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**TORRANCE CITY COUNCIL MARCH 17, 2015**

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At 8:24 p.m., the meeting was adjourned to Tuesday, March 24, 2015 at 7:00 p.m. for the regular meeting in the Council Chamber. The City Council Finance and Governmental Operations Committee will meet at 5:30 p.m. in the Council Chamber to discuss the 2014-2015 second quarter budget review.

**MINUTES OF AN ADJOURNED REGULAR  
MEETING OF THE TORRANCE CITY COUNCIL**

**1. CALL TO ORDER**

The Torrance City Council convened in an adjourned regular session at 5:35 p.m. on Tuesday, March 17, 2015 in the Council Chamber at Torrance City Hall.

**ROLL CALL**

Present: Councilmembers Ashcraft, Barnett, Goodrich, Griffiths, Rizzo, Weideman and Mayor Furey.

Absent: None.

Present: City Manager Jackson, Assistant City Manager Giordano, City Attorney Fellows, City Clerk Poirier and other staff representatives.

Agenda Item 18 was considered out of order at this time.

**18. EXECUTIVE SESSION**

The City Council immediately recessed to closed session to confer with the City Manager and City Attorney on agenda matters listed under 18A) Public Employee Performance Evaluation – City Attorney, pursuant to California Government Code §54957(b)(1).

The City Council reconvened at 7:03 p.m. with all members present. No formal action was taken on any matter considered in closed session.

**2. FLAG SALUTE/ INVOCATION**

The flag salute was led by Councilmember Goodrich.

The non-sectarian invocation was given by Councilmember Griffiths.

**3. REPORT OF CITY CLERK ON POSTING OF THE AGENDA/ MOTION TO WAIVE FURTHER READING**

City Clerk Poirier reported that the agenda was posted on the Public Notice Board at 3031 Torrance Boulevard on Thursday, March 12, 2015.

**MOTION:** Councilmember Rizzo moved that after the City Clerk has read aloud the number and title to any resolution or ordinance on the meeting agenda, the further reading thereof shall be waived, reserving and guaranteeing to each Councilmember the right to demand the reading of any such resolution or ordinance in regular order. The motion was seconded by Councilmember Barnett and passed by unanimous vote.

**4. WITHDRAWN, DEFERRED OR SUPPLEMENTAL ITEMS**

No items were deferred or withdrawn; supplemental material was available for Item 14A.

**5. COUNCIL COMMITTEE MEETINGS AND ANNOUNCEMENTS**

Councilmember Weideman announced that the City Council Citizen Development and Enrichment Committee met earlier to discuss Torrance Rose Float Association's request for funding of the 2016 Rose Parade float and a recommendation will be forwarded to the City Council.

Councilmember Weideman announced that the Armed Forces Day Standing Committee meeting originally scheduled for today at 2:30 p.m. has been rescheduled to Tuesday, March 24, at 2:30 p.m. in the City Hall Third Floor Assembly Room and the topic of discussion will be the 2015 Armed Forces Day Parade and Celebration.

Councilmember Goodrich announced that the Strategic Plan Committee will meet on Tuesday, March 24, at 3:30 p.m. in the West Annex Commission Meeting Room and topics will include an overview of the Strategic Plan, a Funding Action Plan update and the 2013-2014 Community Report.

Councilmember Barnett announced that the City Council Finance and Governmental Operations Committee will meet on Tuesday, March 24, at 5:30 p.m. in the Council Chamber for the 2014-2015 second quarter budget review.

Councilmember Rizzo announced that the next Commissioner Certification class will be held Tuesday, March 31, in the Nakano Theater from 6 - 8 p.m.; that registration is available on the City website at [www.torranceca.gov/1936.htm](http://www.torranceca.gov/1936.htm) or by calling the City Manager's office at 310-618-5880; and the deadline to register is Thursday, March 19, 2015.

**6. COMMUNITY MATTERS**

**6A. PROCLAMATION RE TORRANCE EDUCATION FOUNDATION DAY**

Mayor Furey presented a proclamation declaring Friday, March 27, as "Torrance Education Foundation Day" in the City of Torrance to Dee Hardison, TEF president. Ms. Hardison invited the public to attend the annual Celebrate Education dinner/fundraiser on March 27 at the Torrance Marriott.

