

May 12, 2016

TO: Mayor and City Council  
Planning Commission  
City Manager

From: Jeffery W. Gibson, Community Development Director

SUBJECT: Community Development Director Action for Following Request(s) for the week of **May 9, 2016 – May 12, 2016.**

**EVENT PERMIT:**

**Applicant:** Steve P. Saiz (Bayside Apostolic Center) **APPROVED**  
**Case No.:** EVN16-00022 05/09/16  
**Location:** 21915 S. Western Avenue  
**Zoning:** M-2/IRP  
**Summary:** Request for Administrative Approval for a church fundraiser event for an Annual Cherry Sale in the AMF Bowl-O-Drome Lanes parking lot to include one 8'x8' ft. canopy from 05/11/16-05/30/16 from 9:00am-9:00pm on property located in the M2/IRP Zone at 21915 S. Western Avenue.

**Applicant:** Eric T. Ward (Ortho Mattress) **APPROVED**  
**Case No.:** EVN16-00018 05/10/16  
**Location:** 18605 Hawthorne Boulevard  
**Zoning:** HBCSP H-NT  
**Summary:** Request for Administrative Approval to allow for a 10x20 open canopy from 05/18/16-06/06/16 from 10:00am-8:00pm on property located in the HBCSP H-NT Zone at 18605 Hawthorne Boulevard.

**Applicant:** Eric T. Ward (Ortho Mattress) **APPROVED**  
**Case No.:** EVN16-00019 05/10/16  
**Location:** 18225 Hawthorne Boulevard  
**Zoning:** HBCSP H-MP  
**Summary:** Request for Administrative Approval to allow for a 10x20 open canopy from 05/18/16-06/06/16 from 10:00am-8:00pm on property located in the HBCSP H-MP Zone at 18225 Hawthorne Boulevard.

**Applicant:** Eric T. Ward (Ortho Mattress)  
**Case No.:** EVN16-00020  
**Location:** 22724 Hawthorne Boulevard A & B  
**Zoning:** HBCSP H-MP  
**Summary:** Request for Administrative Approval to allow for a 10x20 open canopy from 05/18/16-06/06/16 from 10:00am-8:00pm on property located in the HBCSP H-MP Zone at 22724 Hawthorne Boulevard A & B.

**APPROVED**  
05/10/16



7357-026-044

EV116-00022

City of Torrance, Community Development Department Jeffery W. Gibson, Director  
3031 Torrance Blvd., Torrance, CA 90503, Phone (310) 618-5990 Fax (310) 618-5829

TEMPORARY PARKING LOT EVENT PERMIT APPLICATION RECEIVED

Parts I, II, and III to be completed by the Applicant. Please print or type.

I. BUSINESS OWNER INFORMATION/PROPOSED EVENT LOCATION

Name of Applicant				CITY OF TORRANCE COMMUNITY DEVELOPMENT DEPT			
Steve P. Saiz							
Name of Business				Bayside Apostolic Center			
Property Address (proposed parking lot event location)		City	State	Zip Code			
21915 S. Western Avenue		Torrance	CA	90501			
Name of Business Owner			Contact Phone Number				
AMF Bowl-O-Arome Lanes			(310) 328-3700				
Mailing Address (if different from above)		City	State	Zip Code			
[Redacted]		Torrance	CA	90503			

II. EVENT AND SITE INFORMATION

Check type of approval requested:

- Promotional Outdoor Event
- Outdoor Gathering Of People
- Includes Amplified Sound
- Pumpkin Sales Lot
- Christmas Tree Sales Lot
- Other (Please Describe): Church fundraiser

Describe the proposed event:

Annual cherry sale in AMF Bowl-O-Arome Lanes parking lot. Company size 8' x 8' will be used. (MAX 2) 2-6 TABLES, 2 FOLDING CHAIR, TRASH CAN, PLASTIC

Date(s) and Hours of event:

\* SEE ADDENDUM

Date:	From: 5/11/16	To: 5/30/16	Hours:	From: 9:00AM	To: 8:00 PM
Set Up Date(s):	From: 5/11/16	To: 5/30/16	Clean Up Date:	Every evening	

Site Information:

Zoning	Total Lot Area (in sq. ft.)	Total Number of Parking Spaces On-Site	Number Parking Spaces Displaced by the Event
M2/IRP	104,814	148	3

III. STANDARDS AND REQUIREMENTS

By signing this application form, I as the business owner and/or the property owner, hereby acknowledge that I have read and agree to comply with all applicable City standards regulating the proposed temporary use(s) and the following conditions of approval:

- a) No person will use any existing parking lot for a temporary parking lot sales event or a temporary parking lot special event, as defined in Sections 91.2.165 and 91.2.166 respectively, without first obtaining the prior approval of a Temporary Parking Lot Event Permit.
- b) The location of the proposed event is within an existing parking lot area and is being held by a permanent on-site business.
- c) The proposed event will not disrupt circulation of traffic within the parking lot or within the vicinity as determined by consideration of the location and design of on-site driveways; the on-site parking and circulation, including pedestrian movements; and the on-site lighting and traffic signage in relation to the location of the proposed parking lot event.

