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Edith Shaffer
Minute Secretary

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Adjourned at 10:15 p.m.

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Torrance, California
January 22, 1963

**MINUTES OF A REGULAR MEETING
OF THE TORRANCE CITY COUNCIL**

1. CALL TO ORDER:

A regular meeting of the Torrance City Council was held on Tuesday, January 22, 1963 at 8:00 p.m., in the Council Chamber of City Hall.

2. ROLL CALL:

Those responding to roll call by City Clerk Coil were:
COUNCILMEN: Benstead, Drale, Miller, Sciarrotta, Vico, and Mayor Isen. ABSENT: COUNCILMEN: Beasley. Also present were City Manager Peebles and City Attorney Remelmeyer.

3. FLAG SALUTE:

At the request of Mayor Isen, Mr. John Schnepf led the salute to our Flag.

4. INVOCATION:

The Reverend Gilbert S. Zimmerman of the First Methodist Church opened the meeting with an invocation.

5. APPROVAL OF MINUTES:

Councilman Sciarrotta moved to approve the minutes of the regular meeting held January 15, 1963. His motion was seconded by Councilman Miller and carried, there being no objection.

6. APPROVAL OF DEMANDS:

Councilman Benstead moved all bills regularly audited be paid. Motion, seconded by Councilman Sciarrotta, carried as follows:
AYES: COUNCILMEN: Benstead, Drale, Miller, Sciarrotta, Vico, Mayor Isen.
ABSENT: COUNCILMEN: Beasley.

7. MOTION TO WAIVE FURTHER READING:

Councilman Benstead moved that after the clerk has given a number and read title to any resolution or ordinance on tonight's agenda the further reading thereof be waived; reserving and guaranteeing to each councilman the right to demand the reading of any such resolution or ordinance in regular order. The motion was seconded by Councilman Miller and carried by unanimous roll call vote (Councilman Beasley absent).

Mrs. Leonard H. Radford introduced her guests who are members of the Madrona School Parent-Teachers Association and Mayor Isen welcomed them to this and any other Council meetings.

8. APPOINTMENTS:

Mr. John Schnepf regarding clarification of approval of use of Seaside Little League retention basin for refreshment stand.

Mayor Isen stated there seems to be some misunderstanding or ambiguity regarding Council action on the Seaside Sump area for

Little League and asked Mr. Schnepf to explain what is needed. Mr. Schnepf, 20557 Osage Avenue, said the American Little League would like to have permission to build a concession stand between their two ball parks. They had one under Council approval some years ago but when the fields were changed, the stand was torn down, with the intention of building another. The Building Superintendent has told him the matter should come before the Council. Mr. Schlens said he had not seen the particular plans but understands they are the same type approved for other locations. There has been no waiver of building ordinances on this.

City Manager Peebles presented a brief but detailed oral report on the subject: Management has been asked to review this situation due to neighbors' complaints. There is no strong objection to a permanent structure by Administration; however, he said everyone should realize when a permanent structure of this type is put in, the capacity of the sump is reduced thereby. The Little League people should definitely understand any such type of structure will be subject to flooding and inundation and when the City has funds to improve the sump and bring it up to proper standards, it will be necessary to remove this structure. He stressed that the people should be aware of and accept the responsibility of eventually removing it at their own cost, not that of the City. If the Council wishes to permit the use as requested, there is no objection but it is necessary that both the Council and the people concerned anticipate the future, when this sump will have to be deepened, the ball field, and this structure removed. Mr. Schnepf remarked that the building is built up about 24 inches but City Manager Peebles said in any event the area becomes flooded and a building will be inundated and could cause tremendous problems. Mr. Schnepf said they have had a building there for seven years and it has flooded many times; everything is taken out in the winter.

In answer to questions by Councilman Benstead, Mr. Schnepf said the parking situation has been improved one hundred percent and the leveling of the sump has also improved the situation with respect to flooding.

