

July 1, 2003

**MINUTES OF AN ADJOURNED REGULAR  
MEETING OF THE TORRANCE CITY COUNCIL**

**1. CALL TO ORDER**

The Torrance City Council convened in an adjourned regular session at 6:00 p.m. on Tuesday, July 1, 2003, in City Council Chambers at Torrance City Hall.

**ROLL CALL**

Present: Councilmembers Lieu, McIntyre, Mauno, Nowatka, Scotto, Witkowsky, and Mayor Walker.

Absent: None.

Also Present: City Manager Jackson, Assistant City Attorney Pohl, City Clerk Herbers, and other staff representatives.

**2. FLAG SALUTE/INVOCATION**

The Pledge of Allegiance was led by Councilmember Mauno.

City Clerk Herbers gave the non-sectarian invocation for the meeting.

**3. AFFIDAVIT OF POSTING/WAIVE FURTHER READING**

**MOTION:** Councilmember Mauno moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting. The motion was seconded by Councilmember Nowatka, and passed by unanimous roll call vote.

**MOTION:** Councilmember Mauno moved that after the City Clerk has read aloud the number and title to any resolution or ordinance on the meeting agenda, the further reading thereof shall be waived, reserving and guaranteeing to each Councilmember the right to demand the reading of any such resolution or ordinance in regular order. The motion was seconded by Councilmember Nowatka and passed by unanimous roll call vote.

**4. WITHDRAWN OR DEFERRED ITEMS**

City Manager Jackson announced that Item 7o was withdrawn and would be brought back in two weeks.

**5. COUNCIL COMMITTEE MEETINGS AND ANNOUNCEMENTS**

Mayor Walker announced that the 23<sup>rd</sup> Annual 4<sup>th</sup> of July Celebration would be held at Wilson Park from 11:00 a.m. to 9:00 p.m. with a fireworks show at 9:00 p.m.

Mayor Walker announced that a memorial service would be held on Thursday, July 3, at 10:00 a.m. commemorating the addition of names to the Veteran's Memorial.

**7. CONSENT CALENDAR**

**7a. APPROVAL OF MINUTES – APRIL 13, 2003**

**7b. COOPERATIVE PURCHASE AGREEMENT RE NEPTUNE WATER METERS**

**Recommendation**

Recommendation of the **General Services Director** and the **Engineering Director** that City Council authorize a cooperative purchasing agreement with Neptune Technology Group, Inc. of Tallahassee, AL, in an amount not to exceed

\$110,000. This cooperative purchasing agreement will enable the City to purchase Neptune brand water meters on an as needed basis during the period of July 2, 2003 through June 30, 2004.

**7c. VENDOR CONTRACT RE TRAFFIC CONTROL EQUIPMENT**

**Recommendation**

Recommendation of the **Street Services Director** that City Council authorize a vendor contract to be issued to Econolite Control Products of Anaheim, CA, in the anticipated amount not to exceed \$90,000 for the sole source purchase of traffic control equipment and signal hardware on an as needed basis.

**7d. PURCHASE AGREEMENTS RE LIBRARY MATERIALS**

**Recommendation**

Recommendation of the **City Librarian** that City Council authorize purchase agreements for books, audio and video materials and access to electronic databases in a combined total not to exceed \$513,000 to:

- Baker and Taylor of Reno, NV, in the amount of \$350,000;
- Gale Group of Farmington Hills, MI in the amount of \$60,000;
- ProQuest Information and Learning of Ann Arbor, MI, in the amount of \$50,000;
- Baker and Taylor Entertainment of Reno, NV, in the amount of \$20,000;
- Random House, Inc. of Finksburg, MD, in the amount of \$20,000; and
- Demco Company of Williamsport, PA, in the amount of \$13,000.

**7e. PURCHASE OF ELECTRONIC DATABASES**

**Recommendation**

Recommendation of the **City Librarian** that City Council approve the purchase of three electronic databases from EBSCO, Inc., for \$30,127.

**7f. LEASE AGREEMENT RE EXCELLON AUTOMATION CO.**

**Recommendation**

Recommendation of the **City Manager** that City Council authorize the Mayor to execute and the City Clerk to attest to an Assignment and Assumption of Lease Agreement by and between Excellon Automation Co. and Excellon Acquisition,LLC and the City of Torrance.