**6B. PROCLAMATION RE NATIONAL SOCIAL WORK MONTH**

Mayor Furey presented a proclamation declaring March as "National Social Work Month" in the City of Torrance to the following the following L.A. County Department of Child and Family Services - Torrance Regional Office personnel: Regional Administrator Tedji Dessalegn, Assistant Regional Administrators Rosa Tang and Susan Tucker (Adoptions), and Supervising Children's Social Workers Mylene Muldrew, and Maureen Small.

**6C. PROCLAMATION HONORING TEDJI DESSALEGN**

Mayor Furey presented a proclamation to Tedji Dessalegn honoring and commending her upon her retirement from the Los Angeles County Department of Child and Family Services.

**7. ORAL COMMUNICATIONS #1**

**7A.** Margaret Kingman announced that Ascension Lutheran Church, located at 17910 Prairie Avenue, will be holding a "God Bless America" pancake breakfast on Saturday, March 21, from 7:00 – 11:00 a.m. and presented tickets to the City Council.

**7B.** Janet Payne announced that the Old Torrance Neighborhood Association will be holding a meeting on Wednesday, March 18, 7:00 p.m., at the Bartlett Center featuring representatives from the Simon Group, who will provide an update on the progress of renovations at Del Amo mall.

**7C.** Debbie Hays, Torrance Historical Society, announced that there will be a book-signing by David Rensin, co-author with Louis Zamperini of the book *Don't Give Up, Don't Give In* and the second edition of *Devil at My Heels* on Sunday, March 22, from 1:00 – 4:00 p.m. at the museum, located at 1345 Post Avenue, noting that Louis Zamperini's children Luke and Cynthia will also be available to sign books.

**7D.** Michael Shafer, chef/restaurantier, invited the public to attend the 4<sup>th</sup> annual BBB Romp and Stomp, benefitting the Torrance Rotary Club and El Camino College choirs, on Saturday, June 7, in the plaza adjacent to the Buffalo Fire Department restaurant.

**8. CONSENT CALENDAR**

**8A. APPROVAL OF MINUTES**

**Recommendation**

Recommendation of the City Clerk that City Council approve the City Council minutes of February 10, 2015.

**8B. SUBSIDY OF RENTAL FEES FOR TOYOTA MEETING HALL**

**Recommendation**

Recommendation of the City Manager that City Council approve the additional subsidy of rental fees for use of the Toyota Meeting Hall in the amount of \$326.50 for Pediatric Therapy Network to host the Zones of Regulation Training scheduled for March 14, 2015.

**8C. TAKEOVER AGREEMENT FOR TRANSIT OFFICE REMODEL AND TRAINING ROOM EXPANSION**

**Recommendation**

Recommendation of the General Services Director and Transit Director that City Council approve a Takeover Agreement with Developers Surety and Indemnity Company for the Transit Office Remodel and Training Room Expansion (B2014-09/FEAP #716/581).

**8D. PURCHASE ORDER RE SERVER EQUIPMENT AND SUPPORT SERVICES**

**Recommendation**

Recommendation of the Police Chief and Information Technology Director that City Council authorize a purchase order to QuickBuys Inc. of Sunland, CA, for the purchase of server equipment and support service in the amount of \$109,514.52.

**8E. REVISED CLASS SPECIFICATION FOR WATER SERVICE TECHNICIAN I**

**Recommendation**

Recommendation of the Human Resources Administrator and Civil Service Commission that City Council approve the revised class specification for Water Service Technician I.

**8F. PURCHASE ORDER RE EMERGENCY REPAIRS TO SEPULVEDA PUMP STATION**

Item was considered separately, see below.

**8G. PROPOSED JOB DESCRIPTION FOR WATER SERVICE INTERN**

**Recommendation**

Recommendation of the Human Resources Administrator that City Council approve the proposed job description for Water Service Intern classification.