Building Superintendent Schlens said the plans presented to the Building Department are for a two story concrete block structure 600 square feet to each floor and Councilman Drale stated his motion will be subject to approval of the Building Superintendent and the remarks of the City Manager. He moved to grant the request and the motion, seconded by Councilman Vico, carried by unanimous roll call vote (Councilman Beasley absent).

HEARINGS:

9. Resubmittal of Case No. 819 - Variance - Bruce M. Brady, Petitioner. Formal hearing continued from January 2, 1963. Recommended for approval with conditions. Planning Director Shartle's letter of explanation dated January 10, 1963 submitting: letter of transmittal, excerpt from Planning Commission minutes of November 21, 1962, addendum to Planning Department report on Planning Commission agenda of November 21, pages 3, 4 and 5 of Council minutes of January 2, location sketch, and copy of letter of protest covering three properties.

Mr. Thomasian appeared and asked the matter be put forward so that he may have time to radically change his plans, perhaps down to a two-story building. Councilman Benstead moved to refer the matter back to the Planning Commission for submission of different

plans and his motion was seconded by Councilman Sciarrotta. Reapplication will be made and hearings held before the Planning Commission on such a radical change. There was no objection and the motion carried.

10. Case No. 823 - Change of Zone - Petitioner, Robert W. Grimes, Secretary, Ocean View Development Corp., Inc. 2613 Artesia Blvd., Redondo Beach. Third and final hearing for change of zone from A-1 to C-2 and R-3 on Lots 15 and 16, Subdivision of part of Lot 27, Meadow Park Tract (Samuel Street, north of Lomita Boulevard) Recommended for approval. Planning Director Shartle's letter of transmittal submitting: location sketch, Planning Department recommendations to Planning Commission December 19, 1962, excerpt from Planning Commission minutes of December 5 and December 19, copy of letter dated December 6, 1962 from petitioner.

Mayor Isen asked if anyone present wished to be heard; there was no response.

Councilman Miller moved to close the hearing. Motion, seconded by Councilman Vico, carried, there being no objection.

Councilman Benstead asked if Samuel Street is going through and City Engineer Nollac answered affirmatively, stating the City will do the paving and the property owners the curb, gutter and sidewalk, as stipulated in the easement deed, which is normal procedure. At present it is not budgeted and will depend on availability of funds although it is hoped to have Samuel Street built during this coming year.

Councilman Drale asked the reason for the west portion of this property to be zoned C-2 and Planning Director Shartle answered that all of this property is owned by the same people; this was confirmed by the petitioner, Mr. Grimes, who also stated his company would just as soon have all the property R-3, as they plan to build apartments.

Councilman Sciarrotta moved the request be granted by a change of zone from A-1 to R-3 on Lots 15 and 16. Councilman Benstead seconded the motion which carried as follows:

AYES: COUNCILMEN: Benstead, Drale, Miller, Sciarrotta,
Mayor Isen.

NOES: COUNCILMEN: Vico

ABSENT: COUNCILMEN: Beasley.

11. Case No. 825 - Change of Zone - Petitioner, Grace L. McCleery, 2084 West 166th Street, Gardena. Third and final hearing for a change of zone from M-1 to R-1, portion of Lot 64, McDonald Tract, situated on the south side of 166th Street approximately 420 feet west of Gramercy Place. Recommended for approval. Planning Director Shartle's letter of transmittal submitting location sketch, Planning Department recommendations to Planning Commission dated December 19, 1962, excerpt from Planning Commission minutes of December 5 and 19, 1962.

Mayor Isen asked if anyone wished to be heard on Case No. 825; there was no response.

Councilman Benstead moved to close the hearing. Motion, seconded by Councilman Miller, carried, there being no objection.

Councilman Drale moved to concur in the recommendation of the Planning Commission to approve the change of zone. Motion, seconded

by Councilman Sciarrotta, carried, as follows:

AYES: COUNCILMEN: Benstead, Drale, Miller, Sciarrotta,
Mayor Isen.

