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**TORRANCE CITY COUNCIL JUNE 9, 2015**

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At 7:59 p.m., the meeting was adjourned to Tuesday, June 16, 2015 at 5:30 p.m. for an executive session, with regular business to commence at 7:00 p.m. in the Council Chamber.

**MINUTES OF AN ADJOURNED REGULAR  
MEETING OF THE TORRANCE CITY COUNCIL**

**1. CALL TO ORDER**

The Torrance City Council convened in an adjourned regular session at 5:30 p.m. on Tuesday, June 9, 2015 in the Council Chamber at Torrance City Hall.

**ROLL CALL**

Present: Councilmembers Ashcraft, Barnett, Goodrich, Griffiths, Rizzo, Weideman and Mayor Furey.

Absent: None.

Present: City Manager Jackson, Assistant City Manager Giordano, City Attorney Fellows and other staff representatives.

Agenda Item 18 was considered out of order at this time.

**18. EXECUTIVE SESSION**

The City Council immediately recessed to closed session to confer with the City Manager and City Attorney on agenda matters listed under 18A) Conference with Labor Negotiator, 18B) Conference with Legal Counsel – Existing Litigation, and 18C) Real Property – Conference with Real Property Negotiator, pursuant to California Government Code §54957.6, 54956.9(d)(1) and 54956.8.

The City Council reconvened at 7:00 p.m. with all members present. No formal action was taken on any matter considered in closed session.

**2. FLAG SALUTE/ INVOCATION**

The flag salute was led by Councilmember Barnett.

The non-sectarian invocation was given by Councilmember Goodrich.

**3. REPORT OF CITY CLERK ON POSTING OF THE AGENDA/ MOTION TO WAIVE FURTHER READING**

Administrative Assistant Semana reported that the agenda was posted on the Public Notice Board at 3031 Torrance Boulevard on Thursday, June 4, 2015.

**MOTION:** Councilmember Rizzo moved that after the City Clerk has read aloud the number and title to any resolution or ordinance on the meeting agenda, the further reading thereof shall be waived, reserving and guaranteeing to each Councilmember the right to demand the reading of any such resolution or ordinance in regular order. The motion was seconded by Councilmember Barnett and passed by unanimous vote.

**4. WITHDRAWN, DEFERRED OR SUPPLEMENTAL ITEMS**

No items were withdrawn or deferred; supplemental material was available for Item 8H.

**5. COUNCIL COMMITTEE MEETINGS AND ANNOUNCEMENTS**

Councilmember Ashcraft announced that the City Council Ad Hoc Naming of Public Facilities Committee will meet on Thursday, June 11, at 2:00 p.m. in the City Manager's assembly room to discuss the proposal to rename the Pueblo Park Recreation Center in honor of Rueben Ordaz.

Councilmember Weideman announced that the Citizen Development and Enrichment Committee will meet on Tuesday, June 16, at 3:00 p.m. in the City Manager's assembly room to review the design for the 2016 Rose Parade float.

**6. COMMUNITY MATTERS**

**6A. PROCLAMATION RE 30<sup>TH</sup> ANNIVERSARY OF TUESDAY TORRANCE CERTIFIED FARMERS MARKET**

Mayor Furey presented a proclamation celebrating the 30<sup>th</sup> Anniversary of the Tuesday Torrance Certified Farmers Market to Joyce Chan, Market Manager, and volunteers, and invited the public to attend a program commemorating this milestone at the Farmers Market on Tuesday, June 16, at 10:00 a.m.

**6B. RECOGNITION OF NORTH TORRANCE AYSO GIRLS SOCCER TEAM REGION 16**

Mayor Furey recognized the North Torrance Stars U-8 Girls Soccer Team – AYSO Region 16 for an undefeated season and participation in the Palos Verdes Spring Select League and the Armed Forces Day Tournament and presented certificates to team members Isabella Rahman, Kathryn "Bella" Santiago, Isabella Nuñez, Linda Lepe, Lia Mullin, Alexandra Garcia, Olivia Husen, Kailyn Magpoc, and Lily Fulton and coaches Gina Mullin and Gus Nuñez.