- d) The proposed event will not be materially detrimental to the public welfare or to the property of other persons located in the vicinity.
- e) The proposed event will not cover more than ten percent of the required parking spaces.
- f) The proposed event will not cause a shortage of parking for or restrict access to the existing uses.
- g) The business establishment proposing the event has not exceeded the maximum allowable number of four events per business establishment per calendar year.
- h) There are no other temporary parking lot sales or special events occurring on the same parking lot and during the same time period.
- i) All temporary structures, equipment and debris will be removed and the parking lot area will be cleaned and restored to its original condition within one calendar day immediately following the last effective date of the approval for the event.
- j) The operation of a pumpkin or a Christmas tree sales lot will conform to the requirements of Subsections c) and d) 2 through d) 5 of Section 92.2.9 regulating pumpkin and Christmas tree sales on vacant property (summarized below).
- k) The Community Development Director may impose additional conditions to the approval of the Temporary Parking Lot Event Permit to insure the preservation of the public peace, safety, health, and general welfare.
- l) Any violations of Section 91.3.7, other applicable Sections of the Torrance Municipal Code, and/or conditions of approval may result in enforcement actions, immediate suspension of the issued Temporary Parking Lot Event Permit and the denial of an application for such future event permits by the operator and/or the property owner.

**Additional requirement for pumpkins or Christmas trees sales:**

- a) No permit will be issued prior to September 1<sup>st</sup> for a pumpkin lot and November 1<sup>st</sup> for Christmas tree lot.
- b) Site preparation and set up for the sales lot will not commence prior to September 20<sup>th</sup> for a pumpkin sales lot, and November 15<sup>th</sup> for a Christmas tree sales lot.
- c) Sales operations to the public for a pumpkin lot will begin no earlier than October 10<sup>th</sup> and end no later than October 31<sup>st</sup>.
- d) Sales operations to the public for a Christmas tree lot will begin no earlier than December 1<sup>st</sup> and end no later than December 25<sup>th</sup>.
- e) The proposed sales operation is conducted between the hours of 9:00 a.m. to 10:00 p.m. daily.

APPLICANT		BUSINESS OWNER AND/OR PROPERTY OWNER	
Print Name of Applicant <i>Steven P. Saiz</i>		Print Name of Business Owner and/or Property Owner <i>AMF Bowl-O-Rama Games</i>	
Mailing Address [Redacted]	<i>Torrance, CA 90502</i>	Mailing Address <i>21915 S. Western Ave. Torrance CA 90501</i>	
Contact Phone Number [Redacted]		Contact Phone Number <i>310 328-3700</i>	
Signature <i>[Redacted]</i>	Date [Redacted]	Signature <i>[Redacted]</i>	Date <i>5/5/16</i>

**IV. FOR CITY USE ONLY - DO NOT WRITE BELOW THIS LINE**

Plot Plan Attached     Other Information Attached: *written request (fee waiver)*

Application/Case No. <i>EVN16-00022</i>	Date of Acceptance <i>5/6/16</i>	Fee Amount <i>[Redacted]</i>	Accepted By: [Redacted]
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Fire	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied	<input type="checkbox"/> See Remarks	By: [Redacted]	Date: <i>5/6/16</i>
Building	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied	<input type="checkbox"/> See Remarks	By: [Redacted]	Date: <i>5/6/16</i>
Environmental	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied	<input type="checkbox"/> See Remarks	By: [Redacted]	Date: <i>5-6-16</i>
Police	<i>✓ approved</i>		<i>✓ see remarks</i>		<i>5-9-16</i>

\*Please log comments in Permit Plan

REMARKS

Fire	
Building	
Environmental	1. Do not obstruct handicap accessible parking stalls.
	2. Provide a trash cans in the area of the event.
	3. A copy of the approved event permit shall be made available at the site.
	4. If a banner is used, it must be attached flat against the building wall or canopy.

STAFF

5. PROHIBITED SIGNS INCLUDE: a-frame or any portable signs; bow or flag banners; inflatable signs; signs attached to trees, light or utility poles; signs attached to vehicles or persons holding signs.

The application has satisfied all the standards and requirements of the Permit. Therefore staff recommends approval of the Temporary Parking Lot Event Permit subject to the Standards and Requirements contained in Section III of this approval.

The application does not meet the standards and requirements for issuance of a Temporary Parking Lot Event Permit and therefore staff recommends denial. The following standards/requirements were not met:

1) All activities to be contained in noted area (as per PD); 2) Site to be returned to original state prior to event; 3) No blocking of handicap access; 4) No illegal signs or banners; 5) No encroachment into public R.O.W.

Police met w/organizer and agreed upon a better location and verified barrier usage [redacted]

Assessment Made By:	
Name <i>Peetepal Soree</i>	Title <i>Planning Assistant</i>
Recommended By:	
Name [redacted]	Title <i>Planning Manager</i>

COMMUNITY DEVELOPMENT DIRECTOR APPROVAL

This request for a Seasonal Sales Permit is:  
 Approved     Denied    Temporary Parking Lot Permit Number: \_\_\_\_\_

*Jeffery W. Gibson*  
Community Development Director

*9 May 16*  
Date: \_\_\_\_\_

Decisions by the Community Development Director pertaining to a Temporary Parking Permit Lot Event Permit are appealable to the Planning Commission within five (5) calendar days following the above date of approval or denial.