NOES: COUNCILMEN: Vico

ABSENT: COUNCILMEN: Beasley.

12. Case No. 827 - Variance - Petitioner, J. B. Smay, 945 Rincon, Palos Verdes Estates. Formal hearing for variance for relief from off-street parking ordinance to permit 23 parking spaces in lieu of required 31, for 5,000 square feet medical building. Recommended for approval. Planning Director Shartle's letter of transmittal submitting location sketch, Planning Department recommendations to Planning Commission dated December 19, 1962, excerpt from Planning Commission minutes of December 19, 1962 and plot plan for Council.

A substitution of transmittal letter was made on this case which contained further comments by Planning Director Shartle concerning parking spaces.

Mr. George Dindore came forward in answer to a query by Mayor Isen if anyone wished to be heard on Case No. 827. He owns property on the east side of the street, directly across the street from the proposed variance and his property is improved by a paint store, yardage store and tacos place, facing Pacific Coast Highway. He is opposed to granting any variance with respect to parking, because there is not enough parking at this location now. He said he has had a lot of trouble with people parking on his property and has caused several people to be arrested for improper parking.

Mr. Warren Cutting spoke on behalf of the petitioner, James B. Smay, stating another ten places could be put on that lot. He feels there is adequate parking for seven suites. Planning Director Shartle said on a net basis 25 spaces would be required; this leaves a shortage of 2 spaces on a net basis, or 8 short on gross.

Councilman Sciarrotta moved to close the hearing. Motion, seconded by Councilman Drale, carried, there being no objection.

Councilman Drale moved to concur in the recommendation of the Planning Commission to approve the variance. His motion was seconded by Councilman Miller.

Councilman Sciarrotta recalled a recent case with deficiency of parking and thought there should be more consistency in the Council's decisions. Councilman Miller quoted figures in support of his contention that the cases are not comparable. Mayor Isen asked Planning Director Shartle if it is good business to figure on a net basis with respect to medical and dental buildings and was told one space for each 200 square feet of gross is sufficient in Mr. Shartle's opinion.

Councilman Vico stated vehemently that equal consideration should be given to all applicants for variances as to parking. There will be seven tenants in this building and Mr. Cutting stated the offices are not so planned as to accommodate more than one doctor.

Roll call vote was:

AYES: COUNCILMEN: Drale, Miller.

NOES: COUNCILMEN: Benstead, Sciarrotta, Vico, Mayor Isen.

Councilman Drale wished to make a substitute motion prior to Mayor Isen stating his vote, but Mayor Isen ruled that would not be possible under parliamentary law.

As a result of a suggestion by City Attorney Remelmeyer, Councilman Drale moved to rescind the action on the motion immediately preceding and refer the matter back to the Planning Commission for the purpose of keeping it in process. His motion was seconded by Councilman Miller and roll call vote was:

AYES: COUNCILMEN: Drale, Miller, Sciarrotta, Vico, Mayor Isen.
 NOES: COUNCILMEN: Benstead
 ABSENT: COUNCILMEN: Beasley.

Affidavits of Publication were presented on the above cases and there being no objection, were ordered filed.

WRITTEN COMMUNICATIONS:

13. Hope Evangelical Church requesting permission to paint "MARCH WITH HOPE SUNDAY SCHOOL IN MARCH" on sidewalks and to place similar cardboard signs at alternate intersections nailed to telephone poles, all to be removed by April 1st.

It was specifically noted by Councilman Sciarrotta that it is not within the jurisdiction of the Council to grant permission to place cardboard signs on telephone poles and, in answer to a question by Councilman Benstead, City Attorney Remelmeyer said strictly speaking the same applies to sidewalk paint signs, but an exception in this case does not seem unreasonable. The paint is washable and will be removed at the end of the specified time.

