

MINUTES OF DISASTER COUNCIL MEETING

July 28, 2010

Call to Order: Chair Glass called the meeting to order at 3:04 PM

Flag Salute: Led by Commissioner Davis

Roll Call / Motions for

Excused Absence: All present

Department Representatives:	Tracy Bonano	Emergency Services
	Joe Huld	City Clerk's Office
	Ian Daily	Transit
	Jim Sheldon	Community Development
	Ernest Gallo	CIT
	Hillary Theyer	Library
	Robin Fisher	TUSD
	Edith Stieglitz	CERT
	Caroline Elam	CERT / TARA /ADT
	Chuck Galbasin	TARA
	Judy Retter	Torrance Memorial Medical Center
	Chris Riccardi	Providence Little Company of Mary
	Jim Ellingson	CERT
	Shirley Pe	South Bay Yellow Cab
	Dorothy Hart	Hillside Homeowners Association
	Sumie Imada	New Horizons

Comment from the Public:

None

Report on Posting of Agenda:

Motion - Siani. Second – Galbasin. All Ayes

Minutes for Approval:

A. June 23, 2010. Motion – Davis. Second - Siani. All Ayes

New Business:

A. Natural Hazard Mitigation Plan Update

Bonano advised things are moving along with review of the Plan with E-Prep and meetings are being held every two weeks. At the last E-Prep meeting, a great deal of information was sent to Community Development that needed to be updated, i.e. the community profile and demographics. The annex and many of the maps need to be identified and included in the Plan by Community Development, so we are working on them now. E-Prep has worked through roughly 30 pages and is waiting on more information to fill in the blanks. It will take several months to get through the Plan.

Glass asked if the individuals at the monthly E-Prep meetings are the same as the individuals at the meetings held every two weeks to discuss the Plan. Bonano stated yes, the same people are at both meetings.

Davis inquired what the commissioners' role is and when it begins in the review process of the Plan. Bonano suggested the commissioners begin their review, if they have not done so already. When the Disaster Council meets, any questions or comments can be discussed and then taken to the E-Prep Team. Disaster Council Minutes will be the method of transmitting information to the E-Prep Team.

Glass asked if E-PREP had made any changes to the 30 pages the commission was to have read, or if they were to read additional pages. Bonano stated they have made some changes, but mainly updating of staff members involved as part of the community profile and City information per Section 1.2 of the Plan. She stated no major changes have been made besides updating what is already in the Plan.

Glass requested Bonano provide firm changes that are made by the E-PREP Committee over the next few months by hard copy or email. This should help avoid changes and updates at the very end. Bonano stated she would speak with E-PREP at the next meeting and find out how to coordinate getting the commissioners completed pages to review.

Glass inquired what other method, besides email, is used to notify the businesses and other organizations in the City to participate in the meetings and review of the Plan. Bonano stated Lt. Athan has sent emails to the top 30 businesses in the City, inviting them to attending the meetings. Glass stated they were told they could go to the web site, but he acknowledged some difficulty in locating the information there. Bonano added that notice of the meetings was sent by email, published in The Daily Breeze, included in today's agenda and posted on the web site. She stated there are several ways to contact Emergency Services regarding meetings and the phone number is listed.

Glass inquired of Robin Fisher if TUSD is part of the Plan as they were in the past and if they are working on their part. Mr. Fisher stated that they are, and have begun work on their part of the Plan. Glass asked if SCROC was contacted and Bonano stated yes. Participants in this plan will be the City of Torrance, TUSD and SCROC.

Siani noted the Plan had not been reviewed on an annual basis as noted in the Plan and requested a reminder be put in place to ensure the necessary reviews are done in the future. She suggested the review process be an agenda item on the Disaster Council. Siani also noted the Plan has general suggestions of actions to take; however, it does not appear they have been or were addressed. Bonano agreed that calendaring the review of the Plan each year was a great idea and will do that. She stated the action items and timelines will be addressed as we go along. Glass asked Bonano if she would give the address and location on the website to read the plan. Bonano did not have the direct web address available but stated the Plan can be found under Disaster Preparedness on the Torrance Emergency Services website. Click on Prevention and then click the link to the Plan.