# BAYSIDE APOSTOLIC CENTER

May 9, 2016

**Addendum:**

The hours for the cherry stand will

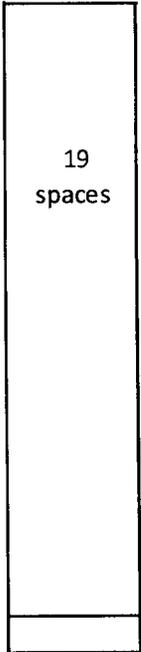
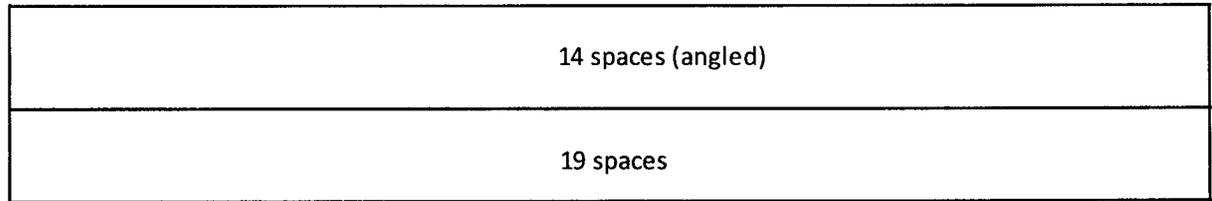
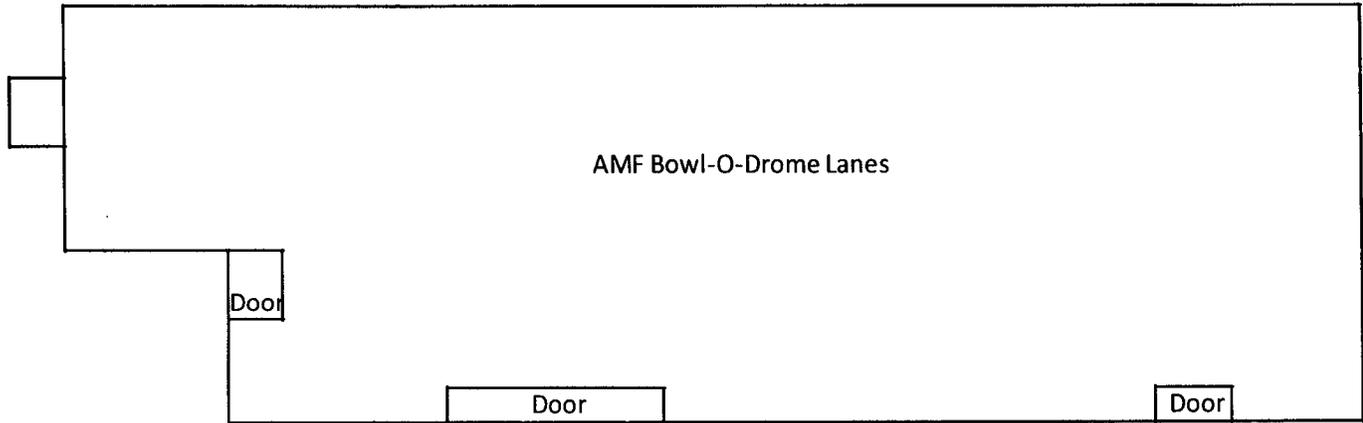
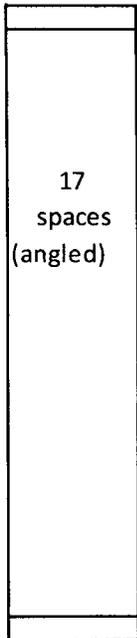
Thursday, May 12th through Monday, May 16th from 9 a.m. to 8 p.m.

Thursday, May 19th through Monday, May 23rd from 9 a.m. to 8 p.m.

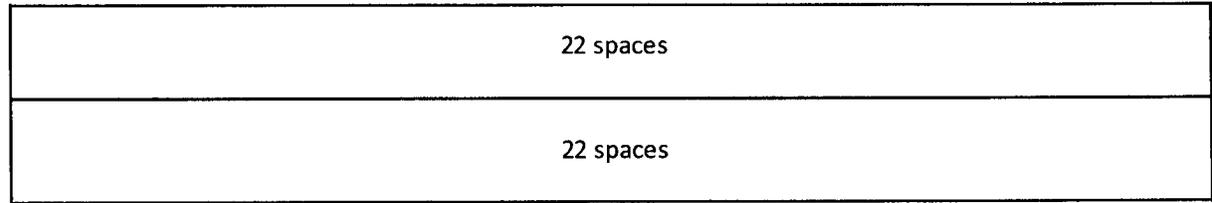
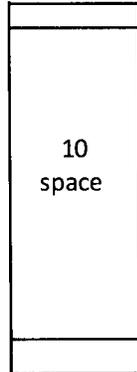
Thursday, May 26th through Monday, May 30th from 9 a.m. to 8 p.m.

The cherry stand will have an 8x8 pop up canopy and 2 6ft. Tables, and 2 folding chairs and a garbage can that will be put up and taken down each day. We will also be putting up a temporary fence behind the stand (parking lot side) for safety reasons!