**7g. APPROPRIATION OF ASSET FORFEITURE FUNDS**

**Recommendation**

Recommendation of the **Police Chief** that City Council appropriate and allocate \$25,000 in earned interest from the Asset Forfeiture Special Program account to fund the ongoing operation of the account.

**7h. PURCHASE OF TACTICAL LIGHTS AND DUTY HOLSTERS**

**Recommendation**

Recommendation of the **Police Chief** that City Council authorize the appropriation and allocation of \$50,000 to purchase Streamlight M3 Tactical Lights and Safariland Duty Holsters (FEAP #397) for use by the Police Department.

7i. **PURCHASE ORDER RE OFFICE TRAILER AND PORTABLE OFFICE**

**Recommendation**

Recommendation of the **Police Chief** that City Council authorize a purchase order be issued for an amount not to exceed \$50,151.47, plus a 5% contingency of \$2,507.57 to Pacific Mobile Offices, Bellflower, CA, to furnish, deliver and install an office trailer and skid mounted portable office to be used for Animal Control (B2003-17).

7j. **CONTRACT RE YOUTH CLASSES AND YOUTH THEATRE PRODUCTIONS**

**Recommendation**

Recommendation of the **Parks and Recreation Director** that City Council approve an agreement with Starlight Productions to provide youth classes in drama, dance, and vocal training for the stage, and to direct/produce three Youth Theatre Productions at the Torrance Cultural Arts Center, for an amount not to exceed \$64,474.

7k. **MEMORANDUM OF UNDERSTANDING WITH LOS ANGELES COUNTY METROPOLITAN TRANSIT AUTHORITY RE PROPOSITION C FUNDS**

**Recommendation**

Recommendation of the **Transit Director** that City Council authorize the Mayor to execute and the City Clerk to attest to a Memorandum of Understanding (MOU) with the Los Angeles County Metropolitan Transportation Authority for the regional allocation of Proposition C 5% Security funds for the period from July 1, 2003 through June 30, 2006.

7l. **PURCHASE OF EXCESS WORKERS' COMPENSATION INSURANCE**

**Recommendation**

Recommendation of the **Human Resources Director** that City Council approve the renewal purchase of excess workers' compensation insurance from CSAC Excess Insurance Authority/American Reinsurance, through Driver-Alliant Insurance Services, the City's insurance broker at a premium not to exceed \$143,353 for the period of July 1, 2003 through July 1, 2004.

7m. **CONTRACT FOR RECORDING SECRETARY SERVICES**

**Recommendation**

Recommendation of the **City Clerk** that City Council authorize a contract in an amount up to \$28,000 to K. Sue Sweet to provide minute taking and transcription services at a rate based on \$22/hour from July 1, 2003 through June 30, 2004.

7n. **REVENUE SHARING AGREEMENT WITH SUPERKIDS**

**Recommendation**

Recommendation of the **Parks and Recreation Director** that City Council approve a two-year agreement with SuperKids to provide youth gymnastics classes, for an amount not to exceed \$121,065. Expenditure will be fully reimbursed by class fees.

**7o. PURCHASE AGREEMENTS RE ANNUAL PURCHASE OF T-SHIRTS**

**Recommendation**

Recommendation of the **Parks and Recreation Director** and the **Finance Director** that City Council authorize purchase agreements with Icon Imprinted Sportswear, Torrance, CA. for an annual amount not to exceed \$80,000 for the purchase of T-shirts for use by the Parks & Recreation Department; and an additional purchase agreement for a not to exceed amount of \$9,000 for use by other departments (city-wide) (B2003-14).

Item withdrawn, to be returned on July 15, 2003.

**7p. AGREEMENT WITH PIZAZZ PRODUCTIONS RE YOUTH DRAMA CLASSES AND CAMPS**

**Recommendation**

Recommendation of the **Parks and Recreation Director** that City Council approve a one year agreement with Pizzazz Productions to provide youth drama classes and drama camps at the Torrance Cultural Arts Center, for an amount not to exceed \$31,063.

