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**TORRANCE CITY COUNCIL AGENDA
JUNE 14, 2016
ADJOURNED REGULAR MEETING
5:30 P.M. – CLOSED SESSION
7:00 P.M. – REGULAR BUSINESS BEGINS
IN COUNCIL CHAMBER AT 3031 TORRANCE BL.**

OPENING CEREMONIES

1. CALL MEETING TO ORDER

ROLL CALL: Councilmembers Ashcraft, Barnett, Goodrich, Griffiths, Rizzo, Weideman, and Mayor Furey

2. FLAG SALUTE: Councilmember Ashcraft

NON SECTARIAN INVOCATION: Councilmember Barnett

3. REPORT OF THE CITY CLERK ON THE POSTING OF THE AGENDA.

The agenda was posted on the Public Notice Board at 3031 Torrance Bl. on Thursday, June 9, 2016 /s/ Rebecca Poirier

MOTION TO WAIVE FURTHER READING OF RESOLUTIONS AND ORDINANCES AFTER NUMBER & TITLE – See Council Rules of Order Section 2.11 (Resolution 2006-65)

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS

5. COUNCIL COMMITTEE MEETINGS AND ANNOUNCEMENTS:

6. COMMUNITY MATTERS

6A. RESOLUTION NO. 2016-57 honoring **Officer Edward Desbiens** of the Police Department upon his retirement from the City of Torrance after twenty-five years of service.

6B. Recognition of South Torrance High School Robotics Team.

6C. Recognition of Outgoing Commissioners Scott Gobble, Steve Skoll, and Gerry Rische.

6D. Police – Urban Coyote Management Plan Workshop. Expenditure: \$25,000

Recommendation of the Chief of Police that City Council implement the Urban Coyote Management Plan.

7. ORAL COMMUNICATIONS #1 (Limited to a 30 minute period)

This portion of the meeting is reserved for comment on items not on the agenda. Under the Ralph M. Brown Act, City Council cannot act on items raised during public comment, but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. Speakers under Orals are limited to either Oral Communications #1 or Oral Communication #2 and no longer than 3 minutes per speaker. Speakers please turn off or leave your cellular phone when you come to the podium to speak.

8. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and considered separately.

8A. City Clerk – Approve City Council Minutes. Expenditure: None.

Recommendation of the City Clerk that City Council approve the City Council minutes of May 10, 2016, May 17, 2016, and May 24, 2016.

8B. City Manager – Amend Contracts to Provide Medical Services. Expenditure: Not to Exceed a Combined Amount of \$156,800.

Recommendation of the City Manager that City Council:

- 1) Amend contract services agreement (C2014-069) with Western Medical Group of Torrance CA, for an amount not to exceed \$91,800 for the period of July 1, 2016 through June 30, 2017, for a new not to exceed three year total of \$275,400; and
- 2) Amend contract services agreement (C2014-070) with Providence Medical Institute of Torrance CA, for an amount not to exceed \$65,000 for the period July 1, 2016 through June 30, 2017, for a new not to exceed three year total of 195,000.

8C. City Treasurer – Accept and File Investment Report for April 2016. Expenditure: None.

Recommendation of the City Treasurer that City Council accept and file the monthly Investment Report for the month of April 2016.

8D. Community Development – Consider a License Agreement Between the City of Torrance and Chado Tea Room for use of City-Owned Property for Parking. Expenditure: None.

Recommendation of the Community Development Director that City Council enter into a License Agreement with Chado Tea Room for the use of three parking spaces located on City-owned property at 1332 Post Avenue (APN 7355-026-900) in conjunction with the operation of a restaurant at 1303 El Prado Avenue.

8E. General Services and Transit – Award Purchase Orders to Furnish Various Automotive Lubricating Oils and Fluids. Expenditure: \$440,234.34 (Approximately \$88,046.87 Annually).

Recommendation of the General Services Director and Transit Director that City Council:

- 1) Award a purchase order to Jankovich Company of Paramount, CA (B2016-22) in the amount of \$69,032; and
- 2) Award a purchase order to Rosemead Oil Products of Santa Fe Springs, CA (B2016-22) in the amount of \$235,791; and
- 3) Award a purchase order to Van De Pol Petroleum of Santa Fe Springs, CA (B2016-22) in the amount of \$135,411.34. All purchase orders are to furnish various automotive lubricating oils and fluids on an as requested basis for a five year period beginning July 1, 2016 and ending June 30, 2021.

8F. General Services – Award a Purchase Order to Furnish Various Automotive Batteries. Expenditure: \$96,000 (Approximately \$48,000 Annually).

Recommendation of the General Services Director that City Council award a purchase order to Battery Systems Inc. of Garden Grove, CA (RFQ 2017-21) in an amount not to exceed \$96,000 to furnish various automotive batteries on an as needed basis for a two year period beginning July 1, 2016 and ending June 30, 2018.

8G. General Services – Award a Purchase Order for Ford Brand Automotive Repair Parts. Expenditure: \$120,000 (Approximately \$60,000 Annually).

