

**MINUTES OF A REGULAR MEETING OF  
THE TORRANCE TRAFFIC COMMISSION**

**1. CALL TO ORDER**

The Torrance Traffic Commission convened in a regular meeting at 7:00 p.m. on Monday, May 2, 2011 in the West Annex meeting room at Torrance City Hall.

**2. SALUTE TO THE FLAG**

The Pledge of Allegiance was led by Commissioner Siani.

**3. ROLL CALL**

Present: Commissioners Galvin, Green, Rudolph,  
Siani, Tsao, and Chairperson Sargent.

Absent: Commissioner Walter.

Also Present: Transportation Manager Semaan,  
Project Manager Sedadi, and  
Planning Assistant Suree.

**MOTION:** Commissioner Galvin moved to grant an excused absence to Commissioner Walter for the May 2, 2011 Commission meeting. Commissioner Tsao seconded the motion; a voice vote reflected unanimous approval.

**4. AFFIDAVIT OF POSTING**

**MOTION:** Commissioner Galvin moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting. Commissioner Rudolph seconded the motion; a voice vote reflected unanimous approval.

**5 APPROVAL OF MINUTES**

Minutes were not available.

Chairperson Sargent explained the policies and procedures of the Traffic Commission, including the right to appeal decisions to City Council.

**6. ORAL COMMUNICATIONS #1**

**6a.** Joseph Miles, Arlington Avenue, read his letter regarding the high volume of traffic and speeding on Arlington Avenue between Van Ness Avenue and Torrance Boulevard. He noted that it is a residential street with parking only on the east side. He distributed photographs and described the four-way stop at Sartori Avenue, the single speed limit sign, big rigs that use the street, and the sharp curve. He offered suggestions that include speed humps, signage, police presence, stop sign at Sierra Street, and no right/left turn signs during rush hours.

Transportation Manager Semaan advised that staff would investigate Mr. Miles' concerns, determine what applicable mitigations or improvements could be done, and bring back findings at a future Commission meeting.

Don Clouch, West 238<sup>th</sup> Street, related his observation that the timing of the left turn signal northbound on Maple Street at Sepulveda Boulevard is very short, allowing only three cars to turn.

Transportation Manager Semaan advised that he would relay the concern to the Public Works Department and they would determine if the signal is operating correctly or if there needs to be a timing adjustment.

**7. ITEMS UNDER CONSIDERATION**

**7a. FINAL APPROVAL AND PRIORITIZATION OF TRAFFIC COMMISSION WORK PLAN**

Transportation Manager Semaan provided background and recommended that the Commission concur with the modified Work Plan, prioritize the remaining goals, and direct staff to present the final Work Plan to City Council for review and approval.

Each Commissioner wrote down their order of priority and staff tabulated the results as follows:

1. Develop a tracking process for Traffic Commission concerns.
2. Develop criteria/list of intersections for Protected Permissive signal operation.
3. Pedestrian crosswalk enhancement Audio/Tactile/In pavement flashing markers.
4. Develop policies for installation, location and maintenance of street name signs.
5. Encouraging other modes of transportation, such as pedestrian and shuttle buses to and from the mall and other major commercial centers and downtown Torrance.
6. Sepulveda Corridor Traffic Analysis.

Don Clouch, West 238<sup>th</sup> Street, stated that he was disappointed that developing a policy on street parking permits was dropped. He indicated that residents should be allowed to make decisions about their neighborhoods like they can about street sweeping.

Chairperson Sargent pointed out that residents are still able to request permit parking based on special circumstances.

**MOTION:** Commissioner Siani moved to approve the modified Commission Work Plan as prioritized and to forward to City Council for review and approval. Commissioner Green seconded the motion; a voice vote reflected unanimous approval (absent Commissioner Walter).

**7b. NOMINATION OF CHAIR AND VICE-CHAIR**

Commissioner Galvin questioned why Commissioner elections do not coincide with appointments in January but are on a fiscal basis and staff responded that it is in response to direction and guidance from the City Clerk's office.

Commissioner Tsao nominated Commissioner Rudolph for Chairperson and Commissioner Green for Vice-Chairperson.

Commissioner Siani nominated Chairperson Sargent for Chairperson and Commissioner Galvin for Vice-Chairperson. Chairperson Sargent and Commissioner Galvin respectfully declined the nominations.

Commissioner Galvin nominated Commissioner Rudolph for Chairperson and Commissioner Walter for Vice-Chairperson.

Commissioner Rudolph nominated Commissioner Walter for Vice-Chairperson.

A roll call vote reflected unanimous approval to elect Commissioner Rudolph for Chairperson of the Traffic Commission effective July 1, 2011. A roll call vote reflected 4-2 in favor of electing Commissioner Walter for Vice-Chairperson.

**8. ORAL COMMUNICATIONS #2**

**8a.** Transportation Manager Semaan was pleased to announce that Caltrans has approved the fact sheet for the intersection of Skypark Drive and Hawthorne Boulevard.

**8b.** Transportation Manager Semaan advised that he and Project Manager Sedadi will be transferring from the Community Development Department to Public Works Department, noting that he will still be the staff liaison for the Traffic Commission.

**8c.** Transportation Manager Semaan thanked Commissioners for attending the grand opening of the one stop permit center on May 2, 2011.

**8d.** Transportation Manager Semaan announced that oversized vehicle permit processing is now available online.

**8e.** Joseph Miles related his observation that there is backup turning left onto Carson Street from Western Avenue and staff offered to pass on his concern to Caltrans.

**9. ADJOURNMENT**

At 7:42 p.m., Chairperson Sargent adjourned the meeting to June 6, 2011 at 7:00 p.m. in the West Annex meeting room, Torrance City Hall.

Approved as Amended June 6, 2011 s/ Sue Herbers, City Clerk
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