**7. ORAL COMMUNICATIONS #1**

**7A.** Janet Payne, Torrance Historical Society, thanked Mayor Furey, Councilmember Griffiths, Councilmember Weideman and City Clerk Poirier for attending their installation of officers last Sunday, which was held in the building that served as Torrance's first mortuary, and thanked staff for providing historical information.

**7B.** Lloyd Brown, Torrance, requested that the City consider charging reduced trash collection fees for households with only one or two residents.

**7C.** Councilmember Ashcraft noted that the Council was celebrating Councilmember Weideman's birthday today and the birth of Councilmember Goodrich's son.

**8. CONSENT CALENDAR**

**8A. APPROVAL OF MINUTES**

**Recommendation**

Recommendation of the City Clerk that City Council approve the City Council minutes of May 12, and May 19, 2015.

**8B. CONTINGENCY FUNDING FOR MCMASTER PARK IMPROVEMENTS**

**Recommendation**

Recommendation of the General Services Director and Community Services Director that City Council appropriate additional contingency funds in the amount of \$55,000 from Teen Center Drainage Improvements (I-160) for McMaster Park Improvements (FEAP #337).

**8C. ENHANCED WATERSHED MANAGEMENT PROGRAM DRAFT**

**Recommendation**

Recommendation of the Public Works Director that City Council authorize staff to submit the draft Enhanced Watershed Management Program (EWMP) for the Beach Cities Group to the Los Angeles Regional Water Quality Control Board (Board) for review.

**8D. CONTRACT RE ACCELA AUTOMATION WORK MANAGEMENT SOFTWARE**

**Recommendation**

Recommendation of the Communications & Information Technology Director, Public Works Director, Community Services Director, and City Manager that City Council:

- 1) Approve a contract with Woolpert, Inc., of Dayton, OH for services to implement Accela Automation work management software through April 30, 2017 in the amount of \$399,600; and
- 2) Approve a 5% contingency in the amount of \$19,980.

**8E. CONTRACT RE COMMUTER TRANSPORTATION CONSULTING SERVICES**

Considered separately, see page 5.

**8F. PURCHASE ORDER FOR RIDESHARE INCENTIVES**

**Recommendation**

Recommendation of the Community Development Director that City Council authorize a purchase order, with Just Rewards, for Rideshare Program incentives in the amount not to exceed \$80,000 effective July 1, 2015 through June 30, 2016.

**8G. YOUTH COUNCIL GRANT FOR TOWERS ELEMENTARY HOMETOWN HARVEST FESTIVAL**

**Recommendation**

Recommendation of the Torrance Youth Council and the Community Services Director that City Council approve and appropriate \$500 from the Youth Council Donation Account for a grant to the Towers Elementary School PTA for the purchasing of supplies to make a game or to purchase a game for the Hometown Harvest Festival on October 24, 2015.

**8H. AGREEMENT AMENDMENT RE ADULT YOGA CLASSES**

**Recommendation**

Recommendation of the Community Services Director that City Council approve an amendment to the contract with Dorene Coles (C2013-134) in the amount of \$5,245.80 for a new not to exceed total amount of \$120,439.80 to provide adult yoga classes at the Cultural Arts Center.

**8I. ASSIGNMENT OF ELEVATOR MAINTENANCE CONTRACT**

**Recommendation**

Recommendation of the General Services Director that City Council:

- 1) Approve transfer and assignment of the elevator maintenance contract (C2011-234) as part of an asset purchase agreement between Superior Alliance Elevator Corporation of Orange, CA and Otis Elevator Company of North Highlands; CA and
- 2) Authorize the Mayor to sign the acquisition letter, the City Clerk to attest and the City Attorney to approve to form.

