

**MINUTES OF A REGULAR MEETING OF THE  
TORRANCE PARKS AND RECREATION COMMISSION**

**1. CALL TO ORDER**

The Torrance Parks and Recreation Commission convened in a regular session at 7:00 p.m. on Wednesday, June 9, 2010, in the West Annex meeting room at Torrance City Hall. In the absence of Chairperson Ning, Vice-Chairperson Robbins led the meeting.

**2. ROLL CALL**

Present: Commissioners Gilbert, Hays, Mayeda, and Vice-Chairperson Robbins.

Absent: Commissioner Taniguchi and Chairperson Ning.

Also Present: Community Services Director Jones, Senior Business Manager Minter, Recreation Services Manager Brunette, Park Services Manager Carson, and Senior Recreation Supervisor Kelso.

**MOTION:** Commissioner Hays moved to grant Commissioner Taniguchi an excused absence for the June 9, 2010 Commission meeting. Commissioner Gilbert seconded the motion; a voice vote reflected unanimous approval.

**MOTION:** Commissioner Gilbert moved to grant Chairperson Ning an excused absence for the June 9, 2010 Commission meeting. Commissioner Mayeda seconded the motion; a voice vote reflected unanimous approval.

**3. FLAG SALUTE**

Senior Business Manager Minter led the Pledge of Allegiance.

**4. AFFIDAVIT OF POSTING**

**MOTION:** Commissioner Mayeda moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting. Commissioner Gilbert seconded the motion; a voice vote reflected unanimous approval.

**5. APPROVAL OF MINUTES**

**5A. MINUTES OF MAY 12, 2010**

**MOTION:** Commissioner Gilbert moved for the approval of the May 12, 2010 Commission meeting minutes as submitted. Commissioner Hays seconded the motion; a voice vote reflected unanimous approval (absent Commissioner Taniguchi and Chairperson Ning).

**6. ORAL COMMUNICATIONS #1**

None.

**7. OLD BUSINESS**

**7A. CONTINUE DISCUSSION ON NAMING OPTIONS FOR THE LOMITA CORRIDOR PARK PROJECT**

Vice-Chairperson Robbins recommended that this item be postponed to the July 14, 2010 Commission meeting due to the absences of two Commissioners. It was confirmed by staff that there would be sufficient time for City Council to select a name for the park before it opens.

Commissioner Gilbert expressed concern that at least one Commissioner would be absent from the July 14, 2010 Commission meeting and that there were members in the audience who wished to speak on the item.

**MOTION:** Commissioner Mayeda moved to postpone discussion on naming options for the Lomita Corridor Park Project until the July 14, 2010 Commission meeting. Commissioner Hays seconded the motion; the motion passed on a 3-1 voice vote, with Commissioner Gilbert opposing (absent Commissioner Taniguchi and Chairperson Ning).

**7B. CITY BUDGET UPDATE**

Community Services Director Jones reported that there have been two Budget Workshops, May 25 and June 7, 2010, and that the City is targeting close to \$9 million for the second year of the two-year 2009-2011 Operating Budget. He noted that the City Council item from the May 25, 2010 Workshop was included in Attachment A and briefly reviewed proposed reductions and revenue opportunities within the Community Services Department. He noted that the market rate review of classes has been completed and staff is in the process of determining if class fees should be increased.

Senior Business Manager Minter distributed the June 7, 2010 City Council item in supplemental material. He briefly reviewed proposed budget reductions: Elements with the least negative impacts to program and services (Group A), Position reductions (Group B), Fire Department Reductions (Group C), Program Changes Alternatives (Group D), Proposed phase out of City payment of employee contribution to PERS (Group E), and Use and Sources of One-Time Monies (Groups F and G). He stated that one of the most discussed items at the meeting was the proposal to discontinue the City's entry into the Rose Parade Float, adding that reduction by 50% of the Non-Profit Grant Program was also discussed. He encouraged Commissioners to attend the next Budget Workshop on June 15, 2010.

**8. NEW BUSINESS**

**8A. APPROVAL OF 2009 FINANCIAL AND NARRATIVE STATEMENTS FOR NON-PROFIT SOCIAL SERVICE AGENCIES AND RECOMMENDATION TO**

**ROLL UNUSED FUNDS (\$942.06—ENRICHMENT THROUGH EMPLOYMENT)  
TO THE 2011 GRANT PROGRAM**

Recreation Services Manager Brunette reported that each 2009 grant recipient submitted their Financial and Narrative Statements to Community Services Department staff prior to the March 5, 2010 deadline.

Commissioner Gilbert reported that the Grants Committee reviewed Financial and Narrative Statements on May 17, 2010 and recommends acceptance and forwarding to City Council for final approval. She noted that one recipient, Enrichment Through Employment, did not spend \$942.06 of their total grant amount and returned the unused funds.

**MOTION:** Commissioner Hays moved to accept the 2009 Financial and Narrative Statements for Non-Profit Social Service Agencies and to recommend to roll unused funds (\$942.06 from Enrichment Through Employment) to the 2011 Grant Program. Commissioner Mayeda seconded the motion; a voice vote reflected unanimous approval (absent Commissioner Taniguchi and Chairperson Ning).