Recommendation of the General Services Director that City Council award a purchase order to Worthington Ford of Long Beach, CA (RFQ 2017-23) in an amount not to exceed \$120,000 to furnish Ford brand automotive repair parts on an as needed basis for a two year period beginning July 1, 2016 and ending June 30, 2018.

8H. General Services, Transit and Communication & Information Technology – Authorize Payment for Annual Software Hosting, Support and Maintenance Services. Expenditure: \$71,963.15.

Recommendation of the General Services, Transit, and Information Technology Directors that City Council authorize payment to AssetWorks, Inc. of La Jolla, CA (C2005-057) in the amount of \$71,963.15 for the annual renewal of hosting, support and maintenance service agreements of the City's FleetFocus FA™ and FuelFocus™ software systems for a one year period beginning August 1, 2016 and ending July 31, 2017.

8I. General Services and Police – Award a Purchase Order to Furnish and Install Communication, Lighting, and Miscellaneous Equipment for Eighteen (18) Police Patrol Vehicles. Expenditure: \$222,727.50.

Recommendation of the General Services Director and Chief of Police that City Council award a purchase order to Stommel Inc. dba Lehr of Anaheim, CA to furnish and install communication, lighting, and miscellaneous equipment for eighteen (18) Police patrol vehicles in the amount of \$222,727.50 (including sales tax).

8J. Police – Approve the 2016 Edward Byrne Memorial Justice Assistance Grant Application. Expenditure: None.

Recommendation of the Chief of Police that City Council approve the 2016 Edward Byrne Memorial Justice Assistance Grant application.

8K. City Attorney – Approve Fee Agreement with Rutan & Tucker to Provide Legal Services. Expenditure: \$30,000.

Recommendation of the City Attorney that City Council approve a fee agreement with the law firm of Rutan & Tucker, LLP of Costa Mesa, CA, regarding the Los Angeles Regional Water Quality Control Board for a contract amount not to exceed \$30,000.

8L. City Attorney – Appropriate Funding and Approve Fee Agreement with Selman Breitman to Provide Legal Services Regarding Miguel Ramos, et al. v. City of Torrance, et al. Expenditure: \$200,000.

Recommendation of the City Attorney that City Council:

- 1) Appropriate \$200,000 from the Transit Fund Balance; and
- 2) Approve a fee agreement with Selman Breitman LLP of Santa Ana, CA regarding Miguel Ramos, et al. v. City of Torrance, et al., in an amount not to exceed \$200,000.

8M. Community Services – Approve Agreement with Axis360 Ebook and Digital Audiobook Service for the Torrance Public Library System. Expenditure: \$220,000.

Recommendation of the Community Services Director that City Council approve a three year agreement with Baker & Taylor, LLC., of Charlotte, NC (B2016-12) in the amount not to exceed \$220,000 to furnish eBooks and digital audiobooks platform and service for the Torrance Public Library beginning July 1, 2016 through June 30, 2019, with option to renew annually thereafter.

8N. Public Works – Approve Agreements for the North Torrance Well Field Project, Phase II, I-108 and Recycled Water Retrofits for South High School and Calle Mayor Middle School. Expenditure \$174,520.

Recommendation of the Public Works Director that City Council:

- 1) Award a consulting services agreement with KOA Corporation of Monterey Park, CA (RFP B2016-23) for an amount not to exceed \$174,520 to perform construction support services for the North Torrance Well Field Project, Phase II, I-108 and Recycled Water Retrofits for South High School and Calle Mayor Middle School for two year period beginning June 14, 2016 and ending June 13, 2018; and
- 2) Approve an agreement with Torrance Unified School District ("TUSD") that establishes the terms and conditions for TUSD to reimburse the City of Torrance for half the total cost (not to exceed \$87,854.25), for Recycled Water Retrofits for South High School and Calle Mayor Middle School, including the Metropolitan Water District of Southern California recycled water retrofit rebate funds.

8O. City Manager/Human Resources – Approve Proposed Job Descriptions for Transit Management Positions. Expenditure: None.

Recommendation of the Human Resources Administrator that City Council approve the proposed job description for Deputy Transit Director and revised job description for Transit Manager, Administration.

8P. Finance – Approve Contract to Provide Liability Claims Administration. Expenditure: \$113,688.

Recommendation of the Finance Director that City Council approve a one year contract with Carl Warren & Company of Placentia, California to provide liability claims administration services from July 1, 2016 to June 30, 2017 at an annual cost of \$113,688.

8Q. Police and Communication & Information Technology – Appropriate Funds and Authorize Purchase Order for Replacement Desktop Computers and Monitors. Expenditure: \$46,526.42.

Recommendation of the Chief of Police and Information Technology Director that City Council:

- 1) Appropriate \$46,526.42 from the Police Computer Replacement Fund; and
- 2) Authorize a purchase order to Golden Star Technology (GST) of Cerritos, CA to purchase sixty (60) replacement desktop computers and monitors for the Police Department.

8R. Public Works – Approve Sole Source Purchase of Pervo Formula Traffic Paint on an as Needed Basis. Expenditure: \$275,000 (\$55,000 Annually).

