



**Zamperini Field
Airport Commission**

The Zamperini Field Airport Commission is an advisory body to the City Council. All meetings are open to the public. Regular meetings are scheduled on the second Thursday of each month at 7:00 p.m. in the West Annex Commission Meeting Room.

Staff reports are available for review at the General Aviation Center, Civic Center Main Library and the City Clerk's Office. Direct any other questions or concerns to Rafael Herrera, Airport Manager, at (310) 784-7900. Agendas and Minutes are posted on the City of Torrance Home Page www.TorranceCa.gov.

In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in this meeting, please contact the City Manager's Office at (310) 618-5880. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR 35.102-104 ADA Title II]

HOURS OF OPERATION

Monday through Friday from 7:30 a.m. to 5:30 p.m.
City Hall offices are closed on May 10 & 24, 2019. City Hall offices will be closed on May 27, 2019 in observance of Memorial Day.

**CITY OF TORRANCE
ZAMPERINI FIELD
AIRPORT COMMISSION**

**WEST ANNEX COMMISSION MEETING ROOM
CITY HALL, 3031 TORRANCE BOULEVARD
TORRANCE, CALIFORNIA 90503**

**THURSDAY MAY 9, 2019
7:00 P.M.**

AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL/MOTIONS FOR EXCUSED ABSENCE**
1. **FLAG SALUTE**
4. **MOTION TO ACCEPT AND FILE REPORT ON POSTING OF AGENDA**
5. **APPROVAL OF MINUTES OF APRIL 11, 2019**
6. **ORAL COMMUNICATIONS #1 AND ANNOUNCEMENTS**
7. **ACTION ITEMS: NONE**
8. **INFORMATION ITEMS:**
 - A. **Aeronautical Operational Information Under the Purview of the General Services Department**
9. **ORAL COMMUNICATIONS #2**
10. **ADJOURNMENT: JUNE 13, 2019**

ROLL CALL: De Rago _____ Gong _____ Massa _____ O'Brien _____ Ross _____ Zygielbaum _____

Chairperson Glass _____

**MINUTES OF A REGULAR MEETING
OF THE AIRPORT COMMISSION**

1. CALL TO ORDER

The Torrance Airport Commission convened in a regular session on Thursday, April 11, 2019 at 7:00 p.m. at the West Annex Meeting Room, Torrance City Hall.

2. ROLL CALL

Present: Commissioners De Rago, Gong, Massa, O'Brien, Ross, Zygielbaum, and Chairperson Glass.

Absent: None.

Also Present: Facility Operations Manager Pinela.

3. FLAG SALUTE

Commissioner Ross led the Pledge of Allegiance.

4. AFFIDAVIT OF AGENDA POSTING

MOTION: Commissioner De Rago, seconded by Commissioner O'Brien, moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting; a roll call vote reflected unanimous approval.

5. APPROVAL OF MINUTES OF MARCH 14, 2019

MOTION: Commissioner Ross moved to approve the Airport Commission meeting minutes of March 14, 2019 as presented. Commissioner O'Brien seconded the motion; a roll call vote reflected unanimous approval.

6. ORAL COMMUNICATIONS #1 AND ANNOUNCEMENTS

Commissioner O'Brien provided an update on the 4th annual STEM Day at the Airport on April 26, 2019. She stated that Torrance Police Department drone Sergeants are scheduled to teach students the physics of drone flight and how they are used in Police work.

Commissioner Ross shared his experience at the Griffith Observatory.

Jim Gates distributed posters and a handout of the venue lay out for the Collings Foundation's Wings of Freedom Tour on April 25-28, 2019.

