

March 10, 2004

MINUTES OF A REGULAR MEETING OF THE TORRANCE CABLE TELEVISION ADVISORY BOARD.

1. CALL MEETING TO ORDER:

The Torrance Cable Television Advisory Board convened in a regular meeting on Wednesday, March 10, 2004, at 7:17 p.m. in the Torrance Community Television Studio located in the Stanley E. Remelmeyer Telecommunications Center.

2. ROLL CALL:

Present: Commissioners: Carlson, Craft, Korman, Taniguchi, Tsao, and Perkins

Also Present: Cindy Hibbard, Clerk Typist
Mark J. Doddy, TCTV Coordinator
Michael D. Smith, Cable & Community Relations Manager

Excused: Commissioner Hausmann

3. FLAG SALUTE:

Commissioner Craft led the salute to the flag.

4. MOTION TO ACCEPT AND FILE REPORT ON POSTING OF AGENDA:

MOTION: *Commissioner Carlson moved to accept and file the report of the City Clerk on posting of the agenda for this meeting. This motion, seconded by Commissioner Craft, carried with an aye vote.*

5. APPROVAL OF MINUTES:

a) February 11, 2004

MOTION: *Commissioner Craft moved to approve the minutes for the February 11, 2004, meeting. This motion seconded by Commissioner Tsao, carried with an aye vote.*

6. SCHEDULED BUSINESS:

a) Community Matters – NONE

b) Committee Reports

Producer Incentive

Commissioner's Craft and Tsao provided the following report.

The Committee briefly discussed February 6th session reviewing the winners from the 12th annual TCTV Awards ceremony. The Committee believed that if more of the non-winners would have attended, it would have been more beneficial. An alternative format for this session might be to review productions with good elements, and see sample of programs with poor production values. This might help improve the quality of productions.

The Committee conducted the March meeting featuring "Copyright Law", presented by Irving Keschner, Attorney at Law. About sixteen participants showed up and learned a lot about what they can do legally, and what they should not do in their community based television productions. The presentation was taped and will be cablecast on TCTV Channel 28 in April for those producers that were not able to attend.

The next session is set for April 2nd and features "PSA in a Day". This session is expected to be as successful this year as it was last year.

Discussion followed.

MOTION: *Commissioner Korman moved to accept the Producer Incentive Committee Report for February 2004. This motion, seconded by Commissioner Taniguchi, motion carried with aye vote.*

c) Report of Community Television Center

Coordinator Doddy discussed statistics for the month. He highlighted 6 new programs were completed compared to 13 in 2002 and 13 in 2001. He also noted studio usage was up at 51% while field camera continues to remain low at 10%. Post-production was at 31% this year compared to the same 31% last year. Three people attended the monthly New Users Orientation Session, one certified. One received the Its Your TV Brochure, none were certified. Five Users enrolled in Field and Post-production Workshop, with four graduating to Producer.

Brief discussion followed.

MOTION: *Commissioner Craft moved to accept the Torrance Community Television Center Report for February 2004. This motion, seconded by Commissioner Carlson, motion carried with aye vote.*

d) Report of Legislative and Cable Related Activities – February, 2004

Manager Smith gave a brief summary of the report.

Time Warner Inc. is seeking federal approval to scramble off-air digital signals over its cable systems to protect the content of local TV stations from rampant Internet piracy.

Time Warner Cable chairman and CEO Glenn Britt is tentatively scheduled to testify before the Senate Commerce Committee on voice-over-Internet-protocol issues.

EchoStar Communications dropped the feeds for all of Viacom's cable networks and the company's 16 CBS stations at midnight.

The Federal Communications Commission began writing new rules today that officials and industry experts said would profoundly alter both the way the Internet is delivered and used in homes and businesses.

California regulators agreed Wednesday to investigate whether companies using Internet technology to handle phone calls should be regulated — and, if so, with how heavy a hand.

Brief discussion followed.

