

April 11, 2001

**MINUTES OF A REGULAR MEETING OF THE TORRANCE CABLE TELEVISION ADVISORY BOARD.**

**1. CALL MEETING TO ORDER:**

The Torrance Cable Television Advisory Board convened in a regular meeting on Wednesday, April 11, 2001, at 7:08 p.m. in the Torrance Community Television studio located in the Telecommunications Center.

**2. ROLL CALL:**

**Present:** Commissioners: Cahill, Craft, Kaur, Hausmann, Stadler and Chair Tsao

**Also Present:** Michael Smith, Cable Television Administrator  
Jesse Foreman, TCTV Coordinator

**Excused:** Commissioner Mikulicich, Jr.

**3. FLAG SALUTE:**

Led by Commissioner Stadler

**4. MOTION TO ACCEPT AND FILE REPORT ON POSTING OF AGENDA:**

**MOTION:** *Commissioner Hausmann moved to accept and file the report of the City Clerk on posting of the agenda for this meeting. This motion, seconded by Commissioner Stadler, carried with an aye vote.*

**5. APPROVAL OF MINUTES:**

**MOTION:** *Commissioner Cahill moved to approve the minutes for the March 14, 2001 meeting. This motion seconded by Commissioner Kaur, carried with an aye vote.*

**6. SCHEDULED BUSINESS:**

a) **Community Matters – NONE**

b) **Committee Reports**

(1) **Producer Incentive**

No meeting was held in April. However it was reported that Commissioner Kaur has been contacted by the Rotary to do a program.

**MOTION:** *Commissioner Craft moved to accept the oral report of the Producer Incentive Committee. This motion, seconded by Commissioner Stadler, carried with an aye vote.*

**(2) Franchise Renewal – NONE**

**(3) Operating Policies and Procedures– NONE**

**(4) Video Awards Program**

Committee Chair Haussmann submitted a written report from the April 3<sup>rd</sup> Committee meeting. The report highlighted the success of the event. Chairman Tsao sent letters of appreciation to the sponsors. It was also noted that we have reached the end of the “Stanley” trophies, so next year we will have to order trophies.

The Committee discussed a need for more entries and more producer participation. The Committee discussed the possibility of modifying the policies to allow non-residents to use the facility (at an additional cost).

**MOTION:** *Commissioner Kaur moved to accept the Video Awards Program Committee report. This motion, seconded by Commissioner Craft, carried with an aye vote.*

**c) Report of Community Television Center**

**(1) March, 2001**

Coordinator Foreman discussed studio production ideas that have been presented to him by producers. He also discussed the status of some producers as we head to the summer months and shows they have in production and development.

Brief discussion followed.

**MOTION:** *Commissioner Haussmann moved to accept the Torrance Community Television Center for January 2001. This motion, seconded by Commissioner Kaur carried with an aye vote.*

**d) Report of Legislative and Cable Related Activities – March, 2001**

Administrator Smith gave a brief summary of the report. Highlighting a memo concerning a live cablecast of the Mormon General Conference. He briefly discussed criticism by AOL Time Warner of the FCC’s role in telecommunication company mergers. Administrator Smith finally addressed the programming decisions by John Rigas, Founder of Adelphia. They have decided as a family business not to carry adult orientated programming on the cable system.

Brief discussion followed.

**MOTION:** *Commissioner Craft moved to accept the Legislative and Cable Related Activities Report for February 2001. This motion, seconded by Commissioner Cahill, carried with an aye vote.*

e) **Old Business – NONE**

f) **New Business**

**TCTV New User and Producer Statistics – Information Only**

Administrator Smith presented the Users and Producer statistical report that shows the number of people using TCTV from 1990 through the present. The data shows a declining trend in usage and training. It also shows the number of programs produced has declined. However it also shows the percent of those programs produced versus entered in the awards program for 2001 was average.

Brief discussion followed.

**MOTION:** *Commissioner Cahill moved to accept the appointments to the Open Mic Night Committee. This motion, seconded by Commissioner Haussmann, carried with an aye vote.*

g) **Addendum Matters – None**

**7. ORAL COMMUNICATIONS:**

a) Administrator Smith invited Commissioners to attend the upcoming States of California and Nevada Chapter of the National Association of Telecommunications Officers and Advisors (SCAN/NATOA) spring conference scheduled for May 24, 2001 at Shutters on the Beach in Santa Monica, CA.

b) Commissioner Craft commented that his daughter is receiving her Executive Masters in Business Administration from Pepperdine University.

c) Commissioner Craft commented that his wife and daughter participated in Leadership America conference in Washington DC.

d) Commissioner Kaur commented that she is graduating from the University of Southern California.

e) Commissioner Kaur also commented that she will travel to Berlin, Germany for a fellowship this summer.

f) Commissioner Kaur also wished everyone happy Easter.

g) Commissioner Haussmann also wished everyone happy Passover.

h) Chair Tsao announced he would be part of a delegation from Torrance to China.

- i) Chair Tsao congratulated Commissioner Kaur on her pending graduation from U.S.C. and Commissioner Craft's daughter on her pending graduation from Pepperdine.
- j) Chair Tsao also wished everyone happy Easter and a welcome home to the U.S. soldiers from China.
- k) Chair Tsao announced his installation dinner as President of the Torrance Chamber of Commerce, on June 15<sup>th</sup>.

**8. ADJOURNMENT:**

Chair Tsao adjourned the meeting at 8:30 p.m. to reconvene on Wednesday, June 13, 2001 at 7:00 p.m.

Respectfully submitted,

Michael D. Smith  
Cable Television Administrator

Roll Call: Cahill☐ Craft☐ Kaur☐ Mikulicich, Jr.☐ Stadler☐ Hausmann☐ Tsao☐