Glass voiced his concern that tsunamis were going to be downplayed in the Plan, citing the possibility of an occurrence at Torrance Beach by way of Redondo Beach. Bonano stated that tsunamis would be included and we do not want to downplay anything. Siani checked her notes, indicating the tsunami section is being added to the Plan. Glass emphasized that the E-PREP Committee keep the Disaster Council apprised.

Old Business:

A. Disaster Council Award Status

The letter to City Council is still undergoing revisions by commissioners Galbasin and Siani. Since it is anticipated that presentation of the award will not take place until sometime in September 2011, there is no rush. They will continue their revisions, collaborating with Bonano, and present it to Disaster Council for a vote when completed.

B. Enhance Disaster Council Attendance Status

There is now a current list of department disaster representatives and contacts for most of the businesses, with only a few still needed. Bonano drafted an item to be sent by email to all of the City and business contacts. Since Galbasin was the only commissioner that commented, a copy will be provided to the others to address.

C. Emergency Operations Plan (EOP) Status

Bonano reported a new development had occurred just this morning, some revisions received from the City Attorney's office, pushing it back a little. Some of the revisions included forms that needed updating and a few other items. The revisions have been forwarded to the consultant. We are looking at submission to City Council sometime in late August.

D. CPR Class with TMMC Status

The class was approved at last night's City Council meeting. We are in process of setting up advertising and making sure there are enough volunteers to help where needed. The date is October 9th.

Glass inquired who would be printing the flyers. TMMC's Retter said it was her understanding the printing would be done by Emergency Services and asked that the flyer be sent to her by email to her and they will make copies. Galbasin suggested flyers be placed at the libraries and Focal Point. Bonano confirmed that information conveyed to the public that TMMC would produce the flyers was incorrect and that Emergency Services will produce the flyers and ensure the flyers get distributed, the event noted in The Daily Breeze and posted on the TPD Community Affairs web site. Retter will also post flyers at TMMC.

ORALS

A. Comments from Commissioners

Galbasin announced CERT will be conducting an ADC drill at Henderson Library the third Wednesday (August 18) in place of their general meeting. She has been working with Hillary Theyer from Library. The drill will include librarians, CERT and TARA members to practice opening a library as an ADC. Galbasin stated there are 19 volunteers participating. She acknowledged and thanked Hilary for her help putting together the drill and getting approval from the City Manager's Office. She hopes the drill will provide good information and ideas on what not to do and how to make things better.

In response to questions, Galbasin stated the date would be in the CERT newsletter, and that the drill would not be set up to include animals, but that ADT members were asked to be volunteers.

Siani inquired of the Fourth of July event and how the DSVs performed. Galbasin advised that all went well, with only some minor injuries. Any injuries that were above that were far enough out of the park that the DSVs were not aware of them until told TFD had responded. Outside of the usual lost children/lost parents, it was a regular Fourth of July.

B. Announcements/Updates

Retter extended a belated thank you to everyone in the room, for their help with the disaster drill at TMMC in June. Retter also thanked CERT, TARA, Torrance Police and Fire. She stated it was very helpful in that they performed a full-scale drill to an earthquake scenario. In spite of a lot of frustrations and obvious bumps in the road, it was one of their best. They found they had actually made good headway with some of the long-term problems. It was an amazing day.

Hillary Theyer, Library Services, announced that Margaret Vinci of Caltech will be present a discussion about the earthquake threat in California on Saturday, August 7. The event is free and will be in the meeting room of the Katy Geissart Library at 2:00 PM. She recommends arriving early in order to get a seat.

Chuck Galbasin, of TARA, announced the FCC finally rescinded the rule that volunteers being paid by their employers could not perform in emergency drills without a waiver. He stated the rescission was done in such a way that it satisfied everybody.

ADJOURNMENT

Motion - Galbasin. Second – Siani. All ayes.

The meeting was adjourned at 3:32 PM to a meeting on Wednesday, August 25, 2010, to be held in the West Annex Commission Meeting Room, 3031 Torrance Boulevard, Torrance, California.

These July 28, 2010 minutes were approved as submitted on August 25, 2010.