**MOTION:** Councilmember Griffiths moved to approve Consent Calendar Items 8A through 8E and 8G. The motion was seconded by Councilmember Weideman and passed by unanimous vote.

Consent Calendar Item 8F was considered separately at this time.

**8F. PURCHASE ORDER RE EMERGENCY REPAIRS TO SEPULVEDA PUMP STATION**

**Recommendation**

Recommendation of the Public Works Director that City Council authorize a purchase order in an amount not to exceed \$115,000 with Barden Electric, Inc. of Los Angeles, CA to perform emergency repair and replacement work at the Sepulveda Pump Station to facilities damaged or destroyed as a result of a vehicular traffic accident. The cost of this work will be reimbursed by the responsible party's insurance company.

Councilmember Griffiths announced that he was abstaining from consideration of this item because he knows the contractor who will be completing the repairs.

**MOTION:** Councilmember Barnett moved to concur with the staff recommendation. The motion was seconded by Councilmember Weideman and passed by 6-0 vote, with Councilmember Griffiths abstaining.

**12. ADMINISTRATIVE MATTERS**

**12A. RESOLUTION IMPLEMENTING PAY RANGE FOR WATER SERVICE INTERN POSITION**

**Recommendation**

Recommendation of the City Manager that City Council adopt a resolution amending Memorandum of Understanding for employees represented by Torrance Municipal Employees - AFSCME, Local 1117 Resolution No. 2014-122 implementing the proposed salary range for Water Service Intern position.

Human Resources Manager Lawrence noted that this was a companion item to Consent Calendar Item 8G.

**MOTION:** Councilmember Rizzo moved to concur with the staff recommendation. The motion was seconded by Councilmember Barnett and passed by unanimous vote.

**RESOLUTION NO. 2015-11**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE  
AMENDING RESOLUTION NO. 2014-122 SETTING FORTH CHANGES REGARDING  
HOURS, WAGES AND WORKING CONDITIONS FOR EMPLOYEES REPRESENTED  
BY TORRANCE MUNICIPAL EMPLOYEES – AFSCME LOCAL 117

**MOTION:** Councilmember Goodrich moved to adopt Resolution No. 2015-11. The motion was seconded by Councilmember Weideman and passed by unanimous vote.

**12B. PURCHASE ORDERS FOR HIGH DEFINITION FIELD AND STUDIO EQUIPMENT**

**Recommendation**

Recommendation of the City Manager that City Council:

- 1) Award a purchase order to Ikegami Electronics of Redondo Beach, CA in the amount of \$228,640.30 to furnish studio cameras; and
- 2) Award a purchase order to Videotape Products Inc. (VTP) of Burbank, CA in the amount of \$277,234.59 to furnish and install studio robotic system equipment, field cameras and studio support equipment for Office of Cable and Community Relations.

Councilmember Griffiths questioned why only one bid was submitted for the studio cameras.

Cable and Community Relations Manager Smith explained that Ikegami Electronics manufactures the studio cameras so the company was able to submit a bid that is below retail and the other vendors recognized this and declined to bid on the cameras.

Dan Feliz expressed concerns about robotics taking jobs away from City cable television employees. He suggested that the City may be able to get a better deal on this equipment at the National Association of Broadcasters convention to be held in Las Vegas next month.

Cable and Community Relations Manager Smith explained that the robotics system is not a replacement for employees, but it will allow employees to be used more efficiently. He reported that staff did extensive research on equipment and prices before commencing the bidding process and believes this equipment is the best suited for the City's purposes.

**MOTION:** Councilmember Rizzo moved to concur with the staff recommendation. The motion was seconded by Councilmember Barnett and passed by unanimous vote.

**12C. REQUEST FOR ALCOHOL USE POLICY EXEMPTION FOR CULTURAL ARTS CENTER**

**Recommendation**

Recommendation of the City Manager and General Services Director that City Council consider a request for a one-time exemption to the Use of Alcohol Policy for the Torrance Cultural Arts Center to extend the allowed time for serving of alcohol for an event from a maximum of 5 hours to a maximum of 7 hours.