Councilman Benstead still believed this would set an untoward precedent. Councilman Miller moved to grant permission as to the sidewalk signs only. Motion, seconded by Councilman Drale, carried as follows:

AYES: COUNCILMEN: Drale, Miller, Sciarrotta, Mayor Isen.
 NOES: COUNCILMEN: Benstead, Vico.
 ABSENT: COUNCILMEN: Beasley.

COMMUNICATIONS FROM FINANCE DEPARTMENT:

14. Folding and Inserting Machine. Director of Finance Scharfman, with approval of City Manager Peebles, recommendation to accept bid of Pitney-Bowes in amount of \$1,769.82, being the only bid submitted, a budget item.

Councilman Drale moved to concur in the recommendation set forth. Motion, seconded by Councilman Miller, carried as follows, after explanation of the reason only one bid was received by City Manager Peebles and Councilman Sciarrotta.

AYES: COUNCILMEN: Benstead, Drale, Miller, Sciarrotta,
 Vico, and Mayor Isen.
 ABSENT: COUNCILMEN: Beasley.

COMMUNICATIONS FROM LICENSE DEPARTMENT:

15. Deletion from Oil Well Bond No. S1316302. License Inspector Whitacre, with approval of City Manager Peebles, recommendation to delete oil well known as Bell No. 22.

Councilman Drale moved to concur in the recommendation of the License Inspector as stated. Motion, seconded by Councilman Benstead, carried by unanimous roll call vote (Councilman Beasley absent).

COMMUNICATIONS FROM ENGINEERING DEPARTMENT:

16. Notice of Completion of 229th Street Assessment District (No. A'11 61-3) Contractor: Sheets Construction Co. City Engineer

Nollac, with concurrence of City Manager Peebles, recommendation to approve and authorize additional work and accept the subject improvement.

Councilman Drale moved to concur in the recommendation. Motion, seconded by Councilman Benstead, carried by unanimous roll call vote (Councilman Beasley absent).

17. Councilman Sciarrotta moved to accept the following four easement deeds:

1. Sanitary sewer easement deed dated January 7, 1963 for the construction of sanitary sewers over a portion of Lot 101, Tract No. 639, given by Frank P. Clark.
2. Street easement deed dated January 11, 1963 for the corner return of Jefferson Street and Oak Street over a portion of Lot 8, Tract No. 10185, given by D. P. Ran Realty Co.
3. Street easement deed dated October 26, 1962 for the widening of Carson Street over portions of Lot 35, Tract No. 2675, given by First Evangelical Lutheran Church.
4. Street easement deed and storm drain easement deed dated December 3, 1962 for the widening of 228th Place and for the construction of storm drain over a portion of Lot 3, Meadow Park Tract, given by Torrance Unified School District.

Councilman Benstead seconded the motion to which there was no objection, and it carried.

18. Improvement of 190th Street between Hawthorne Avenue and Crenshaw Boulevard. City Engineer Nollac with concurrence of City Manager Peebles, recommendation to approve authorization for relocation of Standard Oil pipelines at subject location, with attached letter of request dated January 17, 1963.

This item was not complete on the agenda until this evening and Mayor Isen asked that it be brought back next week; there was no objection.

COMMUNICATIONS FROM TORRANCE BEAUTIFUL COMMISSION:

19. Recommendation to accept gift of one hundred bare root roses.

Councilman Sciarrotta asked if the Commission has the authority set forth in the fourth paragraph of the communication and Mayor Isen suggested the word "approval" be changed to "recommendation". As so changed, Councilman Benstead moved approval of acceptance be given by the Council. The motion was seconded by Councilman Sciarrotta and carried, there being no objection.

20. Re Anti-litter ordinance.

Councilman Benstead moved to refer this proposed legislation to the City Attorney. There are certain provisions in the ordinance here submitted which are not in effect in Torrance and Councilman Vico proposed some drastic and direct means of enforcing the legislation we have. There was no objection to the matter being referred to the Legal Department and it was so ordered.

