information on the air quality on www.torranceair.org.

10. ADJOURNMENT

Commissioner Hileman requested an excused absence for the January meeting.

At 11:05 a.m., Commissioner K. Davis moved to adjourn the meeting to the regular meeting on Tuesday, January 14, 2020 at 9:30 a.m. at the Hosler Conference Room at the Bartlett Senior Citizens Center. The motion was seconded by Commissioner G. Davis and a roll call vote reflected unanimous approval. (Absent Commissioner Dojiri)

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