

INDEX
TORRANCE CITY COUNCIL – AUGUST 6, 2013

| <u>SUBJECT</u> | <u>PAGE</u> |
|--|--------------------|
| <u>OPENING CEREMONIES</u> | |
| 1. Call to Order/Roll Call | 1 |
| 2. Flag Salute/Invocation | 1 |
| 3. Affidavit of Posting/Waive Further Reading | 1 |
| 4. Withdrawn, Deferred or Supplemental Items | 1 |
| 5. Council Committee Meetings and Announcements | 2 |
| 6. <u>COMMUNITY MATTERS</u> | |
| 6A. Presentation from Senator Roderick Wright | 2 |
| 6B. Introduction of Torrance Sister City Kashiwa Exchange Students | 2 |
| 6C. Acceptance/Appropriation of ExxonMobil Foundation Donation | 3 |
| 6D. Acceptance/Appropriation of Friends of Torrance Theatre Co. Donation | 3 |
| 6E. Acceptance of Riviera Garden Club Donation | 3 |
| 6F. Proclamation re “National Night Out” | 3 |
| 7. <u>ORAL COMMUNICATIONS #1</u> | 4 |
| 8. <u>CONSENT CALENDAR</u> | |
| 8A. Approval of Minutes | 4 |
| 8B. June 2013 Monthly Investment Report | 4 |
| 8C. Ground Lessor’s Consent re 2837 Pacific Coast Highway | 4 |
| 8D. Agreement Amendment re Downtown Torrance Marketplace | 4 |
| 8E. Purchase Order re Permit Center Customer Flow Management System | 4 |
| 12. <u>ADMINISTRATIVE MATTERS</u> | |
| 12A. Appointments to Outside Regional Boards and Agencies | 5 |
| 12B. Appointments to City Council Committees | 5 |
| 12C. Agreement re Banking and Merchant Services | 5-6 |
| 13. <u>HEARINGS</u> | |
| 13A. Collection of Delinquent Solid Waste and Sewer Discharge Fees | 6 |
| 17. <u>ORAL COMMUNICATIONS #2</u> | 6-7 |
| 18. <u>EXECUTIVE SESSION</u> | 1, 7 |
| 19. <u>ADJOURNMENT</u> | 7 |
| At 8:15 p.m., the meeting was adjourned to Tuesday, August 13, 2013 at 7:00 p.m. to conduct regular business in the Council Chamber. | |

August 6, 2013

**MINUTES OF AN ADJOURNED REGULAR
MEETING OF THE TORRANCE CITY COUNCIL**

1. CALL TO ORDER

The Torrance City Council convened in an adjourned regular session at 5:30 p.m. on Tuesday, August 6, 2013 in the Council Chamber at Torrance City Hall.

ROLL CALL

Present: Councilmembers Brewer, Furey, Numark, Sutherland, Weideman and Mayor Scotto.

Absent: Councilmember Barnett.

Present: City Manager Jackson, City Attorney Fellows, City Clerk Herbers and other staff representatives.

Agenda Item 18 was considered out of order at this time.

18. EXECUTIVE SESSION

The City Council immediately recessed to closed session to confer with the City Manager and the City Attorney on agenda matters listed under 18A) Conference with Labor Negotiator, and 18B) Conference with Legal Counsel – Anticipated Litigation, pursuant to California Government Code §54957.6 and 54956.9(d)(2).

The City Council reconvened at 7:00 p.m. with all members present except Councilmember Barnett. No formal action was taken on any matter considered in closed session.

2. FLAG SALUTE/ INVOCATION

The flag salute was led by Senator Rod Wright.

The non-sectarian invocation was given by Councilmember Numark.

3. REPORT OF CITY CLERK ON POSTING OF THE AGENDA/ MOTION TO WAIVE FURTHER READING

City Clerk Herbers reported that the agenda was posted on the Public Notice Board at 3031 Torrance Boulevard on Thursday, August 1, 2013.

MOTION: Councilmember Numark moved that after the City Clerk has read aloud the number and title to any resolution or ordinance on the meeting agenda, the further reading thereof shall be waived, reserving and guaranteeing to each Councilmember the right to demand the reading of any such resolution or ordinance in regular order. The motion was seconded by Councilmember Sutherland and passed by unanimous vote (absent Councilmember Barnett).