Mr. Jeff Bell of 3719 West 187th Street objected to newspapers being thrown on the streets and in the yards which he considers to be one of the worst litter problems in the City.

Mr. Ollie Harrison thought more enforcement could be obtained by imposing a smaller fine, perhaps \$20 or \$25.

Mr. McMullen spoke from the audience, saying there is a lot of litter around schools. Mayor Isen suggested Torrance Beautiful Commission work in conjunction with the PTA's on this problem and reminded the Madrona PTA ladies present this is something they can do to help the City.

A recess was declared at 9 p.m. and the Council reconvened at 9:10.

COMMUNICATIONS FROM YOUTH WELFARE COMMISSION:

21. Communication from John C. Babbitt, acting chairman re Commission's action January 3, 1963 to institute an objectionable literature complaint program, with sample copy of Salt Lake program for Council.

Mr. Babbitt was present and talked on the subject along the lines of his letter. He stated the matter presented is tentative but the Commission would like to have the Council study it, looking toward a more complete submittal at a later time. He mentioned the vacancy on the Commission and Mr. Beasley whose appointment it is, was not present. Mr. Babbitt respectfully suggested an appointment from the North Torrance area and preferably, he said, a man.

Councilman Benstead moved to concur in approving the program set forth and his motion, seconded by Councilman Sciarrotta, carried, there being no objection.

Mayor Isen commented on newspaper reports that the Commission had complained of not getting reports from the Police Department, etc. which he thought rather exaggerated because the report asked for was not of violations, but rather to try to get cooperation from the various newsstands at the time the committee was being formed. However, Mayor Isen asked if there is a report of any value to be given, that the Police Department do so.

City Manager Peebles said the Police Department has had a continuous program along these lines and the Council will receive a copy of their combined report shortly, as well as the Commission. Mr. Babbitt said he believes the general tone of material on the stands has been improved because of the efforts of the Commission, the Police and the publicity.

AIRPORT MATTERS:

22. Resolution authorizing issuance of \$425,000 Airport bonds

23. Airport Revenue Bond Brochure recommended by Hanauer Company.

These two items will be back on the agenda next week.

24. Request from Aero-Care, Inc. to transfer location of Lancer Engineering. Airport Commission's recommendation of approval of Aero-Care request with attached copy of Tom Chester's letter received in Airport Manager's office, with Airport Manager's comments.

Councilman Miller moved to concur in the recommendation of the Airport Commission. This is a sub-tenant situation at one of the master leases, Mr. Egan said. Mayor Isen seconded the motion which carried, there being no objection.

25. Council Airport Committee's request for revision to master plan re alley. Airport Commission President Herrick submitting Airport Commission's recommendation of approval. Attached Airport Manager Egan's letter to the Commission dated January 3, 1963.

Mr. Egan expressed approval of the recommendation and Councilman Benstead moved to concur. His motion was seconded by Councilman Sciarrotta and, it being generally understood to be desirable, carried, there being no objection.

26. Letter from Airport Manager Egan re storage building on Airport Plaza leasehold. Airport Commission President Herrick submitting Airport Commission recommendation with attached letter from Airport Manager Egan dated January 3, 1963.

Councilman Miller moved to concur in the recommendation to take the necessary steps to carry out the purpose of this reminder. Councilman Sciarrotta seconded the motion. Airport Manager said his purpose was only to call attention to the fact that the year permitted has elapsed; there has been no response from Airport Plaza. Mr. Egan has no preference or recommendation but merely wishes to notify both the Council and the Company that the time has expired and should either be extended or the building removed. He thought perhaps he should bring a complete statement of facts to the Council. Mayor Isen suggested he write another letter with a carbon copy to Leonards' (the successor to Big Ben). Councilmen Miller and Sciarrotta withdrew their motion and the decision was to refer this matter to the City Attorney for the purpose of notifying the parties that the time has expired and to learn their intentions.