**8J. MOU RE GRANT FOR GOLDSWORTHY DESALTER EXPANSION PROJECT**

**Recommendation**

Recommendation of the Public Works Director that City Council approve a Memorandum of Understanding with the Los Angeles County Flood Control District (LACFCD) for LACFCD to oversee grant administration for the Prop 84, Integrated Regional Watershed Management Plan (IRWMP) grant for the Goldsworthy Desalter Expansion Project.

**8K. TORRANCE TRANSIT OVERALL DBE GOAL FOR FY2016-2018**

**Recommendation**

Recommendation of the Transit Director that City Council approve the Torrance Transit Overall Disadvantaged Business Enterprises (DBE) goal for Federal Fiscal Years 2016 through 2018, for submission to the Federal Transit Administration (FTA).

**8L. CHANGE ORDER RE TRANSIT FACILITY KEYLESS ACCESS SECURITY SYSTEM**

**Recommendation**

Recommendation of the Transit Director that City Council:

- 1) Appropriate additional \$6,312 from Transit Enterprise Fund - Proposition 1B Security to FEAP #878 Transit Keyless Access Security System; and
- 2) Authorize a change order to the purchase order with JMG Security Systems, Inc. of Fountain Valley, CA (PO #2014-580) in an amount not to exceed \$6,312 for a new total not to exceed \$113,040.60 and extending the term to July 31, 2015 for a keyless access security system at the Transit facility.

**8M. AUTHORIZATION OF FREE TRANSIT FARES FOR SPECIAL OLYMPIC WORLD SUMMER GAMES VOLUNTEERS**

**Recommendation**

Recommendation of the Transit Director that City Council authorize a free fare for Special Olympic World Summer Games volunteers on the Torrance Transit System from July 25 to August 2, 2015.

**8N. CONTRACT AMENDMENT RE CASH PROCESSING/BANK DEPOSIT SERVICES**

**Recommendation**

Recommendation of the City Treasurer and Transit Director that City Council approve a second amendment to the contract services agreement with GARDA CL WEST, INC. of Pasadena, CA (C2014-108) in an amount not to exceed \$27,487.95 to perform the processing and bank deposit of Transit System Revenue and the City of Torrance daily revenue deposits and extend the agreement term to June 30, 2016, at a total cost not to exceed \$54,975.90.

**MOTION:** Councilmember Griffiths moved to approve Consent Calendar Items 8A through 8D and 8F through 8N. The motion was seconded by Councilmember Weideman and passed by unanimous vote.

Consent Calendar Item 8E was considered separately at this time.

**8E. CONTRACT RE COMMUTER TRANSPORTATION CONSULTING SERVICES**

**Recommendation**

Recommendation of the Community Development Director that City Council approve a contract with Kim Fuentes, in an amount not to exceed \$65,520, for Commuter Transportation (Rideshare) consulting services for July 1, 2015 through June 30, 2016.

Councilmember Goodrich noted that according to the staff report the City's Rideshare program has been very successful and asked about goals for the upcoming year.

Kim Fuentes, Rideshare consultant, provided background information about the Rideshare program that was established in 1994 to comply with AQMD (Air Quality Management District) mandates. She explained that the City is required to reduce the amount of vehicles that come to the worksite by approximately 33% and this goal has been met for several years, which equates to taking 236 vehicles off the road on a daily basis. She reported that this year she will be working on maintaining the City's robust Rideshare program and she is also looking into ways better commuter information can be made available for all forms of transportation.

**MOTION:** Councilmember Griffiths moved to concur with the staff recommendation. The motion was seconded by Councilmember Weideman and passed by unanimous vote.

**12. ADMINISTRATIVE MATTERS**

**12A. EASEMENT AGREEMENT WITH EXXONMOBIL FOR SEWER PIPELINE**

**Recommendation**

Recommendation of the Public Works Director that City Council approve an easement agreement for sewer pipeline right-of-way with ExxonMobil Oil Corporation for a City-owned sewer pipeline constructed as part of the Del Amo Boulevard Extension, T-30.