7. ACTION ITEMS – None.

8. INFORMATION ITEMS

8A. AERONAUTICAL OPERATIONAL INFORMATION UNDER THE PURVIEW OF THE GENERAL SERVICES DEPARTMENT

Facility Operations Manager Pinela reviewed the following reports in the material of record: Hangar and Tiedown Rental Status, Ongoing Projects, April Meeting Room Calendar,

Hangar Waiting List, Events Requiring Emergency Response for March 2019, and Airfield Operations Status for February 2019. He noted there are currently two hangar vacancies and 52 tiedowns available. Referring to Report 2, Ongoing Projects, he stated that staff is repackaging and soliciting new bids for the burned hangars and that staff is putting together a job specification to re-paint runway 29R/11L. He described the three incidents that occurred in March 2019 and noted that operations were approximately 500 less than in February 2018.

Chairperson Glass questioned why the Collings Foundation is scheduled to be in the Airport Meeting Room on April 25-28, and Jim Gates explained that usage is being blocked due to a parking shortage.

9. ORAL COMMUNICATIONS #2

Commissioner O'Brien, with concurrence from Commissioners, directed staff to provide a monthly report on the number of expulsions due to tenant lease violations.

Responding to an inquiry from Commissioner Gong, Facility Operations Manager Pinela described mandated annual Fire Department inspections, noting that staff conducts "spot" inspections in response to complaints.

Commissioner O'Brien stated that the 99s had two new women pilots last month, noting that from San Luis Obispo to San Diego the number of women actively participating doubled last year.

Referring to David Bentley's concerns expressed at the March 14 meeting, Jim Gates stated that the Police Department has indicated there is not enough evidence to proceed with a legal case at this time.

Ernst Schubert voiced his concerns on several issues, and Facility Operations Manager Pinela offered to speak with him after the meeting.

Jim Gates stated there are 14 people on the waiting list for the Sling Flight Academy.

10. ADJOURNMENT

MOTION: At 7:43 p.m., Commissioner Zygielbaum moved to adjourn this meeting to May 9, 2019 in the West Annex meeting room at 7:00 p.m. Commissioner Massa seconded the motion; a roll call vote reflected approval.

###

Commission meeting of
May 9, 2019

Honorable Chair and Members
of the Airport Commission

Members of the Commission:

SUBJECT: Transmittal of Aeronautical Operational Information under the Purview of
the General Services Department for the Months of **APRIL 2019**

The General Services Department acts as both the landlord for the city-owned facilities at the airport and as business manager for the airport. As such, the department is providing the following informational reports for review by the commission:

Report #1: Hangar and Tie down Rental Status

Report #2: Ongoing Projects

Report #3: May Meeting Room Calendar

Report #4: Hangar Waiting List

Report #5: Events Requiring Emergency Response

Report #6: Airfield Operations Status

For any questions about this transmittal, please call Rafael Herrera at (310) 784-7900.

ITEM 8A

REPORT 1

ZAMPERINI FIELD

HANGAR AND TIEDOWN INFORMATION

| | |
|------------------------------------|-----|
| Total Number of City-Owned Hangars | 341 |
| Total Number of Hangar Vacancies | 3 |
| Total Number of Airport Tiedowns | 181 |
| Total Number of Tiedowns Available | 54 |

The 341 hangars owned by the City are broken down into three size categories: small, medium, and executive. Of 341 total hangars, 74 were built by the City, while 267 hangars were funded by several private contractors. At time of construction, these hangars were built with individual preferences in mind and were not standardized according to size. Here are approximate sizes of small, medium and executive hangars.

| | |
|--|---------------------|
| Small Type A: Under 40' Door Opening Width | 800-1,200 sq. ft. |
| Small Type B: 40'-41' Door Opening Width | 800-1,200 sq. ft. |
| Medium: 52'-54' Door Opening Width | 1,200-2,200 sq. ft. |
| Executive: 57'-61' Door Opening Width | 2,200-3,200 sq. ft. |

Current rates for hangars are: \$0.569/sq. ft. per month for Torrance Residents.
\$0.639/sq. ft. per month for Non-Residents.