27. Request of Eugene M. Holderman, Facilities Chief, Torrance Tower, for change of designation of southside taxiway system. Airport Commission President Herrick submitting Commission's recommendation that no action be taken at this time.

Councilman Miller moved to concur in the recommendation that no action be taken at this time. The motion was seconded by Councilman Benstead and carried, there being no objection.

RESOLUTIONS:

28. At the request of Mayor Isen, City Clerk Coil assigned a number and read title to:

RESOLUTION NO. 63-10

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE AUTHORIZING THE EXECUTION OF THAT CERTAIN CONTRACT BETWEEN THE CITY COUNCIL OF THE CITY OF TORRANCE AND THE FIRM OF COATES, HERFORTH AND ENGLAND, CONSULTING ACTUARIES, FOR PERFORMING THE QUADRENNIAL INVESTIGATION AND REVALUATION REQUIRED BY LAW.

Mayor Isen moved Resolution No. 63-10 be adopted. His motion, seconded by Councilman Drale, carried as follows:

AYES: COUNCILMEN: Benstead, Drale, Miller, Sciarrotta,
Vico, and Mayor Isen.

ABSENT: COUNCILMEN: Beasley.

29. This item was withdrawn from the agenda, for consideration at a later date.

30. At the request of Mayor Isen, City Clerk Coil assigned a number and read title to:

RESOLUTION NO. 63-11

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE REQUESTING THE PUBLIC UTILITIES COMMISSION TO DENY THE REQUEST OF THE PACIFIC TELEPHONE AND TELEGRAPH COMPANY TO CHANGE TO ALL-NUMBER CALLING (ANC) AND REQUESTING THAT THE PRESENT SYSTEM OF TWO LETTERS AND FIVE DIGITS BE CONTINUED.

Councilman Benstead moved to adopt Resolution No. 63-11. Motion, seconded by Councilman Miller.

Mr. Ollie Harrison spoke on this subject, stating the telephone company had gone ahead without permission from the Public Utilities Commission. There is now a "recess" he said, in an injunction case against the company. Councilman Drale thought ANC a good plan for simplification, as did Councilman Sciarrotta, and roll call vote was:

AYES: COUNCILMEN: Benstead, Miller, Vico, Mayor Isen.

NOES: COUNCILMEN: Drale, Sciarrotta,

ABSENT: COUNCILMEN: Beasley.

COMMUNICATIONS FROM PARK AND RECREATION COMMISSION:

31. Joslyn Center. Chairman H. M. Sippel submitting Commission's recommendation to accept the renderings, master plans and preliminary plans of Phase I of Joslyn Center, with concurrence of City Manager Peebles.

Mayor Isen called attention to the beautiful renderings of Joslyn Center and commended the architect, Mr. Weldon Fulton who was in the audience. Councilman Drale moved to accept the renderings, master plans and preliminary plans of Phase I of Joslyn Center, and his motion, seconded by Councilman Sciarrotta, carried unanimously (Councilman Beasley absent).

COMMUNICATIONS FROM CITY MANAGER:

32. Preliminary Plan Design - Joslyn Center.

Councilman Sciarrotta moved to authorize payment of the balance due Weldon Fulton in the amount of \$2,994 from funds previously appropriated by the Council for the study phase. His motion was seconded by Mayor Isen and carried as follows:

AYES: COUNCILMEN: Benstead, Drale, Miller, Sciarrotta, Vico, and Mayor Isen.

NOES: None

ABSENT: COUNCILMEN: Beasley.

33. Joslyn Center - Phase I.

Councilman Drale moved to approve the layout of Phase I construction of Joslyn Center. His motion was seconded by Councilman Sciarrotta, and carried by unanimous roll call vote (Councilman Beasley absent).

34. Unappropriated reserves.

Mayor Isen remarked there are still five months left in this fiscal year and there has been no rainy season. Care will be necessary in the use of this money. The communication was ordered filed.

