

MINUTES OF A REGULAR MEETING OF THE TORRANCE CABLE TELEVISION ADVISORY BOARD.

1. CALL MEETING TO ORDER:

The Torrance Cable Television Advisory Board convened in a regular meeting on Wednesday, January 8, 2003, at 7:13 p.m. in the Torrance Community Television studio located in the Telecommunications Center.

2. ROLL CALL:

Present: Commissioners: Craft, Korman, Haussmann, Mikulicich Jr., Perkins, Tsao, and Chair Cahill

Also Present: Cindy Hibbard, Clerk Typist
Mark Doddy, TCTV Coordinator
Michael D. Smith, Cable Television Administrator

Excused: None

3. FLAG SALUTE:

Commissioner Haussmann led the salute to the flag.

4. MOTION TO ACCEPT AND FILE REPORT ON POSTING OF AGENDA:

MOTION: *Commissioner Perkins moved to accept and file the report of the City Clerk on posting of the agenda for this meeting. This motion, seconded by Commissioner Craft, carried with an aye vote.*

5. APPROVAL OF MINUTES:

a) November 13, 2002

MOTION: *Commissioner Mikulicich Jr. moved to approve the minutes for the September 11, 2002 meeting. This motion seconded by Commissioner Craft.*

6. SCHEDULED BUSINESS:

a) Community Matters – NONE

b) Committee Reports

(1) Producer Incentive

The Committee conducted the November 1st Get-Together focusing on “Holiday Public Service Announcements” led by TCTV Staff and coordinated by Committee Member Mikulicich Jr. The December 6th Get-Together was a “New and Old Producer Reception and Video Potluck”. A correction was made to the February meeting was scheduled for 7th and the Annual Awards Ceremony set for February 28th.

MOTION: *Commissioner Cahill moved to accept the Producer Incentive Committee Report for November 2002. This motion, seconded by Commissioner Korman, carried with an aye vote.*

(2) Franchise Renewal – NONE

(3) Operating Policies and Procedures – NONE

(4) Future of Access – NONE

(5) Video Programming Awards – NONE

C. Report of Community Television Center

(1) November, 2002

Administrator Smith discussed the statistics for the month. He highlighted 16 new programs were completed compared to 6 in 2001 and 6 in 2000. He also noted studio usage was at 71%. 2 Users completed the Pre-Production Planning workshop and 4 new Producers were certified in Field and Post-Production. Staff and volunteers taped 4 multi-camera events.

Brief discussion followed.

MOTION: *Commissioner Haussmann moved to accept the Torrance Community Television Center Report for November 2002. This motion, seconded by Commissioner Mikulicich Jr., carried with an aye vote.*

D. Report of Legislative and Cable Related Activities – November, 2002

Administrator Smith gave a brief summary of the report. He mentioned its was reported that Time Warner will reduce the rates charged for basic digital charges by \$2.00 per month. In addition, the FCC declined to approve the Echostar – DirectTV merger, Charter Communications basic subscribers dropped by 4% this year; FCC approved the merger of Comcast and AT&T.

Brief discussion followed.

MOTION: *Commissioner Mikulicich Jr. moved to accept the Legislative and Cable Related Activities Report for November 2002. This motion, seconded by Commissioner Cahill, carried with an aye vote.*

E. Old Business - NONE

F. New Business

G. Addendum Matters – NONE

7. ORAL COMMUNICATIONS:

- a) Secretary Hibbard wished everyone a happy Thanksgiving.
- b) Acting Coordinator Doddy invited all Commissioners to a demonstration of his Apple computer loaded for post-production.
- c) Acting Coordinator Doddy indicated staff was in the process of producing a “Welcome to TCTV” for distribution next month.
- d) Commissioner Korman confirmed TCTV multi-camera coverage of the Torrance Symphony Concert, and also requested additional coverage on Spotlight Torrance for 7-year-old pianist from China.
- e) Commissioner Mikulicich Jr. mentioned subscriber complaints regarding Time Warner’s RoadRunner service. He indicated there seems to be a problem with the coaxial cable from the pole to the home.
- f) Commissioner Mikulicich Jr. also thanked Acting Coordinator Doddy and Secretary Hibbard for the hard work and assistance with the monthly Producer Get-Together on November 2, 2002.
- g) Commissioner Tsao wished everyone a happy and peaceful holiday.
- h) Chair Cahill wished everyone a happy Thanksgiving.

8. ADJOURNMENT:

Chair Cahill adjourned the meeting at 8:00 p.m. to reconvene on Wednesday, December 11, 2002 at 7:00 p.m.

Respectfully submitted,

Michael D. Smith
Cable Television Administrator

Roll Call: Craft Korman Haussmann Mikulicich, Jr. Perkins Tsao Cahill