

Youth Sports Prospective Coach's To Do List

- **Coach's Application** – You must complete this application online at: www.TorranceCA.Gov/VolunteerProgram.htm
- **Fingerprints** – Upon completing your application you will need to go to the City's Human Resources Department, 3231 Torrance Blvd. and pick up a form to get your fingerprints done.
- **Phone Interview with Program Supervisor** – The Supervisor will contact you for a quick phone interview.
- **Coach's Agreement** – Coach's agreement can be found online at: [http://www.torranceca.gov/Parks/Documents/Coaches_Agreement_2015\(2\).pdf](http://www.torranceca.gov/Parks/Documents/Coaches_Agreement_2015(2).pdf) This form will also be available in the coach's packet that you will receive at the Coach's meeting. It must be signed and turned in at the coach's meeting.
- **NAYS Training** – NAYS (National Alliance for Youth Sports) Coach's training is mandatory for all coaches. It will be available on line at: <http://www.torranceca.gov/Parks/9625.htm> click on the NAYS logo. This will go live mid-August. It will also be available on-site at 3031 Torrance Blvd. on September 17, 2016 from 9am to 12:00 noon if you do not wish to complete it online.
- **Concussion Certificate** – Concussion training is on-line only. It takes about 15 minutes and you can generate a certificate upon completion if you pass – you must email the certificate to pgoldenson@TorranceCA.Gov or bring in the certificate to the Sports Office at 3031 Torrance Blvd.
- **Attend Coaches Meeting** – Coach's Meeting will be held on September 15, 2016 at 6:30 in the West Annex Commission room, 3031 Torrance Blvd. Rosters and equipment will be given out to coaches who have been assigned a team and have completed the above.

All of the above items must be completed in order for you to be eligible to coach a Youth Sports Team. Please keep in mind completion of these items does not guarantee you a coaching position.