35. Flood hazards in South Torrance Oil Field Area and in Victor Precinct.

City Manager Peebles said this is a joint problem with that of Victor Precinct. He believed an assessment district should be established. Mayor Isen thought there should be a "no building" restriction on part of the area and Mr. Peebles pointed out a flood hazard area on the map attached to the agenda.

Mr. Tony Cottone of 3910 West 184th Place, a property owner on one of the locations picked for a sump site, Lot 9, Block 7, Tract 530 at 233rd and Eshelman, which he purchased for the construction of homes, said the delay is costing him money. Mayor Isen said he did not believe this improvement should come from the General Fund; undoubtedly Mr. Cottone received a price concession because of the flood hazard.

Mr. Cottone thought this area should be handled similarly to that of Walteria Lake where public moneys provided the sump. Councilman Drale agreed with Mayor Isen that something must be done and suggested Management call a work shop meeting.

Mrs. Gertrude Schreiber, 2550 Pacific Coast Highway, said she is part owner of some of this property which has been in her family for fifty years. She has lived there 25 years and never has had a serious flood where water stood for more than a week.

Mayor Isen asked that an open study session be held very soon on this as it is up to the Council to protect the general public. City Manager Peebles will arrange a meeting to include the Victor Precinct also. Two pending lot splits which City Engineer Nollac mentioned, will be held in abeyance.

Thus the matter was referred back to the City Manager pursuant to instructions and remarks made by the Council.

36. Re investigation of curb, gutter and sidewalk situation near 236th on Western Avenue, with attached sketch.

Mayor Isen mentioned another situation which needs attention, on Arlington south of Plaza Del Amo.

Councilman Drale moved to concur in the recommendation of the City Manager to approve this project and schedule it as soon as possible within the Street Department work schedule. The motion was seconded by Councilman Vico, but Councilman Benstead and Councilman Sciarrotta thought it would not set a good precedent. Mayor Isen asked for a list of all the sections and the cost of improvement so that it might be handled on a definite methodical plan. City Manager Peebles said this would take several weeks.

37. Miscellaneous recommendations:

Expenditures: \$955.37 to Denn Engineers for consulting work for college site.

- 2. \$650 to Howard S. Martin for analysis and appraisal services for State College site.
- 3. \$413.92 to Moore Business Forms, Inc. for 100,000 continuous form postcard rubbish bills for Finance Department.

Mayor Isen asked how the price was arrived at and when the work was authorized on Items 1 and 2. City Attorney Remelmeyer said it was never specifically authorized although it was necessary to accomplish the work which was ordered to be finished on a certain deadline. He said he had never considered doing otherwise than he did. Mayor Isen asked what other bills will be coming in on this and was told there are three more: Prof. Merriam, the geologist, Mr. Fox, the petroleum engineer, and Fred Adams, the architect. Councilman Drale upheld the position of Mr. Remelmeyer. Mayor Isen maintained he thought this work was being done as a public service. The amount of work, the hours spent as well as the employees of the various firms and their payrolls would preclude doing otherwise than charging for their services. Mr. Remelmeyer said no one in good conscience could demand their services gratis although the bills here requested to be approved are only about half what they would normally be. Councilman Benstead asked what these two people did and, at the request of Mr. Remelmeyer, Mr. Denn and Mr. Martin made themselves known and Mr. Denn told what he did toward preparation of the College Site Brochure, none of which was agreed to be a donation to the City. Involved were studies of the peninsula area, preparation of maps, complete reports, comparative costs on land development.

Mr. Remelmeyer said both of the men worked nights, weekends, anytime; they were called in and responded immediately at any time they were called. Councilman Vico believed it was authorized by the Council; Councilman Sciarrotta said the Council wanted this done and it should be approved. Mayor Isen thought the Council should have been asked for approval of all expenditures. Councilman Drale agreed with Councilman Sciarrotta and Attorney Remelmeyer repeated he thought getting the job done was what was wanted and it would not have been accomplished if each item of expense had to be brought before the Council. He was given instructions to get it out "tout de suite". Mayor Isen said it was a good report but it did not get accomplished "tout de suite".