MOTION: *Commissioner Korman moved to accept the Legislative and Cable Related Activities Report for February 2004. This motion, seconded by Commissioner Craft, carried with an aye vote.*

e) **Old Business - NONE**

f) **New Business**

1. **A recommendation from the Cable & Community Relations Manager that the Chairperson appoint new member to Producer Incentive Committee and appoint a new and chairperson.**

APPOINTMENT: *Chairwoman Perkins appointed Commissioner Craft as Chairperson and Commissioner Taniguchi as member of the Producer Incentive Committee.*

MOTION: *Commissioner Carlson moved to accept the appointments. This motion, seconded by Commissioner Craft, carried with an aye vote.*

2. **A recommendation from the Cable & Community Relations Manager that the Chairperson appoint new member to Cable Television Franchise Renewal Committee and appoint a new and chairperson.**

APPOINTMENT: *Chairwoman Perkins appointed Commissioner Craft as Chairperson of the Cable Television Franchise Renewal Committee.*

MOTION: *Commissioner Korman moved to accept the appointment. This motion, seconded by Commissioner Tsao, carried with an aye vote.*

3. **A recommendation from the Cable & Community Relations Manager that the Chairperson appoint new member to Operating Policies and Procedures Committee and appoint a new and chairperson.**

APPOINTMENT: *Chairwoman Perkins appointed Commissioner Haussmann as Chairperson and Commissioner Carlson as member of the Operating Policies and Procedures Committee.*

MOTION: *Commissioner Craft moved to accept the appointments. This motion, seconded by Commissioner Taniguchi, carried with an aye vote.*

4. A recommendation from the Cable & Community Relations Manager that the Chairperson appoint new member to Future of Access Committee.

APPOINTMENT: *Chairwoman Perkins appointed Commissioner Taniguchi as member of the Future of Access Committee.*

MOTION: *Commissioner Carlson moved to accept the appointment. This motion, seconded by Commissioner Tsao, carried with an aye vote.*

7. ADDENDUM MATTERS – NONE

8. ORAL COMMUNICATIONS:

- a) Secretary Hibbard wished everyone a safe and happy St. Patrick's Day.
- b) Coordinator Doddy said he was looking forward to assisting the Committee in planning the Producer Get-Together's for 2004/05.
- c) Manager Smith invited everyone to attend the Ribbon Cuttings for the Animal Control Office and Stage Two Theatre this month.
- d) Manager Smith wished his family's Soft Coated Wheaten Terrier, Ginger Lee (Champion Gallagher's Go Go Girl) a happy 2nd birthday.
- e) Commissioner Carlson mentioned he saw "Passion of the Christ" with his church group and was moved by the film.
- f) Commissioner Carlson wished everyone a happy Easter.
- g) Commissioner Craft also wished everyone a happy Easter and Good Friday.
- h) Commissioner Korman invited everyone to the March 20th Torrance Symphony concert. She mentioned that the concert will feature Handel: Water Music; Mendelssohn: Piano Concerto #1, Grace Han, soloists Tchaikovsky: Violin Concerto, Carrie Kennedy, soloist.
- i) Commissioner Korman also invited everyone to the Norris Theatre where she and her husband will perform with the Prime Time Players in the "Good News Musical", April 16, 17, 18, 23, 24, and 25th.
- j) Commissioner Tsao expressed appreciation that the Producer Get-Together's are remaining a successful program offered by the Commission.
- k) Commissioner Tsao said the Commission would do a better job at getting sponsors for the 13th Annual TCTV Awards.
- l) Commissioner Tsao suggested that TCTV conduct an Open House.
- m) Chairwoman Perkins expressed pleasure returning to the Commission meetings following her surgery.
- n) Chairwoman Perkins wished everyone a happy St. Patrick's Day and Easter.

8. ADJOURNMENT:

Commissioner Tsao adjourned the meeting to reconvene on Wednesday, April 14, 2004 at 7:00 p.m.

Respectfully submitted,

Michael D. Smith
Cable & Community Relations Manager

Roll Call: Carlson Craft Haussmann Korman Taniguchi Tsao Perkins