Current rates for Tiedowns are: Single Engine \$113.00
Twin Engine \$125.00

Current rates for Transient (Overnight) are: Single Engine \$10.00
Twin Engine \$15.00
Jet Engine \$20.00

REPORT 2

ONGOING PROJECTS

May 9, 2019

1. Burned Hangars – Job walk scheduled for May 22, 2019. Construction bid proposals will be due on June 19, 2019 at 3:00pm.
2. Runway Painting - We are putting together a job specifications to re-paint our primary runway 29R/11L.

**NON-
INFRASTRUCTURE**

Capital Projects

| | <u>FEAP #</u> | <u>PRIMARY FUNDING</u> | <u>PROJECT TOTAL</u> |
|---------------------------------|---------------|----------------------------|--------------------------|
| Exec Hangar Door Replacement | FEAP-854 | AIRPORT | 25,000.00 |
| Total | | | \$25,000.00 |

REPORT 3

MAY 2019 AIRPORT MEETING ROOM SCHEDULE

| | | | |
|------|--|-----------------|-------|
| 5/1 | SAA | 12:00PM-1:00PM | A & B |
| 5/1 | AYSO | 6:30PM-9:30PM | A & B |
| 5/2 | SO BAY QUILTERS | 10:00AM-12:00PM | A & B |
| 5/2 | PRIVATE RENTER | 7:00PM-9:00PM | A & B |
| 5/4 | MAKE IT RISE | 9:00AM-1:00PM | A & B |
| 5/4 | GLOBAL DEVELOPMENT CONCEPT FOUNDATION | 2:00PM-5:00PM | A & B |
| 5/5 | MMLA | 3:00PM-5:00PM | A & B |
| 5/6 | FIRE DEPARTMENT | 7:30AM-5:30PM | A & B |
| 5/6 | COMPUTER CLUB | 7:00PM-9:00PM | A & B |
| 5/7 | EMS DEPARTMENT | 7:30AM-5:30PM | A & B |
| 5/8 | EMS DEPARTMENT | 7:30AM-5:30PM | A & B |
| 5/9 | FIRE DEPARTMENT | 8:00AM-5:00PM | A & B |
| 5/10 | FIRE DEPARTMENT | 8:00AM-5:00PM | A & B |
| 5/11 | INDIVISIBLE SOUTHBAY LA | 2:00PM-4:00PM | A & B |
| 5/12 | MMLA | 3:00PM-5:00PM | A & B |
| 5/13 | FIRE DEPARTMENT | 8:00AM-5:00PM | A & B |
| 5/13 | SO BAY CAMERA CLUB | 6:30PM-9:30PM | A & B |
| 5/14 | BOY SCOUTS | 8:00PM-9:00PM | A & B |
| 5/15 | SAA | 12:00PM-1:00PM | A & B |
| 5/18 | TRICITY YOUTHS | 12:00PM-4:00PM | A & B |
| 5/19 | MMLA | 3:00PM-5:00PM | A & B |
| 5/21 | RIVIERA GARDEN CLUB | 8:45AM-12:45PM | A & B |
| 5/21 | SO BAY ORCHID SOCIETY | 7:00PM-8:00PM | A & B |
| 5/22 | SAA | 12:00PM-1:00PM | A & B |
| 5/22 | SCHOLASTIC BOOK FAIR | 1:00PM-7:00PM | A & B |
| 5/23 | SCHOLASTIC BOOK FAIR | 9:00AM-7:00PM | A & B |
| 5/24 | SCHOLASTIC BOOK FAIR | 9:00AM-7:00PM | A & B |
| 5/25 | SCHOLASTIC BOOK FAIR | 9:00AM-7:00PM | A & B |
| 5/26 | MMLA | 3:00PM-5:00PM | A & B |
| 5/29 | SAA | 12:00PM-1:00PM | A & B |
| 5/30 | FAA | 9:00AM-12:00PM | A & B |