4. WITHDRAWN, DEFERRED OR SUPPLEMENTAL ITEMS

Items 12A and 12B were withdrawn and deferred to the August 13 City Council meeting.

5. COUNCIL COMMITTEE MEETINGS AND ANNOUNCEMENTS

Fire Chief Racowschi announced that ExxonMobil will be conducting their monthly Community Alert Siren testing on Wednesday, August 7, at approximately 11:30 a.m., with additional information available at 310.212.1852.

Councilmember Weideman announced that the Torrance Cultural Services Division Open House will be held on Saturday, August 10, from 10:00 a.m. to 2:00 p.m. in the Cultural Arts Center located at 3330 Civic Center Drive.

Mayor Scotto announced that the City Council Ad Hoc Legislative Advocacy Committee will meet on Monday, August 12, at 4:00 p.m. in the City Manager assembly room to discuss the City's position on the League of California Cities Water Bond Funds and Realignment resolutions.

City Clerk Herbers invited staff and public to view the works of Torrance Artist Guild member Sylvia Smullen on display in the City Clerk's office for the month of August.

Animal Control Supervisor David La Plante cautioned residents regarding coyotes in the south Torrance area, noting that sightings can be reported to Torrance Animal Control at 310.618.3850 or after hours by calling the Torrance Police Department at 310.328.3456.

Community Services Business Manager Minter announced that Madrona Marsh is temporarily closed due to Los Angeles Vector Control data on mosquito pools testing positive for West Nile Virus in the South Bay area. He urged the public to take precautions, including wearing insect repellent containing DEET when engaging in outdoor activities, mosquito-proofing their homes, and eliminating stagnant water where mosquitoes breed.

Councilmember Furey provided information about the symptoms of West Nile Virus, noting that most people infected do not become seriously ill.

Mayor Scotto asked that the meeting be adjourned in memory of Lee Petillon, South Bay Entrepreneurial Center co-founder, who passed away July 26 at the age of 84.

Mayor Scotto asked that the meeting also be adjourned in memory of retired Fire Captain George Blahnik who passed away July 29 at the age of 89.

6. COMMUNITY MATTERS

6A. PRESENTATION FROM SENATOR RODERICK WRIGHT

California State Senator Roderick Wright provided an update on recent legislative action affecting Torrance, including approval of funding for the Southern California Regional Occupation Center (SCROC) and business/regulatory matters.

6B. INTRODUCTION OF TORRANCE SISTER CITY KASHIWA EXCHANGE STUDENTS

Torrance Sister City Association President Werner Willoughby introduced exchange students from Kashiwa, Japan and their adult leader as Mayor Scotto presented plaques to them: Yunchao Chi, Kurumi Hagiwara, Yuri Masuda, Hikaru Sano, Kaori Shinada, Maako Sugiyama, Takahiro Takikawa, and Rikako Suzuki, and their adult leader Masahiko Arai.

6C. ACCEPTANCE/APPROPRIATION OF EXXONMOBIL FOUNDATION DONATION

Recommendation

Recommendation of the Community Services Director that City Council accept and appropriate a \$3,000 donation from ExxonMobil Foundation for the following Torrance Library programs:

- 1) \$1,000 for the North Torrance Library under FEAP #727 ExxonMobil Anniversary Grant to purchase math and science materials to supplement the ExxonMobil Math and Science Homework Center.
- 2) \$2,000 for the 2014 Summer Reading Program and 2014 Science Month.

MOTION: Councilmember Sutherland moved to concur with the staff recommendation. The motion was seconded by Councilmember Brewer and passed by unanimous vote (absent Councilmember Barnett).

Pablo Borgnino, ExxonMobil Torrance Refinery Manager presented the check to Mayor Scotto, who expressed appreciation for ExxonMobil's ongoing support of educational programs.

6D. ACCEPTANCE/APPROPRIATION OF FRIENDS OF TORRANCE THEATRE COMPANY DONATION

Recommendation

Recommendation of the Community Services Director that City Council accept and appropriate a \$10,000 donation from the Friends of the Torrance Theatre Company to augment production costs for Willy Wonka, the annual summer musical.

MOTION: Councilmember Sutherland moved to concur with the staff recommendation. The motion was seconded by Councilmember Brewer and passed by unanimous vote (absent Councilmember Barnett).