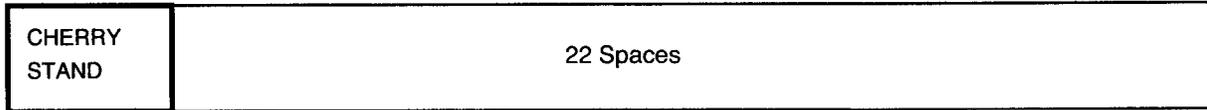
Driveway



Driveway



Driveway



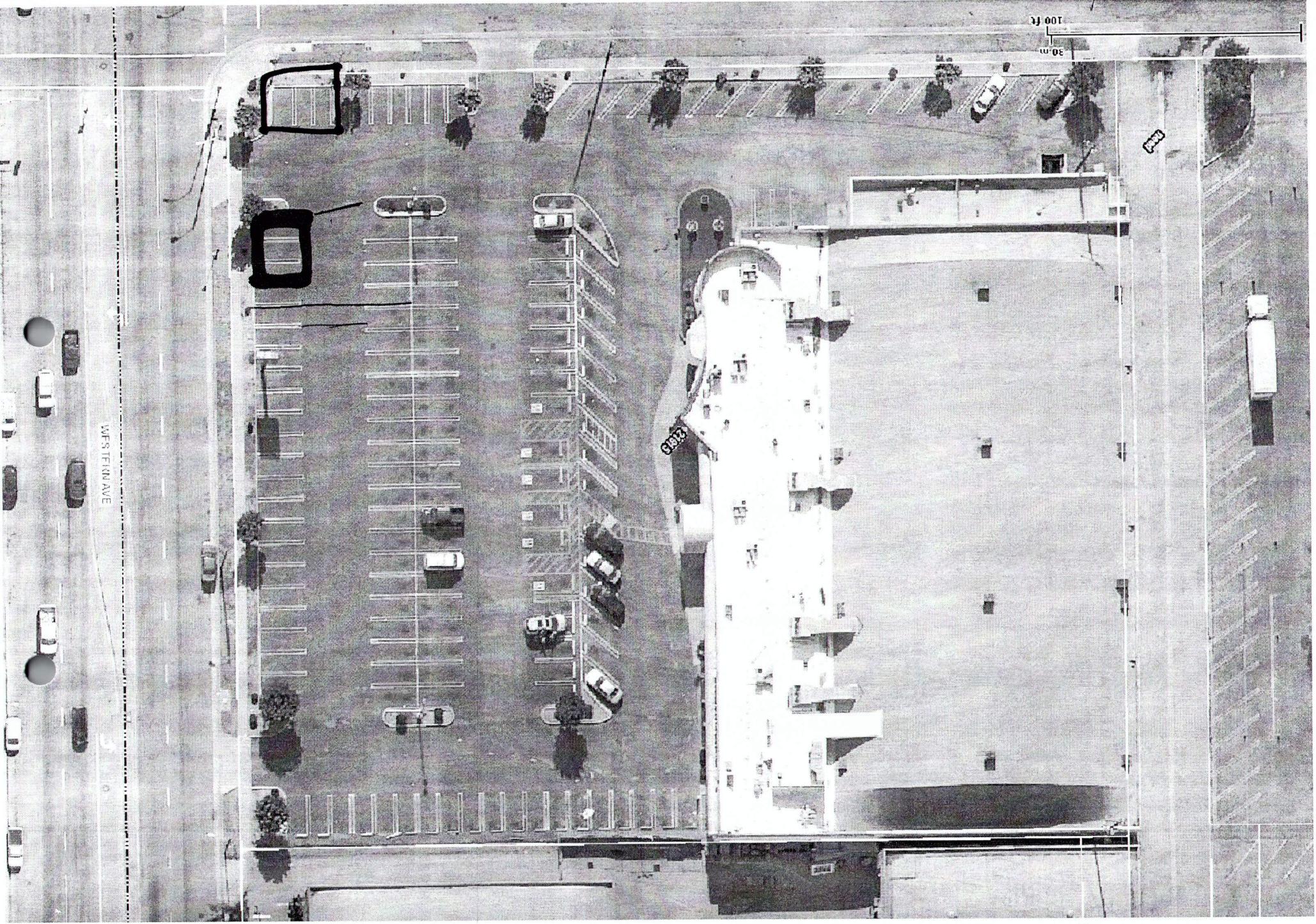
WESTERN AVE.

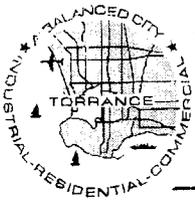
PLOT PLAN FOR CHERRY STAND  
 BAYSIDE APOSTOLIC CENTER

Location: 21915 S. Western, Blvd,  
 Torrance, CA 90501

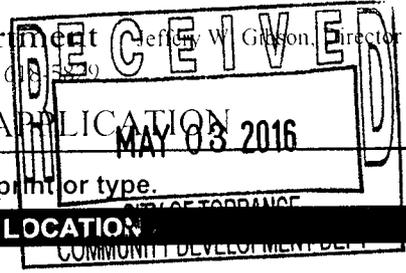
# City of Torrance GIS

Aerial Photo Viewing





City of Torrance, Community Development Department Jeffrey W. Gibson, Director  
 3031 Torrance Blvd., Torrance, CA 90503, Phone (310) 618-5990 Fax (310) 618-5330



**TEMPORARY PARKING LOT EVENT PERMIT APPLICATION**

Parts I, II, and III to be completed by the Applicant. Please print or type.