REPORT 4

HANGAR WAITING LIST

| | | | |
|----|------------------|----------|------------------|
| 1 | Brown, P. | 11/02/11 | EXEC |
| 2 | Schmidt, O. | 01/17/12 | MEDIUM |
| 3 | Wolfbrant, R. | 06/18/12 | MED/EXEC |
| 4 | Giannola, P. | 08/08/12 | MED/EXEC |
| 5 | Bohner, R. | 08/21/12 | EXEC |
| 6 | Freitag, D. | 11/05/12 | EXEC |
| 7 | Striplin, D. | 04/17/13 | MED/EXEC |
| 8 | Myronowicz, C. | 05/01/13 | MED/EXEC |
| 9 | Dwoskin, D. | 07/15/13 | MEDIUM |
| 10 | Deaver R. | 10/22/13 | EXEC |
| 11 | Ellison, B. | 11/05/13 | EXEC |
| 12 | Adams, R. | 01/10/14 | EXEC |
| 13 | Grau, W. | 01/31/14 | EXEC |
| 14 | Yarymovych, N. | 05/05/14 | MED/EXEC |
| 15 | Bentley, D. | 07/17/14 | MED/EXEC |
| 16 | Rietdyk, G. | 11/26/14 | MED/EXEC |
| 17 | Deal, J. | 03/12/15 | MED/EXEC |
| 18 | Deal, B. | 03/12/15 | MED/EXEC |
| 19 | Myers, L. | 03/12/15 | MED/EXEC |
| 20 | Reisman, G. | 08/20/15 | MEDIUM |
| 21 | Garcia, D. | 08/20/15 | MED/EXEC |
| 22 | Hadley, L. | 08/31/15 | MEDIUM |
| 23 | Schladen, M. | 02/18/16 | MEDIUM |
| 24 | Robinson, A. | 03/22/16 | MEDIUM |
| 25 | Broen, P. | 05/06/16 | EXEC |
| 26 | Macey, B. | 08/02/16 | MED/EXEC |
| 27 | Van De Velde, D. | 09/26/16 | MEDIUM |
| 28 | Woodside, D. | 12/29/16 | MED/EXEC |
| 29 | Ristevski, B. | 01/09/17 | MEDIUM |
| 30 | Mabry, M. | 01/24/17 | MED/EXEC |
| 31 | Geiger, G. | 02/06/17 | EXEC |
| 32 | Adli, B. | 02/22/17 | EXEC |
| 33 | Constable, W. | 03/23/17 | EXEC |
| 34 | Stewart, D. | 04/07/17 | EXEC |
| 35 | Regan, K. | 05/24/17 | MEDIUM |
| 36 | Gerts, I. | 06/27/17 | MEDIUM |
| 37 | Boyarsky, A. | 10/09/17 | SMALL TYPE B/MED |
| 38 | Armstrong, S. | 11/14/17 | MEDIUM |
| 39 | Levine, M. | 01/26/18 | MED/EXEC |
| 40 | Bryson, Z. | 03/22/18 | EXEC |
| 41 | Falstrup, D. | 03/27/18 | MED/EXEC |
| 42 | Yamaoka, A. | 07/03/18 | SMALL TYPE B |
| 43 | Badour, S. | 09/24/18 | MED/EXEC |

| | | | |
|----|---------------|----------|-------------------|
| 44 | Wachner, J. | 10/02/18 | MED/EXEC |
| 45 | Vartanian, J. | 10/15/18 | MED/EXEC |
| 46 | McNerney, R. | 11/05/18 | MED/EXEC |
| 47 | Binder, M. | 01/22/19 | SMALL TYPE A OR B |
| 48 | Moore, D. | 01/28/19 | SMALL TYPE B/MED |
| 49 | McKay, R. | 03/28/19 | MEDIUM |
| 50 | Bremner, T. | 05/01/19 | SMALL TYPE A |

Summary of Changes to Hangar Waiting List

Applicants From Waiting List Who Received Hangars

| | | |
|------------|----------|--------------|
| Brandt, R. | 04/09/19 | Small Type A |
|------------|----------|--------------|