**7q. REVENUE SHARING AGREEMENT WIH FAMILY FUN TIME PARENT CHILD PROGRAMS**

**Recommendation**

Recommendation of the **Parks and Recreation Director** that City Council approve a two-year agreement with Family Fun Time Parent Child Programs to provide child development classes at Greenwood Park, for an amount not to exceed \$140,070. Expenditure will be fully reimbursed by class fees.

**MOTION:** Councilmember Lieu moved for the approval of Consent Calendar Items 7a through 7q, with the exception of Item 7o. The motion was seconded by Councilmember Witkowsky and passed by unanimous roll call vote.

**11. ADMINISTRATIVE MATTERS**

**11a. CITY OF TORRANCE MULTI-FAMILY HOUSING REVENUE BONDS SERIES 2003**

**Recommendation**

Recommendation of the **Finance Director** that City Council adopt a Resolution approving a bond financing to be undertaken by the City of Torrance to Gardena Valley Japanese Cultural Institute Housing Project (JCI Gardens), a nonprofit public benefit corporation.

**MOTION:** Councilmember Scotto moved to concur with the staff recommendation. The motion was seconded by Councilmember Nowatka and passed by unanimous roll call vote.

**RESOLUTION NO. 2003-75**

A RESOLUTION OF THE CITY OF TORRANCE AUTHORIZING THE ISSUANCE AND DELIVERY OF MULTIFAMILY HOUSING REVENUE BONDS, AUTHORIZING THE EXECUTION AND DELIVERY OF A FINANCING AGREEMENT AND REGULATORY AGREEMENT, AND AUTHORIZING THE EXECUTION AND DELIVERY OF AND APPROVING

OTHER RELATED DOCUMENTS AND APPROVING OTHER RELATED ACTIONS IN CONNECTION THEREWITH

**MOTION:** Councilmember Nowatka moved for the adoption of Resolution No. 2003-75. The motion was seconded by Councilmember Witkowsky and passed by unanimous roll call vote.

**11b. FISCAL YEAR 2003-04 APPROPRIATIONS LIMIT/ANNUAL ADJUSTMENT FACTORS**

**Recommendation**

Recommendation of the **Finance Director** that City Council adopt a Resolution approving the City's appropriations limit for Fiscal Year 2003-2004 in the amount of \$574,006,354, and selection of the increase in non-residential assessed valuation in the City of Torrance together with the increase in the City's population as the annual adjustment factors for same fiscal year.

**MOTION:** Councilmember Scotto moved to concur with the staff recommendation. The motion was seconded by Councilmember Witkowsky and passed by unanimous roll call vote.

**RESOLUTION NO. 2003-76**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE APPROVING THE 2003-2004 APPROPRIATIONS LIMIT AND SELECTION OF THE ANNUAL ADJUSTMENT FACTORS FOR THE SAME FISCAL YEAR

**MOTION:** Councilmember Nowatka moved for the adoption of Resolution No. 2003-76. The motion was seconded by Councilmember Witkowsky and passed by unanimous roll call vote.

**11c. CONTINUATION OF STATE OF LOCAL EMERGENCY RE CAROLWOOD/ SINGINGWOOD DRIVE**

**Recommendation**

Recommendation of the **City Manager** and the **City Attorney** that City Council continue the state of local emergency, proclaimed March 2, 2001 for properties located on Carolwood Lane and Singingwood Drive.

**MOTION:** Councilmember Scotto moved to concur with the staff recommendation. The motion was seconded by Councilmember McIntyre and passed by unanimous roll call vote.

**11d. ADDITION OF TORRANCE CITY EMPLOYEES ASSOCIATION TO PERS HEALTH PLAN**

**Recommendation**

Recommendation of the **City Manager** that City Council adopt a Resolution, which adds the Torrance City Employees Association to the Public Employees Medical and Hospital Care Act (PEMHCA).

**MOTION:** Councilmember Scotto moved to concur with the staff recommendation. The motion was seconded by Councilmember McIntyre and passed by unanimous roll call vote.

