



City of Torrance Community Services Department ✪ RECREATION SERVICES DIVISION
310/618-2930 ✪ www.Recreation.TorranceCA.Gov

John Jones
Community Services Director

Richard Burnette
Recreation Services Manager

Patti Goldenson
Recreation Services Supervisor
(310)781-7517
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September 13, 2015

Dear Parent/Guardian,

As you may know, children who participate in the Community Services Department Early Childhood Education Program must be completely toilet trained before registering for class. Children must be able to use the bathroom facilities without direct assistance from an adult.

Also, children who are still wearing disposable pull-ups or training pants are not considered ready for the program since accidents in the classroom can expose the rest of the children to unsanitary conditions.

We want to provide a clean and healthy environment for children in the program. We appreciate your cooperation on this matter. If your child is not completely toilet trained please contact the Registration Office at (310) 618-2720 to request a credit on account. Your request for a credit on account must be received one business day before the third class meeting. Credit on account cannot be issued after this date.

If you need additional information please contact Patti Goldenson, Recreation Services Supervisor at (310) 781-7517.

Sincerely,

Patti Goldenson,
Recreation Services Supervisor

