



City of Torrance

The Torrance Ethics and Integrity Committee is an advisory body to the City Council that meets at least once a quarter on the fourth Wednesday of the last month of the quarter at 6:30 p.m. in the West Annex Commission Meeting Room. Those who wish to speak on any matter on the agenda are asked to complete a "Speaker Information" card (available at the meeting) and relay it to the staff before addressing the meeting.

Direct any other questions or concerns to Laura Lohnes, Staff Liaison to the Torrance Ethics and Integrity Committee, at 310.618.2967. Agendas are posted on the City of Torrance Home Page www.torranceCA.gov

In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in this meeting, please call 310.618.2967. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR 35.102-104 ADA Title II]

HOURS OF OPERATION

**Monday through Friday from
7:30 a.m. to 5:30 p.m.
Offices are closed alternate Fridays.**

Torrance Ethics and Integrity Committee

**WEST ANNEX COMMISSION MEETING ROOM
CITY HALL
3031 TORRANCE BOULEVARD
TORRANCE, CALIFORNIA 90503**

**September 23, 2009
6:30 P.M.**

AGENDA

CALL TO ORDER

ROLL CALL

FLAG SALUTE

ORAL COMMUNICATIONS #1 (Limited to a 30 minute period)

Comments on this portion of the agenda are limited to items not on the agenda and to no longer than three (3) minutes per speaker. Under the provisions of the Brown Act, the Committee is prohibited from taking action or engaging in discussion on any item not on the posted agenda.

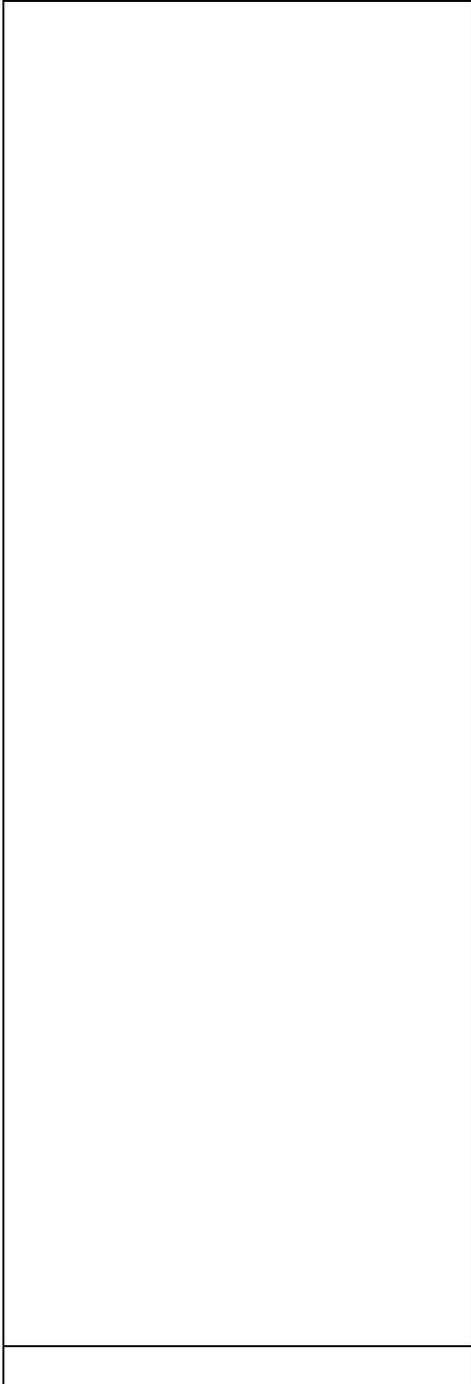
CONSENT CALENDAR

Disposed of by a combined motion unless separate consideration is requested by Commission or audience

1. Report of staff on posting of the agenda
2. Approval of Minutes, June 24, 2009
3. Approval of Minutes, August 26, 2009

WRITTEN COMMUNICATIONS

4. Committee attendance on Brown Act Enforcement Training to be held on October 1, 2009.
5. Confirm training schedule for Ethics Training to be provided by Torrance University
6. Discussion of priorities and work plan development to include presentation by Len Wood of Len Wood and Associates



7. Discussion and recommendations for the development of an Ethics Package to be used at New Employee Orientation

ORAL COMMUNICATIONS #2

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ADJOURNMENT

ROLL CALL: Gallagher, Gotshall-Sayed, Montoya, Payne, White