Assistant City Manager Giordano reported that Chef Michael Shafer has requested a one-time exemption for the Use of Alcohol Policy to allow alcohol to be served for 7 hours during the Dylan Fest, an event he will be catering at the Torino Plaza on May 3, 2015 from noon to 8:00 p.m.

In response to Councilmember Ashcraft's inquiry, General Services Director Ballew explained that the Use of Alcohol Policy was put in place in 1995 because of problems that occurred, which resulted in damage to the Cultural Arts Center. She noted that the policy also requires police officers to be present when alcohol is served and there have been no problems since the policy was instituted 20 years ago.

David Oster, Torrance, requested clarification of the type of alcohol to be served, and Mayor Furey related his understanding that it will be beer and wine.

**MOTION:** Councilmember Rizzo moved to approve a one-time exemption to the Use of Alcohol Policy as requested. The motion was seconded by Councilmember Barnett and passed by unanimous vote.

#### **14. APPEALS**

##### **14A. APPEAL OF LICENSE REVIEW BOARD DECISION RE MARCELINA DAY SPA**

###### **Recommendation**

Recommendation of the Finance Director that City Council deny the appeal and concur with the License Review Board decision to approve issuing a business license for a massage establishment to Marcelina Day Spa located at 1439 Marcelina Avenue.

City Attorney Fellows advised that staff had believed this matter had been settled and issued supplemental material earlier today recommending that the item be withdrawn, however at 5:35 p.m. this evening an email was received from the property management company (Star Management) indicating that it intends to enforce its lease agreement with the Marcelina Day Spa and the Marcelina Day Spa has not surrendered its business license, therefore it was necessary to proceed with the appeal hearing.

Mayor Furey reported that he filed the appeal in this case because he was concerned about another massage establishment going into a location where a previous massage establishment was shut down for illicit and illegal activities. He explained that the City Council enacted an ordinance (Ordinance No. 3776) which prohibits another massage establishment from opening in the same location where a massage establishment had its business license revoked for criminal activity for a period of two years and this was done to put a stop to what had become a "revolving door" of illicit businesses.

Assistant Finance Director Flewellyn explained that Golden Dragon Spa, which was formerly at this location, was cited for prostitution and left the premises in July 2014 and Marcelina Day Spa then submitted its business license application; that the License Review Board was instructed that Ordinance 3776, which took effect in August 2014, was not applicable to Marcelina Day Spa's application; and that the License Review Board approved the application on January 20, 2015 because all requirements established by the Torrance Municipal Code had been met. Referring to the supplemental material, he stated that the property manager informed him via email that Marcelina Day Spa was no longer a tenant, which means that the spa's business license would be cancelled since it no longer has a place of business, however the property manager sent another email this evening stating that Marcelina Day Spa was still a tenant so it was necessary for the Council to take action on the appeal.

Mayor Furey noted that the lease agreement Marcelina Day Spa entered into with Star Management was dated November 19, 2014, which is significantly after the date the ordinance was enacted, and that Star Management has claimed that Golden Dragon Spa vacated the premises in July 2014, but that claim has not been substantiated.

In response to Councilmember Weideman's inquiry, Assistant City Attorney Sullivan reported that it appears that the property management company intends to hold Marcelina Day Spa liable for the rent until a replacement tenant has been found; related his understanding that there was nothing in the lease that would relieve the spa from this burden should the business license be denied; and confirmed that the City Council's action would have no bearing on any civil action between the property management company and Marcelina Day Spa.

Councilmember Rizzo questioned who the business licensee was for the subject property from July 2014 until November 18, 2014 when Golden Dragon Spa's business license was revoked.

Assistant Finance Director Flewellyn advised that Golden Dragon Spa was technically still the licensee because it simply left the premises and did not surrender its business license.

Nathan Jia, owner of Marcelina Day Spa, indicated that he was not clear as to whether or not he was still a tenant because the management company had not shared the information contained in the supplemental material with him. He explained that he only became aware of the history of this location during the business license application process, which was after he had entered into the lease agreement. He stated that he had very little desire to operate a massage establishment at this location given community's strong objections and he would welcome a denial of his business license.

