

**MINUTES OF A REGULAR MEETING OF THE
TORRANCE LIBRARY COMMISSION**

1. CALL TO ORDER

The Torrance Library Commission convened in a regular session at 7:10 p.m. on Monday, April 11, 2005 at the Katy Geissert Civic Center Library.

2. ROLL CALL

Present: Commissioners Chappell, Haig, Grogan, Lang, and Vice-Chairperson Roberts.

Absent: Commissioner Thue and Chairperson Botello.

Also Present: Library Services Manager Weiner.

MOTION: Commissioner Grogan, with a second by Commissioner Haig, moved to grant Commissioner Thue and Chairperson Botello excused absences from tonight's meeting; a voice vote reflected unanimous approval.

Library Services Manager Weiner informed the Commission that Commissioner Thue was moving out of the City and would be resigning from the Library Commission.

3. FLAG SALUTE

Commissioner Lang led the Pledge of Allegiance.

4. AFFIDAVIT OF POSTING

MOTION: Commissioner Chappell moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting. Commissioner Grogan seconded the motion; a voice vote reflected unanimous approval (absent Commissioner Thue and Chairperson Botello).

5. APPROVAL OF MINUTES

5a. MINUTES OF MARCH 14, 2005

Library Services Manager Weiner noted the following correction to the March 14, 2005 Library Commission meeting minutes:

Page 5, 9B, paragraph 3: "...at the management level in the City on March 29-31, 2005."

MOTION: Commissioner Lang moved for the approval of the March 14, 2005 Library Commission meeting minutes as corrected. Commissioner Grogan seconded the motion; a voice vote reflected unanimous approval (absent Commissioner Thue and Chairperson Botello).

6. NEW BUSINESS

6a. FRIENDS OF THE TORRANCE LIBRARY REPORT

Friends of the Torrance Library Vice-President Covey announced a hardback book sale at Katy Geissert Civic Center Library on April 15, 2005 for members only and April 16, 2005 for the general public. She initiated a brief discussion on the success of their on-line book sales.

6b. YOUTH COUNCIL REPORT

Torrance Youth Council member Maria Turcios from Torrance High School reported on the Spring Boutique, J.S.A. Conference, and ASB Bowl. She stated that the Youth Council was busy planning the Youth Forum and Beat the Odds scholarship program.

6c. APPOINT COMMITTEE TO PREPARE COMMISSION ANNUAL REPORT

Vice-Chairperson Roberts and Library Services Manager Weiner explained the Library Commission Annual Report to new Commissioners. Commissioner Haig volunteered to prepare the Library Commission Annual Report to be presented to City Council and accepted at a City Council meeting. Staff and fellow Commissioners offered Commissioner Haig their assistance.

6d. 2005 LIBRARY COMMISSION / CITY COUNCIL JOINT MEETING

It was determined that September would be the best month for the Library Commission / City Council joint meeting and that City Council would be asked to select available dates.

6e. 2005 RECOGNITION EVENT FOR PART-TIME LIBRARY STAFF

Vice-Chairperson Roberts explained that the recognition event was to honor part-time individuals who have worked five or more years and that it was usually held in July on a Wednesday morning. Library Service Manager Weiner advised that 50-70 individuals attended and that 5 to 10 staff members were honored based on their years of service. Commissioners Lang and Grogan volunteered to be on the committee to organize the event.

6f. CALTAC BOARD EFFECTIVENESS TRAINING

Vice-Chairperson Roberts encouraged Commissioners to attend the California Association of Library Trustees and Commissioners (CALTAC) Board Effectiveness Training sessions on Saturday mornings with Dom Summa. It was determined to hold the item over to the May Commission meeting to discuss scheduling.

7. UNFINISHED BUSINESS

7a. REPORT ON MARCH 19 CALTAC WORKSHOP

Due to Chairperson Botello's absence, this item was postponed to the May Commission meeting.

8. STANDING COMMISSION COMMITTEE REPORTS

8a. TORRANCE PUBLIC LIBRARY FOUNDATION

Library Services Manager Weiner stated that the Foundation was working on submitting a grant application to the Target Foundation, the possibility of selling canvas bags, and sending letters to businesses in the Southeast area to support the Southeast branch homework center. Commissioner Haig and Library Services Manager Weiner indicated that they would attend the next meeting on April 20, 2005 at Katy Geissert Civic Center Library.