**I. BUSINESS OWNER INFORMATION/PROPOSED EVENT LOCATION**

Name of Applicant: Eric T Wadd

Name of Business: 18605 Hawthorne Blvd Ortho Mattress

Property Address (proposed parking lot event location): 18605 Hawthorne Blvd City: TORRANCE State: CA Zip Code: 90504

Name of Business Owner: Ken Kasmin Contact Phone Number: 888 499 6784 Email: [REDACTED]

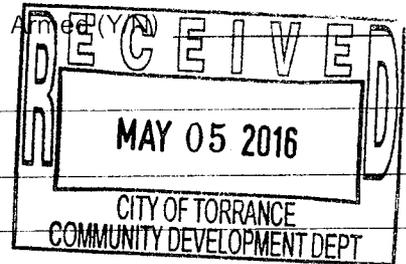
Mailing Address (if different from above): [REDACTED] City: LA Mirada, CA State: [REDACTED] Zip Code: 90638

**II. EVENT AND SITE INFORMATION**

Check type of approval requested:

- Promotional Outdoor Event
- Pumpkin Sales Lot
- Security # of Guards \_\_\_\_\_
- Outdoor Gathering Of People
- Christmas Tree Sales Lot
- Includes Amplified Sound
- Other (Please Describe): \_\_\_\_\_

Describe the proposed event: 10X20 OPEN CANOPY



Date(s) and Hours of event:

Date:	From: <u>5/18</u>	To: <u>6/6</u>	Hours:	From: <u>10</u>	To: <u>8</u>
Set Up Date(s):	From: <u>5/18</u>	To: <u>5/18</u>	Clean Up Date:	<u>6/6</u>	

Site Information:

Zoning: <u>H-NT</u> <u>HBCSD</u>	Total Lot Area (in sq. ft):	Total Number of Parking Spaces On-Site:	Number Parking Spaces Displaced by the Event: <u>2</u>
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**III. STANDARDS AND REQUIREMENTS**

By signing this application form, I as the business owner and/or the property owner, hereby acknowledge that I have read and agree to comply with all applicable City standards regulating the proposed temporary use(s) and the following conditions of approval:

- a) No person will use any existing parking lot for a temporary parking lot sales event or a temporary parking lot special event, as defined in Sections 91.2.165 and 91.2.166 respectively, without first obtaining the prior approval of a Temporary Parking Lot Event Permit.
- b) The location of the proposed event is within an existing parking lot area and is being held by a permanent on-site business.
- c) The proposed event will not disrupt circulation of traffic within the parking lot or within the vicinity as determined by consideration of the location and design of on-site driveways; the on-site parking and circulation, including pedestrian movements; and the on-site lighting and traffic signage in relation to the location of the proposed parking lot event.

- d) The proposed event will not be materially detrimental to the public welfare or to the property of other persons located in the vicinity.
- e) The proposed event will not cover more than ten percent of the required parking spaces.
- f) The proposed event will not cause a shortage of parking for or restrict access to the existing uses.
- g) The business establishment proposing the event has not exceeded the maximum allowable number of four events per business establishment per calendar year.
- h) There are no other temporary parking lot sales or special events occurring on the same parking lot and during the same time period.
- i) All temporary structures, equipment and debris will be removed and the parking lot area will be cleaned and restored to its original condition within one calendar day immediately following the last effective date of the approval for the event.
- j) The operation of a pumpkin or a Christmas tree sales lot will conform to the requirements of Subsections c) and d) 2 through d) 5 of Section 92.2.9 regulating pumpkin and Christmas tree sales on vacant property (summarized below).
- k) The Community Development Director may impose additional conditions to the approval of the Temporary Parking Lot Event Permit to insure the preservation of the public peace, safety, health, and general welfare.
- l) Any violations of Section 93.1.7, other applicable Sections of the Torrance Municipal Code, and/or conditions of approval may result in enforcement actions, immediate suspension of the issued Temporary Parking Lot Event Permit and the denial of an application for such future event permits by the operator and/or the property owner.

**Additional requirement for pumpkins or Christmas trees sales:**

- a) No permit will be issued prior to September 1<sup>st</sup> for a pumpkin lot and November 1<sup>st</sup> for Christmas tree lot.
- b) Site preparation and set up for the sales lot will not commence prior to September 20<sup>th</sup> for a pumpkin sales lot, and November 15<sup>th</sup> for a Christmas tree sales lot.
- c) Sales operations to the public for a pumpkin lot will begin no earlier than October 10<sup>th</sup> and end no later than October 31<sup>st</sup>.
- d) Sales operations to the public for a Christmas tree lot will begin no earlier than the day after Thanksgiving and end no later than December 25<sup>th</sup>.
- e) The proposed sales operation is conducted between the hours of 9:00 a.m. to 10:00 p.m. daily.