Janet Payne, Torrance, provided background information about the Golden Dragon Spa, noting that she worked with the Torrance Police Department to get it shut down, and voiced objections to allowing another massage establishment at this location. She faulted the property management company for not disclosing the history of the site to Mr. Jia.

David Oster, Torrance, noted his agreement with Ms. Payne's remarks.

**MOTION:** Councilmember Rizzo moved to uphold the appeal and deny the business license for Marcelina Day Spa, located at 1439 Marcelina Avenue, based on Ordinance 3776. The motion was seconded by Councilmember Barnett and passed by unanimous vote.

**15.1. OTHER – SUCCESSOR AGENCY to former Redevelopment Agency of City of Torrance**

Councilmember Barnett announced that he was abstaining from Items 15.1A because he is a member of the Successor Agency Oversight Board.

**15.1A. APPROVAL OF REVISED LONG RANGE PROPERTY MANAGEMENT PLAN**

**Recommendation**

Recommendation of the Community Development Director that City Council, acting as the Successor Agency to the former Redevelopment Agency of the City of Torrance, adopt a Resolution approving the revised Long Range Property Management Plan to be forwarded to the Oversight Board for review and approval as required by AB 1484.

Planning Assistant Lang reported that since the Long Range Property Management Plan was originally approved in July 2014, the California Department of Finance (DOF) has requested several changes, which have been incorporated into the revised plan; that the DOF has reviewed a draft of the changes and has indicated that the revisions should be acceptable; and that upon approval, the plan will be submitted to the Successor Agency Oversight Board for review on March 18 and then forwarded to the DOF for review and final approval.

**MOTION:** Councilmember Rizzo moved to concur with the staff recommendation. The motion was seconded by Councilmember Weideman and passed by unanimous vote, with Councilmember Barnett abstaining.

### **RESOLUTION NO. SA2015-03**

#### **A RESOLUTION OF THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF TORRANCE APPROVING THE REVISED LONG RANGE PROPERTY MANAGEMENT PLAN**

**MOTION:** Councilmember Goodrich moved to adopt Resolution No. SA2015-03. The motion was seconded by Councilmember Weideman and passed by unanimous vote, with Councilmember Barnett abstaining.

### **17. ORAL COMMUNICATIONS**

**17A.** Councilmember Griffiths wished everyone a happy St. Patrick's Day and his brother Dan a happy birthday.

**17B.** Councilmember Rizzo echoed St. Patrick's Day greetings and urged people not to drink and drive.

**17C.** Councilmember Weideman requested that staff provide a progress report on the unattended collection bin ordinance.

**17D.** Councilmember Weideman noted that this is "Sunshine Week," an annual nationwide celebration of access to public records and information, and stated that he was proud of Torrance's record of openness and transparency in city government.

**17E.** Councilmember Ashcraft offered a reminder about the pancake breakfast at Ascension Lutheran Church on Saturday, March 21, from 7:00 – 11:00 a.m.

**17F.** Councilmember Ashcraft wished her son Britt Cullen a happy birthday.

**17G.** Councilmember Barnett commended everyone involved in the Cherry Blossom Cultural Festival held the previous Saturday at Columbia Park. He echoed St. Patrick's Day greetings.

**17H.** Councilmember Goodrich acknowledged students from his political science class at California State University Dominguez Hill who were present at the meeting and thanked Ms. Kingman for the invitation to the pancake breakfast.

**17I.** Mayor Furey offered an Irish blessing in honor of St. Patrick's Day.

**18. EXECUTIVE SESSION**

Considered earlier in the meeting, see page 1.

**19. ADJOURNMENT**

At 8:24 p.m., the meeting was adjourned to Tuesday, March 24, 2015 at 7:00 p.m. for the regular meeting in the Council Chamber. The City Council Finance and Governmental Operations Committee will meet at 5:30 p.m. in the Council Chamber to discuss the 2014-2015 second quarter budget review.

Attest:

/s/ Patrick J. Furey

Mayor Patrick J. Furey

/s/ R. Poirier

City Clerk Rebecca Poirier, MMC

Approved on April 21, 2015