Again mentioned were the further three bills which will be coming in and City Manager Peebles mentioned certain printing equipment and materials, as well as employees of the City whose time was spent on the project nights and weekends. Five plans were devised by Mr. Adams because, at the Mayor's request, two were rejected and redone, Mr. Remelmeyer said, and he described in some detail the work done by Mr. Denn. The entire Engineering and Planning Departments of the City were also utilized.

Councilman Benstead said it looked like a blank check to him and as he represents the people, he must be responsible to them for how money is spent and this is something on which he was not consulted.

Councilman Miller recommended this be passed and a policy established. City Manager Peebles announced a policy has been established and is now in effect that in the future there will never be consulting services retained without first being submitted to the City Manager's office and through that office, to the Council for approval prior to the work being done.

Councilman Drale repeated the report was excellent; everyone who worked on it should be thanked and Mr. Remelmeyer was authorized to go ahead through individual contact. Councilman Sciarrotta said the report could not have been prepared without the expenditures. Councilman Benstead said while it is a good report, the Council should have been consulted before this money was spent on the services contracted for.

Roll call on the motion to approve the three expenditures listed was:

AYES: COUNCILMEN: Benstead, Drale, Miller, Sciarrotta, Vico, and Mayor Isen.

NOES: COUNCILMEN: None.

ABSENT: COUNCILMEN: Beasley.

37. City Clerk Coil asked what is to be done about the meeting which would ordinarily fall on February 12th, a legal holiday. That meeting will be held February 13th.

38. Councilman Sciarrotta mentioned a dangerous spot in front of Benbow at the Airport. Also, he stated something should be done about the unpaved portion in front of the branch postoffice on Torrance Boulevard where there is a stepdown of 7 or 8 inches, which could cause an accident. City Manager Peebles said the files are being researched on this now to find out if the owner is responsible.

39. Councilman Sciarrotta said he hopes other members of the Council do not resent it when he objects if there is only one bid and calls for an investigation. The City Council, he said, as is any American political institution, is a government of checks and balances and it is necessary many times to check to see if one bid is justified. He read from information regarding the reason for only one bid on the folding and inserting machine considered this evening.

40. Councilman Vico told of the telephone type selling going on by which a person is told he is a lucky person and entitled to some commodity or dance lessons. Some friend of his had been taken in by a subscription deal which developed to be misrepresented. Mayor Isen and City Attorney Remelmeyer told him a license is not required for mail or telephone soliciting. Mayor Isen agreed this is an intrusion of privacy.

41. Mayor Isen said practically the only thing remaining to be done on the College Site matter is to attend meetings which will be held during the next several months and get better acquainted with the members of the Board of Trustees. The Board is meeting either or both of February 7th and 8th at San Jose. At the same time a committee on aviation problems of the League of California Cities, of which Mayor Isen is a member, will be meeting and he has been successful in getting that meeting set for San Jose also, on February 7th. He would like to have members of the Council accompany him, particularly Councilmen Drale and Miller, to both meetings and asked approval of necessary expenses for himself and those councilmen who find they can go. Councilman Drale seconded the motion and it carried as follows:

AYES: COUNCILMEN: Benstead, Drale, Miller, Sciarrotta, Vico, and Mayor Isen.

ABSENT: COUNCILMEN: Beasley.

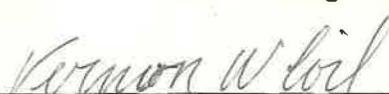
Councilman Drale will try to set up appointments with members of the Board of Trustees with whom the councilmen are acquainted.

The meeting adjourned at 10:15 p.m.

Edith Shaffer
Minute Secretary

12.

Council Minutes
January 22, 1963


Vernon W. Coil, Clerk of the City of
Torrance, California

APPROVED:


Mayor of the City of Torrance