APPLICANT		BUSINESS OWNER AND/OR PROPERTY OWNER	
Print Name of Applicant <i>Eric T Ward</i>		Print Name of Business Owner and/or Property Owner <i>Ken Karnin</i>	
Mailing Address <i>18605 Hawthorne Bl Torrance, CA 90504</i>		Mailing Address <i>LA MINOR, CA 90638</i>	
City, State, Zip <i>Torrance, CA 90504</i>		City, State, Zip <i>LA MINOR, CA 90638</i>	
Contact Phone Number [REDACTED]		Contact Phone Number <i>988/499-6784</i>	
Email [REDACTED]		Email [REDACTED]	
Signature [REDACTED]		Signature [REDACTED]	
Date <i>5/2/2016</i>		Date <i>5/2/16</i>	

**IV. FOR CITY USE ONLY – DO NOT WRITE BELOW THIS LINE**

Plot Plan Attached     Other Information Attached:

Application/Case No. <i>EVN16-00018</i>	Date of Acceptance <i>5/3/16</i>	Fee Amount <i>\$227.00</i>	Accepted By: <i>Kevin Joe</i>
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Fire	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	<input type="checkbox"/> See Remarks	By: [REDACTED]	Date: <i>5/5/16</i>
Building	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied	<input checked="" type="checkbox"/> See Remarks	By: [REDACTED]	Date: <i>5/9/16</i>
Environmental	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied	<input type="checkbox"/> See Remarks	By: [REDACTED]	Date: <i>5/9/16</i>
Police	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied	<input checked="" type="checkbox"/> See Remarks	By: [REDACTED]	Date: <i>5/9/16</i>

REMARKS

Please log comments in Permit Plan

Fire	Tent permit for tents over 200sf.
Building	- SAFETY INSPECTION PERMIT FOR THE TENT. - NO OBSTRUCTION ALLOWED @ ANY H.C. PATH(S).
Environmental	Do not block handicap parking; No temporary signs; get permits for any banners to be used; all merchandise must remain on site; No more than 10 balloons, balloons must not project above roof or out into public right of ways.
Police	Do not block sidewalk or driveway. Do not block handicap stalls or access. No use of unauthorized food trucks [REDACTED]

STAFF ASSESSMENT AND RECOMMENDATION (COMMUNITY DEVELOPMENT DEPARTMENT)

- The applicant has satisfied all the standards and requirements of the Permit. Therefore staff recommends approval of the Temporary Parking Lot Event Permit subject to the Standards and Requirements contained in Section III of this approval.
- The application does not meet the standards and requirements for issuance of a Temporary Parking Lot Event Permit and therefore staff recommends denial. The following standards/requirements were not met:

Tent/canopy and product display shall not encroach into public right-of-way or inhibit handicap access & emergency vehicle access

Assessment Made By:	
Name Kevin Joe	Title Planning Associate
Recommended By:	
Name [REDACTED]	Title Planning Manager

COMMUNITY DEVELOPMENT DIRECTOR APPROVAL

This request for a Seasonal Sales Permit is:

- Approved
- Denied

Temporary Parking Lot Permit Number: EVN16-00018

Date: 10 May 16

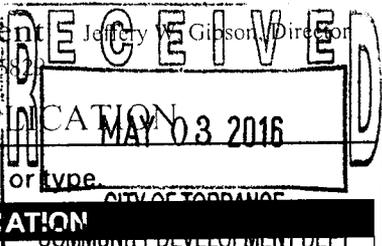
Jeffery W. Gibson  
Community Development Director

Decisions by the Community Development Director pertaining to a Temporary Parking Permit Lot Event Permit are appealable to the Planning Commission within five (5) calendar days following the above date of approval or denial.



City of Torrance, Community Development Department Jeffrey Gibson, Director  
3031 Torrance Blvd., Torrance, CA 90503, Phone (310) 618-5990 Fax (310) 618-5802

TEMPORARY PARKING LOT EVENT PERMIT APPLICATION



Parts I, II, and III to be completed by the Applicant. Please print or type.

I. BUSINESS OWNER INFORMATION/PROPOSED EVENT LOCATION

Name of Applicant: Eric T Ward

Name of Business: Ortho MATTRESS

Property Address (proposed parking lot event location): 18225 Hawthorne Blvd City: TORRANCE State: CA Zip Code: 90504

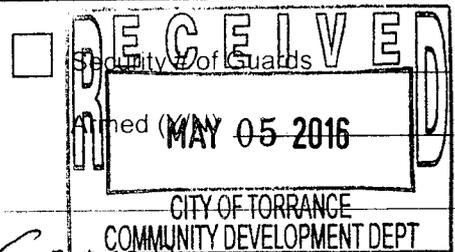
Name of Business Owner: Ken Karmir Contact Phone Number: 888 499 6784 Email: [REDACTED]

Mailing Address (if different from above): [REDACTED] City: LA Mirada State: CA Zip Code: 90638

II. EVENT AND SITE INFORMATION

Check type of approval requested:

- Promotional Outdoor Event
- Pumpkin Sales Lot
- Outdoor Gathering Of People
- Christmas Tree Sales Lot
- Includes Amplified Sound
- Other (Please Describe):



Describe the proposed event: 10x20 OPEN CANOPY

Date(s) and Hours of event:

Date:	From: <u>5/18</u>	To: <u>6/6</u>	Hours:	From: <u>10</u>	To: <u>8</u>
Set Up Date(s):	From: <u>5/18</u>	To: <u>5/18</u>	Clean Up Date:	<u>6/6</u>	

Site Information:

Zoning: <u>H-1MP</u> <u>HBCSD</u>	Total Lot Area (in sq. ft)	Total Number of Parking Spaces On-Site	Number Parking Spaces Displaced by the Event: <u>2</u>
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- c) Sales operations to the public for a pumpkin lot will begin no earlier than October 10<sup>th</sup> and end no later than October 31<sup>st</sup>.
- d) Sales operations to the public for a Christmas tree lot will begin no earlier than the day after Thanksgiving and end no later than December 25<sup>th</sup>.
- e) The proposed sales operation is conducted between the hours of 9:00 a.m. to 10:00 p.m. daily.

APPLICANT		BUSINESS OWNER AND/OR PROPERTY OWNER	
Print Name of Applicant <i>ERIC T WAARD</i>		Print Name of Business Owner and/or Property Owner <i>KEN KARMAN</i>	
Mailing Address <i>18225 HAWTHORNE BL TORRANCE, CA 90504</i>		Mailing Address <i>LA MIRADA, CA 90638</i>	
City, State, Zip		City, State, Zip	
Contact Phone Number		Contact Phone Number <i>888-499-6784</i>	
Email		Email	
Signature <i>[Signature]</i>		Signature <i>[Signature]</i>	
Date <i>5/2/2016</i>		Date <i>5/2/16</i>	

**IV. FOR CITY USE ONLY – DO NOT WRITE BELOW THIS LINE**

Plot Plan Attached     Other Information Attached:

Application/Case No. <i>EVN16-00019</i>	Date of Acceptance <i>5/3/16</i>	Fee Amount <i>\$227</i>	Accepted By: <i>Kevin Joe</i>
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Fire	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	<input type="checkbox"/> See Remarks	By <i>[Signature]</i>	Date: <i>5/5/16</i>
Building	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied	<input type="checkbox"/> See Remarks	By <i>[Signature]</i>	Date: <i>5/9/16</i>
Environmental	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied	<input type="checkbox"/> See Remarks	By <i>[Signature]</i>	Date: <i>5/9/16</i>
Police	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied	<input checked="" type="checkbox"/> See Remarks	By <i>[Signature]</i>	Date: <i>5/9/16</i>

**REMARKS**  
Please log comments in Permit Plan

Fire	<del>tent permit for tents over 200sf.</del>
Building	SAFETY INSPECTION PERMIT REQ'd.
Environmental	Do not block handicap parking; No temporary signs; get permits for any banners to be used; all merchandise to remain on site; No more than 10 balloons, balloons must not project above roof or out into public right of ways.
Police	Do not block sidewalk or driveway. Do not block handicap stalls or access. No use of unauthorized food trucks

**STAFF ASSESSMENT AND RECOMMENDATION (COMMUNITY DEVELOPMENT DEPARTMENT)**

- The applicant has satisfied all the standards and requirements of the Permit. Therefore staff recommends approval of the Temporary Parking Lot Event Permit subject to the Standards and Requirements contained in Section III of this approval.
- The application does not meet the standards and requirements for issuance of a Temporary Parking Lot Event Permit and therefore staff recommends denial. The following standards/requirements were not met:

Tent/canopy and product display shall not encroach into public right-of-way or inhibit handicap access & emergency vehicle access

<b>Assessment Made By:</b>	
Name Kevin Joe	Title Planning Associate
<b>Recommended By:</b>	
Name [Redacted]	Title Planing Manager

**COMMUNITY DEVELOPMENT DIRECTOR APPROVAL**

This request for a Seasonal Sales Permit is:

- Approved  Denied

Temporary Parking Lot Permit Number: EVN16-00019

Jeffery W. Gibson  
Community Development Director

10 May 14  
Date:

Decisions by the Community Development Director pertaining to a Temporary Parking Permit Lot Event Permit are appealable to the Planning Commission within five (5) calendar days following the above date of approval or denial.

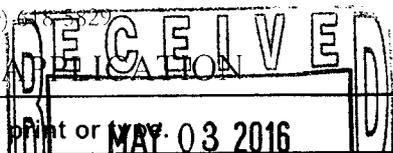


City of Torrance, Community Development Department

Jeffery W. Gibson, Director

3031 Torrance Blvd., Torrance, CA 90503, Phone (310) 618-5990 Fax (310) 618-5829

TEMPORARY PARKING LOT EVENT PERMIT APPLICATION



Parts I, II, and III to be completed by the Applicant. Please print or MAY 03 2016

