

**MINUTES OF A REGULAR MEETING OF
THE ENVIRONMENTAL QUALITY AND
ENERGY CONSERVATION COMMISSION**

1. CALL TO ORDER

The Torrance Environmental Quality and Energy Conservation Commission convened in a regular session at 7:02 p.m. on Thursday, February 4, 2016 in the West Annex meeting room at Torrance City Hall.

2. ROLL CALL:

Present: Commissioners Deemer, Endo-Roberts, Martin,
Montgomery, Stecker, Wright, and Chairperson DeWitt.
Absent: None.
Also Present: Deputy Community Development Director Cessna,
Senior Environmental Quality Officer Jones,
Senior Environmental Quality Officer Duncan, and
Environmental Quality Officer McCrea, and
Environmental Quality Officer Travers.

3. SALUTE TO THE FLAG

Commissioner Stecker led the Pledge of Allegiance.

4. POSTING OF THE AGENDA

MOTION: Commissioner Endo-Roberts, with a second by Commissioner Deemer, moved to accept and file the report of the secretary on the posting of the agenda for this meeting; the motion passed on a 6-1 roll call vote with Commissioner Stecker abstaining.

5. ORAL COMMUNICATIONS FROM THE PUBLIC

5A. Chairperson DeWitt explained the policies and procedures of the Environmental Quality and Energy Conservation Commission, including the right to appeal decisions to City Council.

5B. Commissioners and staff welcomed new Commissioner John Stecker.

5C. Scott Gobble stated that it was a pleasure to serve on the Commission and commended the City for its quick response during the recent windstorm. The Commission was in recess from 7:06 to 7:20 p.m. for cake and photographs in honor of his years of service.

6. APPROVAL OF MINUTES – DECEMBER 3, 2015

MOTION: Commissioner Martin moved to approve the Commission meeting minutes of December 3, 2015 as presented. Commissioner Endo-Roberts seconded the motion; the motion passed on a 6-1 roll call vote with Commissioner Stecker abstaining.

7. ENVIRONMENTAL MATTERS

7A. ENVIRONMENTAL FAIR / CITY YARD OPEN HOUSE, JUNE 4, 2016

Deputy Director Cessna led a general discussion regarding the June 4 Environmental Fair at the City Yard and noted that the first planning team meeting would be in March. She stated that proposed giveaways are insulated reusable grocery bags, pens made from recycled materials, LED key chain penlights, and bagged ladybugs for natural pest control. She expressed interest in having a mini-EV expo with Plug In America if space permits. She discussed possible vendors and an interactive component to involve the public. She asked Commissioners to offer any suggestions for the event.

Commissioners suggested LED light bulbs, cards with seeds, and praying mantises for giveaways, Food Forward, LED lighting, a quiz as to what items on a table are recyclable, involving Scout troops, HERO program, letting the public bag ladybugs, information about what the Commission does, and a survey to gauge the public's interest in environmental issues.

Commissioner Montgomery offered to provide a list of participants from the Earth Day event at Polliwog Park.

Responding to Commissioner Wright's inquiry, Deputy Director Cessna stated that the event is publicized in the Daily Breeze, on CitiCable, and the City's readerboard.

Environmental Quality Officer McCrea suggested providing information about home energy storage.

8. ORAL COMMUNICATION

8A. In response to Commissioner Stecker's inquiry, Deputy Director Cessna stated that Los Angeles County Vector Control is responsible for managing the Zika Virus.

8B. Commissioner Endo-Roberts discussed the Chemical Safety Board meeting, Cal EPA hearings, and CalARP proposed amendments to the Emergency Planning and Response Program for refineries. She initiated a brief discussion regarding development of a new Work Plan and planning a joint meeting with City Council. Further discussion was deferred to the March Commission meeting.

9. ADJOURNMENT

MOTION: At 7:56 p.m., Commissioner Wright moved to adjourn the meeting to March 3, 2016 at 7:00 p.m. in the West Annex meeting room. Commissioner Endo-Roberts seconded the motion and, hearing no objection, Chairperson DeWitt so ordered.

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Approved as amended March 3, 2016 s/ Rebecca Poirier, City Clerk
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