Friends of the Torrance Theatre Company President Cary Jordahl presented check to Mayor Scotto and encouraged the public to attend Torrance Theatre Company's presentation of *Willie Wonka* weekends through August 17 at the Armstrong Theatre.

6E. ACCEPTANCE OF RIVIERA GARDEN CLUB DONATION

Recommendation

Recommendation of the Community Services Director that City Council accept a donation of sod and fencing materials from the Riviera Garden Club valued at approximately \$4,980 for improvements to El Retiro Park.

Riviera Garden Club Co-President Geneva Martin presented check to Mayor Scotto, who expressed appreciation for the generous donation.

6F. PROCLAMATION RE "NATIONAL NIGHT OUT"

Mayor Scotto presented a proclamation declaring August 6 as **National Night Out Against Crime** in the City of Torrance to Police Captain Rod Irvine, who highlighted the "See Something, Say Something" crime prevention campaign.

7. ORAL COMMUNICATIONS #1

7A. Michael Shafer, chef/owner of The Depot restaurant, invited the public to attend the one-year anniversary celebration for the Downtown Torrance Marketplace on Thursday, August 8, from 4:00 – 8:00 p.m.

7B. Cultural Services Manager Rappaport announced that the Torrance Cultural Services Division Open House will be held on Saturday, August 10, from 10:00 a.m. to 2:00 p.m. at the Cultural Arts Center, which will include tours of facilities and 15-minute demonstrations of various classes.

8. CONSENT CALENDAR

8A. APPROVAL OF MINUTES

Recommendation

Recommendation of the City Clerk that City Council approve the City Council minutes of July 2, and July 9, 2013.

8B. JUNE 2013 MONTHLY INVESTMENT REPORT

Recommendation

Recommendation of the City Treasurer that City Council accept and file the monthly investment report for June 2013.

8C. GROUND LESSOR'S CONSENT RE 2837 PACIFIC COAST HIGHWAY

Recommendation

Recommendation of the City Manager that City Council approve a Ground Lessor's Consent, Estoppel Certificate and Agreement (C-2262) for city-owned property located at 2837 Pacific Coast Highway known as the Town and Country Shopping Center.

8D. AGREEMENT AMENDMENT RE DOWNTOWN TORRANCE MARKETPLACE

Recommendation

Recommendation of the Community Development Director that City Council authorize an amendment to the consultant services agreement with Michael Shafer (C2012-128) for the Downtown Torrance Marketplace to extend the time period to August 8, 2014.

8E. PURCHASE ORDER RE PERMIT CENTER CUSTOMER FLOW MANAGEMENT SYSTEM

Recommendation

Recommendation of the Information Technology Director and Community Development Director that City Council:

- 1) Award a purchase order to Tensator Inc. of Bay Shore, NY in the amount of \$42,990.57 (including \$996.32 City self-assessment of sales tax) to customize, furnish and install, a customer flow management system;
- 2) Approve a 5% contingency in the amount of \$2,100 to cover any unforeseen application development issues as processes are finalized; and
- 3) Approve annual hardware and software maintenance and replacement funding for a total of \$4,711.86 starting in fiscal year 2014-2015.

With regard to Consent Calendar Item 8A, Councilmember Weideman noted that he had reviewed videotapes of the July 2 and July 9, 2013 Council meetings so he would be qualified to vote on the minutes since this was prior to his appointment to the Council.

MOTION: Councilmember Sutherland moved for the approval of Consent Calendar Items 8A through 8E. The motion was seconded by Councilmember Brewer and passed by unanimous vote (absent Councilmember Barnett).

12. ADMINISTRATIVE MATTERS

12A. APPOINTMENTS TO OUTSIDE REGIONAL BOARDS AND AGENCIES

Recommendation

Recommendation of the City Manager that City Council:

- 1) Concur with the appointments made by the Mayor to the Independent Cities Association, League of California Cities, and South Bay Cities Council of Governments;
- 2) Appoint the Mayor to the Sanitation District of L. A. County and the Southern California Association of Governments; and
- 3) Direct the City Manager to update and post Form 806 on the City of Torrance website.

Item 12A was withdrawn and deferred to the August 13, 2013 City Council meeting.

12B. APPOINTMENTS TO CITY COUNCIL COMMITTEES

Recommendation

Recommendation of the City Manager that City Council select and appoint chairs and committee members to Standing Committees in accordance with Council Rules of Order; and that the Mayor appoints members to the following Committees and Boards:

- 1) City Council Ad Hoc Committees; and
- 2) City Council Liaisons.

