

CITY OF TORRANCE

INTEROFFICE COMMUNICATION

DATE: 06 NOV 2014

TO: Employee Relations & Public Safety Committee

FROM: Mark A. Matsuda
Chief of Police

SUBJECT: Overview of the Crossing Guard Program

The Torrance Police Department Crossing Guard Program is managed by the Traffic and Special Events Division. All crossing guards are part-time civilian employees of the City of Torrance. The primary function of a crossing guard is to supervise, control and assist children in crossing the street safely at a specific location. Crossing guards currently work two shifts daily during the school year. The morning shift is from 0800 to 0915 hours and the afternoon shift is from 1450 to 1600 hours. There are currently 29 crossing guard post locations in the City.

The Torrance Police Department is staffed with 29 permanent crossing guards and 6 substitute crossing guards. The Crossing Guard Program is budgeted for 26 part-time crossing guard positions to cover the 29 posts. The City is currently in contract with All City Management Company to provide backfill crossing guard services when needed.

The Torrance Police Department is budgeted for \$360,000.00 annually for the Crossing Guard Program. The annual contract with All City Management Company for supplemental crossing guard services is \$20,000.00.



Mark A. Matsuda
Chief of Police

Attachment A: Crossing Guard Post Locations

Crossing Guard Post Locations

Adams Elementary	1	237 th E/O Arlington	Hickory Elementary	18	227 / Hickory
				19	230 / Juniper
Anza Elementary	2	Palos Verdes / Carson			
	3	Palos Verdes / Ruby	Lincoln Elementary	20	166 / Purche
	4	Anza / Carson			
	5	Anza / Lenore	*St. Catherine Laboure	21	168 / Ainsworth
	6	Ellinwood / Lillian			
Arlington Elementary	7	178th / Van Ness	Seaside Elementary	22	Carlow / Sharynne
				23	Carlow / Calle Mayor
Arnold Elementary	8	227th / Ladeene	Torrance Elementary	24	Arlington / Lincoln
	9	228 Pl / Adolph			
	10	Lomita / Kent	Towers Elementary	25	Towers / Ronald
Carr Elementary	11	168th / Ermanita	Victor Elementary	26	Anza / Spencer
Edison Elementary	12	182 / Doty	Walteria Elementary	27	Madison N/O Newton
	13	182 / Prairie			
	14	182 / Bailey	Wood Elementary	28	236th W/O Arlington
Fern Elementary	15	El Dorado / Fern	Yukon Elementary	29	182 / Yukon
	16	Torrance / Fern			
	17	Torrance / Crenshaw			