Assistant Engineer Comon reported that ExxonMobil granted an 31,574 square-foot easement to allow for the construction of the Del Amo Boulevard Extension; that 18,382 square feet of the easement is being returned to BNSF railroad so they can operate and maintain railroad tracks; and that the proposed easement is necessary for the operation and maintenance of a 10-inch sewer line the City built within this 18,382 square feet.

**MOTION:** Councilmember Rizzo moved to concur with the staff recommendation. The motion was seconded by Councilmember Barnett and passed by unanimous vote.

**12B. AGREEMENT RE NORTH TORRANCE WELL FIELD PROJECT, PHASE II**

**Recommendation**

Recommendation of the Public Works Director that City Council:

- 1) Approve the plans and specifications for the North Torrance Well Field Project, Phase II, I-108, (B2015-13);
- 2) Waive a minor irregularity in the bidder's submittal from GRFCO Inc.; and
- 3) Award a two-year public works agreement to GRFCO Inc., of Brea, CA, for an amount not to exceed \$1,855,950 to construct the North Torrance Well Field Project, Phase II, I-108, (B2015-13) and authorize a 10% contingency in the amount of \$185,595.

Engineering Manager Dettle provided an overview of the North Torrance Well Field Project, Phase II.

Councilmember Weideman commended staff for their efforts to develop new sources of water and for scheduling construction work near schools over the summer break.

**MOTION:** Councilmember Rizzo moved to concur with the staff recommendation. The motion was seconded by Councilmember Barnett and passed by unanimous vote.

**12C. 2015 RESIDENTIAL SLURRY SEAL PROGRAM AND 2015 ARTERIAL PAVEMENT SEALING PROGRAM**

**Recommendation**

Recommendation of the Public Works Director that City Council:

- 1) Determine that the approval of the 2015 Residential Slurry Seal Program, I-159 and 2015 Arterial Pavement Sealing Program, I-139 (B2015-08) is categorically exempt from environmental review pursuant to Section 15301(c) of the Guidelines implementing California Environmental Quality Act (CEQA);
- 2) Approve the plans and specifications for the 2015 Residential Slurry Seal Program, I-159 and 2015 Arterial Pavement Sealing Program, I-139 (B2015-08);
- 3) Award a two-year public works agreement to Pavement Coatings Co. of Jurupa Valley, CA for an amount not-to-exceed \$4,035,686.33 to construct the 2015 Residential Slurry Seal Program, I-159 and 2015 Arterial Pavement Sealing Program, I-139 and authorize a 5% contingency in the amount of \$201,784; and
- 4) Award a one-year consulting services agreement to AndersonPenna Partners, Inc. of Gardena, CA for an amount not to exceed \$89,248 to perform construction support services for this project.

Assistant Engineer Comon provided an overview of the 2015 Residential Slurry Seal Program and the 2015 Arterial Pavement Sealing Program, noting that this is the largest slurry seal project the City has undertaken and it encompasses 11.2 million square feet or 15% of the asphalt pavement in Torrance. She explained that a portion of the funding will not be received until July 1, but staff was moving forward with the contractual process so the project can proceed as soon as the funding becomes available.

Mayor Furey thanked staff for providing a graphic showing the areas to be slurry sealed (Staff Report – Attachment A).

Councilmember Weideman noted that additional funding was allocated to expand the slurry seal program because the Council recognized that the condition of City streets was a major concern of residents.

Councilmember Griffiths commended staff for their efforts to expedite the process since residents have been clamoring for street repairs for a long time. He expressed concerns that Anza Boulevard between Calle Mayor and Pacific Coast Highway may need more than just slurry sealing to address the condition of the pavement.

Assistant Engineer Comon advised that staff is aware of this problem and additional repairs will be made as needed prior to the slurry sealing.

Councilmember Griffiths recommended that repairing this stretch of Anza be given a high priority.