## RESOLUTION NO. 2003-77

A RESOLUTION ELECTING TO BE SUBJECT TO PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT ONLY WITH RESPECT TO MEMBERS OF A SPECIFIC EMPLOYEE ORGANIZATION AND FIXING THE EMPLOYER'S CONTRIBUTION AT AN AMOUNT AT OR GREATER THAN THAT PRESCRIBED BY SECTION 22825 OF THE GOVERNMENT CODE

**MOTION:** Councilmember Nowatka moved for the adoption of Resolution No. 2003-77. The motion was seconded by Councilmember Scotto and passed by unanimous roll call vote.

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The Redevelopment Agency met from 6:00 p.m. to 6:13 p.m.

### **16. ORAL COMMUNICATIONS**

**16a.** Fire Chief Bongard reported that, subject to approval, the City had tentatively received Homeland Security grants in the amount of \$263,000.

**16b.** Fire Chief Bongard reminded everyone to have a safe and sane 4<sup>th</sup> of July and that all fireworks are illegal in the City of Torrance.

**16c.** Fire Chief Bongard announced that the monthly test of the ExxonMobil siren and the Community Alert system would be Wednesday, July 2, at approximately 11:30 a.m.

**16d.** Deputy Police Chief Besse stated that the Torrance Police Department and the Torrance Police Officers Association do not engage in the direct solicitation of funds and that citizens who receive such calls should notify the police to allow the department to follow up.

**16e.** City Clerk Herbers invited staff and the public to view the watercolors of Torrance Artist Guild member Douglas Stenhouse on display in the City Clerk's office from July 2 through July 30.

**16f.** Councilmember Lieu noted the new ownership of Del Amo Fashion Center, stating that he had seen exciting plans, which would make Del Amo one of the premiere malls in Southern California.

**16g.** Councilmember Mauno wished everyone a happy and safe 4<sup>th</sup> of July.

**16h.** Councilmember Mauno stated that the Torrance Cultural Arts Center Foundation gala was a nice evening and commended all the volunteers involved.

**16i.** Councilmember McIntyre echoed Councilmember Mauno's remarks, stating that the TCACF gala was a stellar event and commented on the Maunos' attire.

**16j.** Councilmember McIntyre wished Councilmember Mauno a happy birthday.

**16k.** Councilmember McIntyre announced that people may call 1.888.382.1222 to remove their telephone number from telemarketing call lists, noting that an email address had been provided previously for the national DO NOT CALL list. She explained that it would be effective for five years, that the call needed to be made from the telephone to be removed from the list, and that the process would have to be repeated if you change your phone number.

**16l.** Councilmember Nowatka also wished Councilmember Mauno a happy birthday.

**16m.** Councilmember Scotto stated that the gala was phenomenal and that the volunteers did a great job.

**16n.** Councilmember Witkowsky also acknowledged the TCACF gala, noting that the entire site was transformed into a special place and that a progressive dinner offered by the City Council brought in \$5,500 for the Foundation.

**16o.** Councilmember Witkowsky provided information about the Community Volunteer Alert Network, a new program of RSVP of South Bay, designed to assist the City with communications in the event of a disaster. She noted that volunteers would be holding a drill and passing out information on Saturday, July 12, from 10:00 a.m. to 11:30 a.m.

**16p.** Councilmember Witkowsky announced that during July and August, RSVP of South Bay, 1339 Post Avenue, would have volunteers available to help fill out forms for a rental assistance program for seniors 62 and older with proof of total income under \$37,676. For additional information call 310.320-3322.

**16q.** Mayor Walker announced that Del Amo Mall had been sold to the Mills Company, closing a chapter in Torrance history while opening opportunities for growth and change. He commented on the great impact the mall has had on Torrance, noting that at one time it was the largest mall in the world; commended Guilford Glazer, who was the mall's guiding force for over 35 years; and asked for City Council concurrence with his request that staff develop appropriate recognition for Mr. Glazer.

**17. EXECUTIVE SESSION**

None.

**18. ADJOURNMENT**

At 6:27 p.m., the meeting was adjourned to Tuesday, July 15, 2003, at 5:30 p.m. for an executive session, with the regular meeting commencing at 7:00 p.m. in the Council Chambers. Tuesday, July 8, 2003 will be a Council dark night.

Attest:

/s/ Dan Walker

Mayor of the City of Torrance

/s/ Sue Herbers

Sue Herbers, CMC  
City Clerk of the City of Torrance

Approved on August 26, 2003