

**MINUTES OF A REGULAR MEETING
OF THE TORRANCE CABLE TELEVISION ADVISORY BOARD**

1. CALL MEETING TO ORDER

The Torrance Cable Television Advisory Board convened in a regular meeting on Wednesday, December 8, 1999, at 7:11 p.m. in the meeting room at the Torrance Community Television Center.

2. ROLL CALL

Present: Commissioners: Craft, Kaur, Mikulicich, Tsao, and Chair Haussmann

Absent: Commissioner Numark (Excused)
Commissioner Wong (Excused)

Also Present: Michael D. Smith, Cable Television Administrator

FLAG SALUTE

Led by Commissioner Mikulicich

4. MOTION TO ACCEPT AND FILE REPORT ON POSTING OF AGENDA

MOTION: Commissioner Craft moved to accept and file the report of the City Clerk on posting of the agenda for this meeting. This motion, seconded by Commissioner Tsao, carried with an aye vote.

5. APPROVAL OF MINUTES

a) November 10, 1999

Section 6d), line 6, add an a so as to read: "Pasadena is seeking a Declaratory ruling..."

Section 6d), line 10, change to "GTE filed..."

MOTION: Commissioner Kaur moved to accept the minutes for the November 10, 1999 meeting. This motion, seconded by Commissioner Tsao, carried with an aye vote.

6. SCHEDULED BUSINESS

b) Community Matters – NONE

c) Committee Reports

i) Producer Incentive Committee

Commissioner Kaur reported no meeting was held in the month of December. The South Bay 360, featuring the Torrance YMCA is ready to be edited. In addition, a new production is scheduled with another non-profit organization.

MOTION: Commissioner Tsao moved to accept the Producer Incentive Committee report. This motion, seconded by Commissioner Craft, carried with an aye vote.

ii) Eighth Annual TCTV Video Awards

It was reported that a meeting was held, and information regarding sponsors was passed out. However, potential sponsors have not been contacted. Discussion followed.

MOTION: Commissioner Numark moved to accept the Eighth Annual TCTV Video Awards oral report. This motion, seconded by Commissioner Tsao, carried with an aye vote.

iii) Franchise Renewal – NONE

c) Report of Community Television Center – September and October, 1999

Administrator Smith gave a brief summary of the November, 1999 report. Discussion followed.

MOTION: Commissioner Craft moved to accept the Report of Community Television Report. This motion, seconded by Commissioner Tsao, carried with an aye vote.

d) Report of Legislative and Cable Related Activities – October, 1999

Administrator Smith gave a brief summary of the report, which included:

- CitiCABLE winning a Western Access Video Excellence (“WAVE”) Award for “This Week in Torrance”. He also mentioned several other CitiCABLE and TCTV programs reached the finalists level (WAVE only issues awards for “Winners”, they do not issue 2nd or 3rd place awards).
- Pasadena is seeking a declaratory ruling whether federal law prohibits a cable operator from passing through to subscribers franchise fees.
- Digital Subscriber Line (“DSL”) offered through existing telephone lines is emerging as the fastest-growing high-speed access service in the U.S.
- GTE filed an Anti-trust lawsuit in Federal court in Pittsburgh, claiming that the Cable Internet business is prohibitive in the market, and they should be allowed to participate in their platform.

- Philips Electronics will make its voice-enabled "Speech" browser available for free via download next week.

MOTION: Commissioner Craft moved to accept the Legislative and Cable Related Activities Report for October 1999. This motion, seconded by Commissioner Kaur, carried with an aye vote.

e) Old Business

i) Status Report on the Time Warner Rebuild

Administrator Smith reported the rebuild continues. He reported modifications on Items #7, 9, and 10, in that they will actually be switching over to the new service on November 11, 1999. It was reported that very few complaints have been generated by the Time Warner upgrade.

It was also reported that Time Warner has published their actual rebuild schedule on the web site for not only in Torrance, but also the neighboring cities. Discussion followed.

MOTION: Commissioner Kaur moved to accept the Status Report on the Time Warner Rebuild. This motion, seconded by Commissioner Craft, carried with an aye vote.

f) New Business

i) A Recommendation from the Cable Television Administrator that Chairperson Haussmann 1) reconvene the Operating Policies and Procedures Committee to consider establishing new guidelines regarding use of the Workshop Waiver Exam; 2) appoint one new member.

MOTION: Commissioner Craft moved to accept the appointment of Commissioner Mikulicich and Kaur by Chair Haussmann. This Motion, seconded by Commissioner Tsao, carried with an aye vote.

12. ADDENDUM MATTERS - None

13. ORAL COMMUNICATIONS

13a. Commissioner Mikulicich wished everybody Happy Holidays.

13b. Commissioner Mikulicich announced he will be applying for a re-appointment to the Commission, and that he has enjoyed being a CTAB member for the last four years. He mentioned the good work done by Staff with Public Access.

13c. Commissioner Mikulicich congratulated Administrator Smith on his upcoming wedding.

13d. Commissioner Mikulicich also mentioned he was disappointed in the declining public participation in public access this year.

13e. Commissioner Kaur wished everybody a Merry Christmas, Happy Holidays, and Happy Y2K.

13f. Commissioner Craft wished everybody Happy Holidays

13g. Commissioner Craft congratulated Administrator Smith on his upcoming wedding.

- 13h. Commissioner Craft related that it was nice to see that Commissioner Mikulicich was going to remain a Commissioner.
- 13i. Commissioner Tsao congratulated Administrator Smith on his upcoming wedding.
- 13j. Commissioner Tsao stated he was happy that Commissioner Mikulicich had applied for re-appointment to the Board.
- 13k. Commissioner Tsao announced that there would be a Christmas open house sponsored by the Chamber of Commerce on December 9, 1999, at 5:00 p.m.
- 13l. Commissioner Tsao presented a Chinese New Year celebration handout to the Board.
- 13m. Commissioner Tsao wished everybody a Merry Christmas and Happy New Year.
- 13n. Administrator Smith wished everybody a Merry Christmas.
- 13o. Administrator Smith expressed his opinion that nothing serious would occur on January 1st, and added that just in case, the City's Emergency Operation Center will be active, and that staff will be on duty.
- 13p. Chair Haussmann thanked Administrator Smith for substituting for both Secretary Mary and Coordinator Fornelli.
- 13q. Chair Haussmann wished everybody a safe and happy Holiday.

ADJOURNMENT:

Chair Haussmann adjourned the meeting at 8:37p.m. to reconvene on Wednesday, February 9, 2000.

Respectfully submitted,

Michael D. Smith
Cable Television Administrator