New Waiting List Applicants Added

| | | |
|------------|----------|--------------|
| Brandt, R. | 04/09/19 | Small Type A |
|------------|----------|--------------|

| | | |
|-------------|----------|--------------|
| Bremner, T. | 05/01/19 | Small Type A |
|-------------|----------|--------------|

Request For Refund/Removal From Hangar Waiting List

*Hangars Received Through Advertisement (not from Waiting List)

REPORT 5

EVENTS REQUIRING EMERGENCY RESPONSE

FOR THE MONTH OF APRIL 2019

| | | |
|-----------------------|------------|-------|
| OPERATIONS | -----TOTAL | 8,308 |
| INCIDENTS | ----- | 1 |
| ACCIDENTS | ----- | 0 |
| PERCENT OF OPERATIONS | ----- | .01 |

4/10/2019- 1600 A Sling aircraft with a stuck throttle had to shut down engine, but was able to land safely. He was towed by Operations 102 to FBO without incident. TFD was not required.

Definitions:

ACCIDENT: An occurrence associated with the operation of an aircraft which takes place between the time any person boards the aircraft with the intention of flight and all such persons have disembarked, and in which any person suffers death or serious injury, or in which the aircraft receives substantial damage.

SUBSTANTIAL DAMAGE means damage or failure which adversely affects the structural, strength, performance, or flight characteristics of the aircraft, and which would normally require major repair or replacement of the affected component. Engine failure or damage limited to an engine if only one engine fails or is damaged, bent fairings or cowling, dented skin, small punctured holes in the skin or fabric, ground damage to rotor or propeller blades, and damage to landing gear, wheels, tires, flaps, engine accessories, brakes, or wingtips are not considered "substantial damage".

SERIOUS INJURY means any injury which: (1) requires hospitalization for more than 48 hours, commencing within 7 days from the date the injury was received; (2) results in a fracture of any bone (except simple fractures of fingers, toes, or nose); (3) causes severe hemorrhages, nerve, muscle or tendon damage; (4) involves any internal organ; or (5) involves second or third degree burns; or any burns affecting more than 5% of the body surface.

INCIDENT: Any occurrence other than an accident associated with the operation of an aircraft, which affects or could affect the safety of operations.

NOTE: Per the FAA, Airport Operations totals will no longer be reported for the previous month. Due to automation, the totals will now be reported two months after they occur.

REPORT 6

**AIRFIELD OPERATIONS STATUS
ZAMPERINI FIELD**

OPERATIONS ACTIVITIES FOR THE MONTH OF March 2019

- Morning runway, taxiway, and hospital pad/lights checked for safety
- Foreign object debris checked on all runways and taxiways
- Storm water check done (for foreign object debris) for all drains, inlets, and outlets
- All runways, taxiways, and ramp areas vacuum swept
- Various hangars cleaned and prepared for rental
- All taxiway lights and signs sprayed for weeds
- All runways and taxiways swept
- Large items removed from trash bin area
- FOD removed from fence line

2017/2018 OPERATIONS TOTALS

| Month | Year | Operations | Month | Year | Operations |
|-----------|------|------------|-----------|------|------------|
| January | 2018 | 10,107 | January | 2019 | 8,444 |
| February | 2018 | 8,855 | February | 2019 | 8,308 |
| March | 2018 | 8,886 | March | 2019 | 10,827 |
| April | 2018 | 9,018 | April | 2019 | |
| May | 2018 | 9,389 | May | 2019 | |
| June | 2018 | 9,609 | June | 2019 | |
| July | 2018 | 10,080 | July | 2019 | |
| August | 2018 | 10,597 | August | 2019 | |
| September | 2018 | 9,072 | September | 2019 | |
| October | 2018 | 8,652 | October | 2019 | |
| November | 2018 | 9,571 | November | 2019 | |
| December | 2018 | 8,856 | December | 2019 | |

Airport Operations Totals