Councilmember Rizzo voiced support for the expanded slurry seal program, relating his belief that it was long overdue.

**MOTION:** Councilmember Rizzo moved to concur with the staff recommendation. The motion was seconded by Councilmember Barnett and passed by unanimous vote.

#### **12D. RESOLUTION RE PAY RANGE FOR RECORDS MANAGEMENT SUPERVISOR**

##### **Recommendation**

Recommendation of the Human Resources Administrator that City Council adopt a resolution pursuant to the Memorandum of Understanding amending Resolution No. 2014-26 for employees represented by Torrance Professional and Supervisory Association to reflect the title change and implementing the pay range for the Records Management Supervisor in the amount of \$34,000.

Human Resources Manager Lawrence reported that this action will bring the salary for the Records Management Supervisor in line with the current labor market, which staff hopes will help attract a qualified candidate to take on this position in the City Clerk's office.

Councilmember Griffiths thanked staff for providing a salary survey (Staff Report- Attachment B) to substantiate the need for this pay increase.

**MOTION:** Councilmember Rizzo moved to concur with the staff recommendation. The motion was seconded by Councilmember Barnett and passed by unanimous vote.

#### **RESOLUTION NO. 2015-41**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE  
AMENDING RESOLUTION NO. 2014-26 SETTING FORTH CHANGES TO THE  
HOURS, WAGES AND WORKING CONDITIONS FOR EMPLOYEES REPRESENTED  
BY THE TORRANCE PROFESSIONAL AND SUPERVISORY ASSOCIATION (TPSA)

**MOTION:** Councilmember Goodrich moved to adopt Resolution No. 2015-41. The motion was seconded by Councilmember Ashcraft and passed by unanimous vote.

**13. HEARINGS**

**13A. CITY OF TORRANCE LIGHTING DISTRICT NO. 99-1**

**Recommendation**

Recommendation of the Public Works Director that City Council:

- 1) Conduct a public hearing on the proposed levy of assessments within the City of Torrance Lighting District No. 99-1 for Fiscal Year 2015-2016; and
- 2) Adopt a Resolution confirming the diagram and assessment for Fiscal Year 2015-16 and ordering the improvements in connection with the City of Torrance Lighting District No. 99-1.

Mayor Furey announced that this was the time and place for a public hearing on this matter. City Clerk Poirier confirmed that the hearing was properly advertised.

Engineering Manager Finton reported that the cost to maintain streetlights for FY2015-2016 is \$3,196,905, that net assessments will total \$1,327,730, and that the City's contribution will be \$1,869,175. He explained that assessment rates have remained unchanged since FY2007-2008 when the rates for property owners reached the maximum approved by voters. He encouraged the public to report non-functioning streetlights by calling 1-800- 611-1911, on-line at [www.SCE.com](http://www.SCE.com), or by downloading the free "My SCE" app for smartphones.

In response to Councilmember Weideman's inquiry, Public Works Director Beste advised that the City was awaiting the results of the Edison survey earlier approved by the Council, after which staff will do an analysis to determine whether it would be more cost effective for the City to purchase the streetlights from Edison and take over their maintenance or to continue to rent them from Edison.

Councilmember Griffiths related his experience that the My SCE smartphone app was easy to use and streetlights were repaired within two business days.

Lloyd Brown, Torrance, asked about the per household assessment, and Engineering Manager Finton reported that residential customers pay approximately \$20 per year.

**MOTION:** Councilmember Rizzo moved to close the public hearing. The motion was seconded by Councilmember Barnett and passed by unanimous vote.

**MOTION:** Councilmember Rizzo moved to concur with the staff recommendation. The motion was seconded by Councilmember Barnett and passed by unanimous vote.