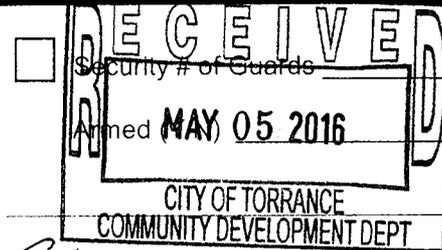
I. BUSINESS OWNER INFORMATION/PROPOSED EVENT LOCATION

Name of Applicant	Eric T Ward			CITY OF TORRANCE COMMUNITY DEVELOPMENT DEPT	
Name of Business	Ortho MATTRESS				
Property Address (proposed parking lot event location)	City	State	Zip Code		
22724 Hawthorne # A+B	TORRANCE	CA	90505		
Name of Business Owner	Contact Phone Number	Email			
Ken Karmin	888 499 6784				
Mailing Address (if different from above)	City	State	Zip Code		
	LA MIRADA	CA	90638		

II. EVENT AND SITE INFORMATION

Check type of approval requested:

- Promotional Outdoor Event
- Pumpkin Sales Lot
- Outdoor Gathering Of People
- Christmas Tree Sales Lot
- Includes Amplified Sound
- Other (Please Describe):



Describe the proposed event:

10x20 OPEN CANOPY

Date(s) and Hours of event:

Date:	From: 5/18	To: 6/6	Hours:	From: 10	To: 8
Set Up Date(s):	From: 5/18	To: 5/18	Clean Up Date:	6/6	

Site Information:

Zoning	Total Lot Area (in sq. ft)	Total Number of Parking Spaces On-Site	Number Parking Spaces Displaced by the Event
H-MP HBCSD			2

III. STANDARDS AND REQUIREMENTS

By signing this application form, I as the business owner and/or the property owner, hereby acknowledge that I have read and agree to comply with all applicable City standards regulating the proposed temporary use(s) and the following conditions of approval:

- a) No person will use any existing parking lot for a temporary parking lot sales event or a temporary parking lot special event, as defined in Sections 91.2.165 and 91.2.166 respectively, without first obtaining the prior approval of a Temporary Parking Lot Event Permit.
- b) The location of the proposed event is within an existing parking lot area and is being held by a permanent on-site business.
- c) The proposed event will not disrupt circulation of traffic within the parking lot or within the vicinity as determined by consideration of the location and design of on-site driveways; the on-site parking and circulation, including pedestrian movements; and the on-site lighting and traffic signage in relation to the location of the proposed parking lot event.

- d) The proposed event will not be materially detrimental to the public welfare or to the property of other persons located in the vicinity.
- e) The proposed event will not cover more than ten percent of the required parking spaces.
- f) The proposed event will not cause a shortage of parking for or restrict access to the existing uses.
- g) The business establishment proposing the event has not exceeded the maximum allowable number of four events per business establishment per calendar year.
- h) There are no other temporary parking lot sales or special events occurring on the same parking lot and during the same time period.
- i) All temporary structures, equipment and debris will be removed and the parking lot area will be cleaned and restored to its original condition within one calendar day immediately following the last effective date of the approval for the event.
- j) The operation of a pumpkin or a Christmas tree sales lot will conform to the requirements of Subsections c) and d) 2 through d) 5 of Section 92.2.9 regulating pumpkin and Christmas tree sales on vacant property (summarized below).
- k) The Community Development Director may impose additional conditions to the approval of the Temporary Parking Lot Event Permit to insure the preservation of the public peace, safety, health, and general welfare.
- l) Any violations of Section 93.1.7, other applicable Sections of the Torrance Municipal Code, and/or conditions of approval may result in enforcement actions, immediate suspension of the issued Temporary Parking Lot Event Permit and the denial of an application for such future event permits by the operator and/or the property owner.

**Additional requirement for pumpkins or Christmas trees sales:**

- a) No permit will be issued prior to September 1<sup>st</sup> for a pumpkin lot and November 1<sup>st</sup> for Christmas tree lot.
- b) Site preparation and set up for the sales lot will not commence prior to September 20<sup>th</sup> for a pumpkin sales lot, and November 15<sup>th</sup> for a Christmas tree sales lot.
- c) Sales operations to the public for a pumpkin lot will begin no earlier than October 10<sup>th</sup> and end no later than October 31<sup>st</sup>.
- d) Sales operations to the public for a Christmas tree lot will begin no earlier than the day after Thanksgiving and end no later than December 25<sup>th</sup>.
- e) The proposed sales operation is conducted between the hours of 9:00 a.m. to 10:00 p.m. daily.

APPLICANT		BUSINESS OWNER AND/OR PROPERTY OWNER	
Print Name of Applicant <u>ERIC T WARD</u>		Print Name of Business Owner and/or Property Owner <u>KEVIN JOE</u>	
Mailing Address <u>22724 HAWTHORNE TORRANCE, CA 90505</u>		Mailing Address <u>LA MIRADA, CA 90638</u>	
City, State, Zip		City, State, Zip	
Contact Phone Number [REDACTED]		Contact Phone Number <u>888 499 6784</u>	
Email		Email	
Signature [REDACTED]		Signature [REDACTED]	
Date <u>5/2/2016</u>		Date <u>5/2/16</u>	

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Plot Plan Attached     Other Information Attached:

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Name Kevin Joe	Title Planning Associate
<b>Recommended By:</b>	
Name [Redacted]	Title Mayor

**COMMUNITY DEVELOPMENT DIRECTOR APPROVAL**

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- Approved
- Denied

Temporary Parking Lot Permit Number: EVN 16-00020

Date: 10 Aug 16

Jeffery W. Gibson  
Community Development Director

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