**8B. JULY IS PARKS AND RECREATION MONTH PROCLAMATION**

Community Services Director Jones noted that the attached draft of the 2010 Proclamation was included in agenda materials. He requested that Commissioners review and accept the Proclamation and to forward it to City Council for adoption at its June 22, 2010 meeting.

Vice-Chairperson Robbins offered a minor correction.

**MOTION:** Commissioner Mayeda moved to accept the 2010 Proclamation to Celebrate July as Parks and Recreation Month as corrected and to forward it to City Council for adoption. Commissioner Hays seconded the motion; a voice vote reflected unanimous approval (absent Commissioner Taniguchi and Chairperson Ning).

**8C. NOMINATIONS AND ELECTIONS OF CHAIR AND VICE-CHAIR**

Community Services Director Jones suggested that the Commission follow past practice and nominate Commissioners based on seniority.

Commissioner Gilbert suggested postponing the item to the July 14, 2010 Commission meeting; however, staff pointed out that the new Chairperson would be taking over at the July 12, 2010 Awards Dinner.

Commissioner Mayeda nominated Commissioner Taniguchi for Chairperson and Commissioner Gilbert for Vice-Chairperson. Commissioner Gilbert accepted the nomination.

The Commission was in recess from 7:30 p.m. to 7:35 p.m. to allow Community Services Director Jones to telephone Commissioner Taniguchi to see if she would accept the nomination; however, he was unable to reach her.

**MOTION:** Commissioner Mayeda moved to elect Commissioner Taniguchi, subject to her approval, for Chairperson and Commissioner Gilbert for Vice-Chairperson of the Parks and Recreation Commission. Commissioner Hays seconded the motion; a voice vote reflected unanimous approval (absent Commissioner Taniguchi and Chairperson Ning).

**9. STANDING COMMITTEE UPDATES**

**9A. FACILITIES COMMITTEE**

Commissioner Mayeda reported that the Facilities Committee met on June 9, 2010 to continue planning the July 12, 2010 Parks and Recreation Commission Annual Awards dinner.

**9B. GRANTS COMMITTEE**

Commissioner Gilbert reported that the Grants Committee met on May 17, 2010 to select monitoring assignments and edit the application for next year.

**9C. OPEN SPACE COMMITTEE**

Commissioner Hays reported that the Open Space Committee met on May 25, 2010 to discuss naming opportunities for the Lomita Corridor Park Project.

**9D. PROGRAMS COMMITTEE**

Has not met.

**10. MONTHLY DEPARTMENT ACTIVITY**

**10A. ADMINISTRATIVE SERVICES DIVISION**

Senior Business Manager Minter noted that the Administrative Services Division Report for May 2010 was included in agenda packets.

**10B. PARK SERVICES DIVISION**

Park Services Manager Carson noted that the Park Services Division Report for May 2010 was included in agenda materials. He provided an update regarding regulations on pesticides, noting that there was a temporary decision to allow use of the pesticide if it is under the old label.

When Commissioner Hays related his observation that privacy doors have been added in restrooms, Park Services Manager Carson stated that one privacy stall has been added per gender.

**10C. RECREATION SERVICES DIVISION**

Recreation Services Manager Brunette noted that the Recreation Services Division Report for May 2010 was included in agenda packets.

Commissioner Hays questioned figures on the Torrance Certified Farmers' Market Report and Recreation Services Manager Brunette offered to check the accuracy.

**11. ORAL COMMUNICATIONS FROM THE PUBLIC #2**

**11A.** June Lee, Vanderhill Road, thanked the subcommittee for providing reasons for their name suggestions for the Lomita Corridor Park. She stated that residents that she surveyed did not like putting two street names together or Spanish names. She stated that, if the names of fallen soldiers were not to be used, they like having the word "Seaside" in the name. She recommended having the soldiers' stories told in tiles and referred the name of a professional tiler. She distributed a South High School petition and race make-up in zip code 90505.

**11B.** Tom Rische, Carlow Road, stated that it was important to provide some direction to the public of the location of the Lomita Corridor Park. He stated that the park is not located in Seaside Ranchos and that many people do not know what the Spanish names mean.

**11C.** Commissioner Hays volunteered to serve on the Youth Council selection committee at the Attic on June 16-17, 2010.

**11D.** Commissioner Mayeda stated that he enjoyed a visit to Sunny Glen Park and found it very busy.

**11E.** Commissioner Gilbert discussed efforts by the Historical Society to research every name on the Veteran's Wall.

**11F.** In response to Commissioner Hays' inquiry, Community Services Director Jones stated that the Wilson Park Pond restoration is in final design.

**12. ADJOURNMENT**

**MOTION:** At 8:07 p.m., Commissioner Mayeda moved to adjourn the meeting to July 14, 2010 at 7:00 p.m. in the West Annex meeting room. Commissioner Gilbert seconded the motion and, hearing no objection, Vice-Chairperson Robbins so ordered.

Approved as Submitted July 14, 2010 s/ Sue Herbers, City Clerk
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