**RESOLUTION NO. 2015-47**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE CONFIRMING A DIAGRAM AND ASSESSMENT FOR FISCAL YEAR 2015-16 IN CONNECTION WITH THE CITY OF TORRANCE LIGHTING DISTRICT NO. 99-1 PURSUANT TO THE PROVISIONS OF THE LANDSCAPING AND LIGHTING ACT OF 1972, PART 2 OF DIVISION 15 OF THE CALIFORNIA STREETS AND HIGHWAY CODE, AND AS PROVIDED BY ARTICLE XIII D OF THE CALIFORNIA CONSTITUTION

**MOTION:** Councilmember Goodrich moved to adopt Resolution No. 2015-47. The motion was seconded by Councilmember Ashcraft and passed by unanimous vote.

**17. ORAL COMMUNICATIONS #2**

**17A.** Councilmember Goodrich thanked the Council and members of the public for their well wishes on the birth of his first child.

**17B.** Councilmember Griffiths congratulated Councilmember Goodrich and his wife on the birth of their son and wished Councilmember Weideman a happy birthday.

**17C.** Councilmember Griffiths reported that the Torrance South Bay YMCA recently completed upgrades to their swimming pools, which resulted in a savings of 395,000 gallons of water per month, and with the concurrence of Council, requested that staff arrange for the YMCA be recognized for their water conservation efforts at a future Council meeting.

**17D.** Councilmember Griffiths, with the concurrence of Council, directed staff to investigate installing publicly available Wi-Fi in the Council Chambers, which would allow attendees of the various meetings held there to electronically view meeting materials, research information, and make productive use of their time while at meetings.

**17E.** Councilmember Griffiths announced that there will be a household hazardous waste roundup on Saturday, June 13, from 9:00 a.m. to 3:00 p.m. at American Honda, with additional information regarding the types of items that will be accepted at [www.CleanLA.com](http://www.CleanLA.com).

**17F.** Councilmember Griffiths stated that he looked forward to seeing everyone at the 30<sup>th</sup> anniversary celebration of the Torrance Certified Farmers Market on Tuesday.

**17G.** Councilmember Rizzo echoed congratulations to Councilmember Goodrich and his wife and wished Councilmember Weideman a happy birthday.

**17H.** Councilmember Weideman congratulated Councilmember Goodrich and his wife and offered a reminder about the Cultural Arts Center Open House on Saturday, June 13, beginning at 11:00 a.m.

**17I.** Councilmember Ashcraft announced that the annual Cultural Arts Foundation gala will be held on Friday, June 26, and the theme will be "Casino Royale," with additional information at [www.TorranceArts.org](http://www.TorranceArts.org).

**17J.** Councilmember Barnett offered congratulations to Councilmember Goodrich and his wife and wished Councilmember Weideman a happy birthday.

**17K.** Councilmember Barnett, with the concurrence of Council, requested that staff make arrangements to recognize the Torrance High Girls Varsity Softball team for winning the CIF championship at an upcoming City Council meeting.

**17L.** Mayor Furey echoed congratulations to Councilmember Goodrich and his wife and wished Councilmember Weideman a happy birthday.

**17M.** Mayor Furey, with the concurrence of Council, requested that staff explore the feasibility of building the new bocce ball courts at Columbia Park on the site of the former basketball court since it has access to handicapped parking stalls and restrooms and the court already has sports lighting in place.

**17N.** Mayor Furey announced that the Torrance Prevention Community Council in conjunction with Behavioral Health Services and other community groups, will be hosting a symposium on awareness and action on underage drinking on Monday, June 29, at 6:00 p.m. at the Toyota Automotive Museum located at 19600 Van Ness Avenue.

**18. EXECUTIVE SESSION**

Considered earlier in the meeting, see page 1.

**19. ADJOURNMENT**

At 7:59 p.m., the meeting was adjourned to Tuesday, June 16, 2015 at 5:30 p.m. for an executive session, with regular business to commence at 7:00 p.m. in the Council Chamber.

Attest:

/s/ Patrick J. Furey  
Mayor Patrick J. Furey

/s/ R. Poirier  
City Clerk Rebecca Poirier, MMC

Approved on July 7, 2015