8b. TUSD ECT

Commissioner Grogan reported that Calle Mayor was the featured school at the April 4, 2005 ECT meeting and that the Torrance All District Orchestra performed. She discussed a sixth grade poetry night and an eighth grade research project.

8c. MCLS SYSTEM ADVISORY BOARD

No report.

9. MONTHLY DEPARTMENT REPORT

9a. CALIFORNIA STORIES UNCOVERED PROGRAMS

Library Services Manager Weiner discussed California Stories Uncovered programming at Katy Geissert Civic Center and El Retiro branch libraries throughout April that so far has included reading and book discussions, a square dancing demonstration, poetry, and film programs. She stated that the press release submitted to the Daily Breeze and other news media has not been published and that attendance has been affected.

9b. MCLS REPORT

Library Services Manager Weiner reported on the MCLS Council meeting at Malaga Cove Library that was attended by State Librarian Susan Hildreth. She advised that Barbara Murray would be the incoming chairperson of the MCLS Council beginning July 1, 2005. She stated that topics of discussion at the meeting included the possibility of South State Library System joining MCLS, library vendors, a delegation to National Library Legislative Day, themes for Summer Reading Program 2006, upcoming focus groups for librarians on reference service, and a plan for libraries to download their catalog holdings to Google and Yahoo.

9c. STATE LIBRARY ORIENTATION

Library Services Manager Weiner distributed California Library Association 2005 legislative priorities, programs and services provided, and the opening page of the California State Library website. She stated that she enjoyed touring the State Library as well as presentations on California Library legislation, special collections, and the history of California libraries.

9d. UPDATE ON DEPARTMENT CONSOLIDATION

Library Services Manager Weiner stated that City Council was still considering different options to fund positions.

9e. OTHER

Library Services Manager Weiner announced that at the April 12, 2005 City Council meeting the City Manager would be asking City Council to provide direction for the development of the fiscal year 2005-2007 operating budget. She described the three scenarios that the City Manager would be presenting to City Council.

Discussion centered on proposed Library budget cuts that include materials and magazine subscriptions.

Library Services Manager Weiner advised that the alley between the Katy Geissert Civic Center Library and the Benstead Plunge would be not accessible for at least one week due to construction work to enlarge sewer pipes. She stated that there was a new audiovisual book drop in that alley.

She encouraged Commissioners to visit the California Stories Uncovered photo display by the Torrance High School photography class in the stairwell at Katy Geissert Civic Center Library.

10. ORALS

10A. Commissioner Chappell invited Commissioners to attend the Switzer Center's 2005 South Bay Women of the Year luncheon on May 11, 2005.

10B. Library Services Manager Weiner announced that Channel 7 would feature a Torrance library volunteer on a Channel 7 news segment.

10C. Library Services Manager Weiner stated that the Community Services Department was holding a Volunteer Recognition Dinner on April 21, 2005.

10D. Commissioner Haig discussed an article in the newspaper on Salinas Library's efforts to raise funds to keep the library open.

10E. Commissioner Haig relayed a friend's comment about poor lighting on the second floor of Katy Geissert Civic Center Library.

10F. Commissioner Haig noted that Library Commissioner names have not been updated on the City's website.

10F. Commissioner Roberts stated that she enjoyed the Kuwana Haulsey lecture.

10G. Commissioner Roberts announced UCLA's Festival of Books on April 23-24, 2005.

10H. Commissioner Roberts stated that she and Chairperson Botello attended the March 22, 2005 City Council meeting.

10I. Commissioner Roberts initiated a brief discussion on the Patriot Act, confidentiality, and filtering.

11. ITEMS FOR NEXT LIBRARY COMMISSION MEETING

Items for the May Library Commission meeting were selected.

12. ADJOURNMENT

MOTION: At 9:06 p.m., Commissioner Grogan moved to adjourn the meeting to May 9, 2005 at 7:00 p.m. at the Katy Geissert Civic Center Library. Commissioner Chappell seconded the motion and, hearing no objection, Vice-Chairperson Roberts so ordered.

Approved as Written May 9, 2005 s/ Sue Herbers, City Clerk
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