

**MINUTES OF A REGULAR MEETING OF THE  
TORRANCE PARKS AND RECREATION COMMISSION**

**1. CALL TO ORDER**

The Torrance Parks and Recreation Commission convened in a regular session at 7:00 p.m. on Wednesday, September 14, 2016 in the West Annex meeting room, Torrance City Hall.

**2. ROLL CALL/MOTIONS FOR EXCUSED ABSENCE**

Present: Commissioners Greenberg, Hays, Love, Mayeda, and Chairperson Reilly.

Absent: Commissioners Baxter and Uchima.

Also Present: Community Services Director Jones, Senior Business Manager Minter, Recreation Services Manager Brunette, and Park Services Manager Carson.

**MOTION:** Commissioner Hays moved to grant Commissioners Baxter and Uchima excused absences for the September 14, 2016 Commission meeting. Commissioner Love seconded the motion; a roll call vote reflected 5-0 approval.

**3. FLAG SALUTE**

Commissioner Greenberg led the Pledge of Allegiance.

**4. AFFIDAVIT OF POSTING**

**MOTION:** Commissioner Love moved to accept and file the report of the City Clerk on the posting of the agenda. Commissioner Greenberg seconded the motion; a roll call vote reflected 5-0 approval (absent Commissioners Baxter and Uchima).

**5. APPROVAL OF MINUTES**

**5A. MINUTES OF AUGUST 10, 2016**

**MOTION:** Commissioner Greenberg moved to approve the Commission meeting minutes of August 10, 2016 as presented. Commissioner Hays seconded the motion; a roll call vote reflected 5-0 approval (absent Commissioners Baxter and Uchima).

**6. ORAL COMMUNICATIONS #1**

**6A.** Debbie Martin, West 170<sup>th</sup> Street, introduced Commissioners to the court sport of pickleball. She distributed information packets, described the sport, and asked the Commission's support in promoting it in the City. She stated that four pickleball courts could be put on one tennis court, and she requested that the City paint lines to existing tennis courts at Wilson Park.

Nick Arico, Rancho Palos Verdes, stated that pickleball is growing in popularity, there are not enough spaces to play, and that grant funds are available through USAPA.

**6B.** Dan Patton, Bulova Street, expressed his appreciation for the improvement with litter and overflowing trashcans at Entradero Park. He stated that hikers are still struggling with the southernmost trail closure and suggested adding signage stating "At Your Own Risk."

Bill Gross, Ronald Avenue, discussed the history of the trail since its inception in 2012. He stated that it makes no sense to close the trail when the entire slope area is open to the public. He related his understanding that the erosion of the trail is confined to a small area at the top of the hill and suggested repairing it or installing a fence.

Community Services Director Jones stated that the trail was closed due to liability concerns, they are waiting for opinions from the Risk Manager and City Attorney's offices, and hope to have a speedy resolution.

**MOTION:** Commissioner Hays moved to direct staff to provide at the next Commission meeting an item regarding pickleball as well as a status report on the Entradero trail closure. Commissioner Mayeda seconded the motion; a roll call vote reflected 5-0 approval (absent Commissioners Baxter and Uchima).

**6C.** Torrance Youth Council members Sarah Wu, Karen Kim, Ryan Simone, and Nick Simone introduced themselves.

**7. OLD BUSINESS**

**7A. STATUS OF THE BOCCE BALL COURTS AT COLUMBIA PARK**

Community Services Director Jones provided an update on construction of the Bocce Ball Courts at Columbia Park. He stated that construction was delayed to just after Labor Day due to challenges caused by the relocation of a reclaimed water pipe, several irrigation lateral lines, and a domestic water line. He noted that staff anticipates completion in mid-November, with a grand opening in early December.

**7B. UPDATE ON THE POND/PLAZA-SPLASH PAD PROJECT**

Community Services Director Jones reported that on August 16 City Council approved an agreement with Hirsch and Associates to provide landscape architect services on the pond project at Wilson Park. He stated that the contract is in the signature process and expressed hope that the amenity will be open by June 1, 2017.

**8. NEW BUSINESS**

**8A. PLAY EVERYWHERE GRANT**

Community Services Director Jones reported that the Community Services Department applied for a \$25,000 HUD grant to develop play activities in unique areas of a city. He noted that the City's submission proposed three Torrance Play Dates that included three themes at three locations. He stated that, although Torrance was a finalist in the top 200 out of 1,000 submissions, it was not selected for grant funding. He

expressed appreciation to staff for developing exciting and innovative ideas and noted that it was an honor to have been a finalist.

Commissioner Love asked Community Services Director Jones to pass on to staff her appreciation for their creativity and time.

**8B. DOG OBEDIENCE CLUB DONATION AND USE TOWARD DOGGIE BAG PROGRAM**

Park Services Manager Carson requested that the Commission accept a \$1,000 donation from the Dog Obedience Club of Torrance and that it be used toward the dog waste bag program. He noted that the Club provides donations once or twice a year, bringing the grand total of their donations to date at \$44,835.

**MOTION:** Commissioner Mayeda, seconded by Commissioner Love, moved to accept the donation from the Dog Obedience Club of Torrance and that it be used towards the dog waste bag program; a roll call vote reflected 5-0 approval (absent Commissioners Baxter and Uchima).

**9. COMMITTEE UPDATES**

**9A. GRANTS COMMITTEE**

Senior Business Manager Minter reported that the deadline for grant submissions for the Non-Profit Social Services Grant Program is next week. He advised Committee members that he would mail them all applications and asked that they submit their scores by October 3. He stated that staff would then compile the scores for presentation at the next meeting on October 12.

**10. MONTHLY DEPARTMENT ACTIVITY**

**10A. ADMINISTRATIVE SERVICES DIVISION**

Senior Business Manager Minter noted that the Administrative Services Division Report for August 2016 was included in agenda packets.

**10B. PARK SERVICES DIVISION**

Park Services Manager Carson noted that the Park Services Division Report for August 2016 was included in agenda packets.

**10C. RECREATION SERVICES DIVISION**

Recreation Services Manager Brunette noted that the Recreation Services Monthly Report for August 2016 was included in agenda materials.

Commissioner Mayeda noted the increase in park attendance this summer due to the Pokemon GO app.

**11. CORRESPONDENCE FOR COMMISSION REVIEW - None.**

12. **ORAL COMMUNICATIONS #2**

Commissioners Love and Reilly spoke.

13. **ADJOURNMENT**

**MOTION:** At 7:49 p.m., Commissioner Love moved to adjourn the meeting to October 12, 2016 at 7:00 p.m. at the West Annex meeting room. Commissioner Hays seconded the motion; a roll call vote reflected approval.

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Approved as submitted  
October 12, 2016  
s/ Rebecca Poirier, City Clerk