Item 12B was withdrawn and deferred to the August 13, 2013 City Council meeting.

12C. AGREEMENT RE BANKING AND MERCHANT SERVICES

Recommendation

Recommendation of the City Treasurer that City Council:

- 1) Award a Banking and Merchant Service Agreement with Bank of America, N.A. to provide all daily bank services, including merchant (credit card) services (RFP B2013-11) at an annual cost of \$152,300 for a total not to exceed cost of \$761,500 with retroactive effective date of July 1, 2013 to June 30, 2018;
- 2) Authorize the City Treasurer to sign Bank of America treasury services terms and conditions; and
- 3) Authorize the City Treasurer to exercise two (2) one-year options to extend the term of the agreement without further City Council approval.

Deputy City Treasurer Abalayan reported that proposals for banking services were solicited in March 2013; that four responses to the RFP (Request for Proposal) were received; that the proposals were evaluated by Treasurer's Office and Finance Department staff; and that staff was recommending that the City enter into a contract with the current service provider, Bank of America, which has provided excellent service to the City for the past 20 years.

MOTION: Councilmember Brewer moved to concur with the staff recommendation. The motion was seconded by Councilmember Sutherland and passed by unanimous vote (absent Councilmember Barnett).

13. HEARINGS

13A. COLLECTION OF DELINQUENT SOLID WASTE AND SEWER DISCHARGE FEES

Recommendation

Recommendation of the Finance Director that City Council adopt a Resolution authorizing and directing the Los Angeles County Assessor to place delinquent solid waste and sewer discharge collection fees on the L. A. County Assessor's roll to be collected at the same time in the same manner as county taxes.

Mayor Scotto announced that this was the time and place for a public hearing on this matter. City Clerk Herbers confirmed that the hearing was properly advertised.

As no one from the public came forward to speak, the public hearing was closed.

MOTION: Councilmember Brewer moved to close the public hearing. The motion was seconded by Councilmember Sutherland and passed by unanimous vote (absent Councilmember Barnett).

MOTION: Councilmember Weideman moved to concur with the staff recommendation. The motion was seconded by Councilmember Brewer and passed by unanimous vote (absent Councilmember Barnett).

RESOLUTION NO. 2013-61

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE
AUTHORIZING AND DIRECTING THE LOS ANGELES COUNTY ASSESSOR TO
INCLUDE DELINQUENT SOLID WASTE AND SEWER DISCHARGE FEES AS A
SPECIAL ASSESSMENT TO BE COLLECTED AT THE SAME TIME AND IN THE
SAME MANNER AS COUNTY TAXES

MOTION: Councilmember Brewer moved to adopt Resolution No. 2013-61. The motion was seconded by Councilmember Furey and passed by unanimous vote (absent Councilmember Barnett).

17. ORAL COMMUNICATIONS #2

17A. Councilmember Weideman announced that a community meeting will be held at the El Retiro Library, located at 126 Vista del Parque, on Wednesday, August 14, at 7:00 p.m. to discuss ADA upgrades to this facility and its temporary closure.

17B. Councilmember Weideman thanked City staff for their efforts to acquaint him with their roles and responsibilities.

17C. Councilmember Brewer offered a reminder about the Torrance Certified Farmers Market held every Saturday at Wilson Park.

17D. Councilmember Furey reported that there remains a critical shortage of foster homes in Torrance and an informational meeting has been scheduled for Wednesday, October 14, from 6:00 – 8:00 p.m. in the Toyota meeting hall, with additional information available by calling 888.811.1121.

17E. Mayor Scotto, with the concurrence of Council, requested that staff bring forward an item to subsidize rental costs/fees for a Torrance Cultural Arts Foundation event to be held on January 25, 2014 in the Toyota meeting hall.

18. EXECUTIVE SESSION

Considered earlier in the meeting, see page 1.

19. ADJOURNMENT

At 8:15 p.m., the meeting was adjourned to Tuesday, August 13, 2013 at 7:00 p.m. to conduct regular business in the Council Chamber.

***Adjourned in Memory of
Lee Petillon and George Blahnik***

Attest:

/s/ Frank Scotto
Mayor of the City of Torrance

/s/ Sue Herbers
Sue Herbers, CMC
City Clerk of the City of Torrance

Approved on August 27, 2013