Recommendation of the Public Works Director that City Council authorize a Purchase Order with Ennis-Flint of Thomasville, NC, for an amount not to exceed \$55,000 annually for a five-year period beginning July 1, 2016 and ending June 30, 2021, representing a total expense of \$275,000 for the sole source purchase of Pervo formula traffic paint on an as needed basis annually for five years.

9. ADMINISTRATIVE MATTERS

9A. City Manager – Approve Agreement to Provide Unarmed Security Services for the City of Torrance. Expenditure: Not to Exceed \$893,306.28

Recommendation of the City Manager, Community Services Director, and Transit Director that City Council approve a contract services agreement with Absolute Security International, Inc. dba Absolute International Security, of Covina, CA (Absolute International Security) to provide unarmed security services for the City of Torrance (RFP B2016-13) for a three-year contract, with two one-year options from July 1, 2016 to June 30, 2019, at a cost not to exceed \$893,306.28 for the initial three years.

9B. Finance – Adopt RESOLUTION Approving Sale and Issuance of Fiscal Year 2016-17 Tax Revenue Anticipation Notes. Expenditure: None.

Recommendation of the Finance Director that City Council adopt a RESOLUTION approving the sale and issuance of Fiscal Year 2016-17 Tax Revenue Anticipation Notes (TRAN) not to exceed \$43,000,000.

9C. City Manager/Human Resources – Reclassification of Senior Business Manager to Administrative Services Manager. Expenditure: None.

Recommendation of the Civil Service Commission and the Human Resources Administrator that City Council approve reclassification of incumbent Senior Business Manager (Community Services) to Administrative Services Manager per the Torrance Municipal Code (TMC) Section 14.2.3(c) Allocation of New Positions: Re-Allocations.

9D. Community Development – Adopt ORDINANCE Amending Portions of Chapter 9 of Division 7 of the Torrance Municipal Code. Expenditure: None.

Recommendation of the Community Development Director that City Council:

- 1) Adopt an ORDINANCE amending portions of Chapter 9 of Division 7 of the Torrance Municipal Code entitled Flood Hazard Insurance; and
- 2) Approve an Ordinance Summary for publication.

9E. Finance – Adopt RESOLUTION Approving Fiscal Year 2016-17 Appropriations Limit and Selection of the Annual Adjustment Factors. Expenditure: None.

Recommendation of the Finance Director that City Council adopt a RESOLUTION approving the City of Torrance appropriations limit for fiscal year 2016-17 in the amount of \$2,773,049,887; and selection of the percentage change in State per Capita Personal Income as the cost of living factor, together with the increase in the County's population, as the annual adjustment factors for the same fiscal year.

9F. General Services and Police – Award a Purchase Order for Eighteen (18) Model Year 2017 Ford Police Interceptor Utility Vehicles. Expenditure: \$609,947.10.

Recommendation of the General Services Director and Chief of Police that City Council award a purchase order to AutoNation Ford Torrance of Torrance, CA for eighteen (18) 2017 Ford Police Interceptor Utility AWD vehicles in the amount of \$609,947.10 (including sales tax).

9G. Community Development – Adopt an ORDINANCE to Prohibit Short Term Rentals Within the City of Torrance. Expenditure: None.

Recommendation of the Community Development Director that City Council:

- 1) Adopt an ORDINANCE prohibiting Short Term Rentals within the City of Torrance. This ordinance is Categorical Exempt from CEQA per Guidelines section 15061(b)(3) because there is no possibility that the activity in question may have a significant effect on the environment; and
- 2) Approve an Ordinance Summary for publication.

9H. Public Works – Adopt Categorical Exemption under California Environmental Quality Act (CEQA) and Award Agreement for the Construction of Pacific Coast Highway Improvements, I-133. Expenditure: \$852,000.

Recommendation of the Public Works Director that City Council:

- 1) Adopt finding of a categorical exemption per staff determination, pursuant to Section 15301(c) of the guidelines implementing California Environmental Quality Act (CEQA) for the Pacific Coast Highway from Calle Mayor to Janet Lane Safety Improvement Project, I-133 (B2016-19); and
- 2) Approve the plans and specifications for the construction of the Pacific Coast Highway from Calle Mayor to Janet Lane Safety Improvements Project, I-133 (B2016-19); and
- 3) Award a two-year public works agreement to Beador Construction Company, Inc. of Corona, CA (B2016-19) in the amount of \$761,700 and authorize a contingency in the amount of \$90,300 for the construction of the Pacific Coast Highway from Calle Mayor to Janet Lane Safety Improvements Project, I-133 beginning June 14, 2016 through June 13, 2018.

9I. Public Works – Conduct Public Hearing and Adopt RESOLUTION Regarding City of Torrance Lighting District No. 99-1. Expenditure: \$3,211,422.

Recommendation of the Public Works Director that City Council:

- 1) Conduct a public hearing on the proposed levy of assessments within the City of Torrance Lighting District No. 99-1 for Fiscal Year 2016-2017; and
- 2) Adopt a RESOLUTION confirming the diagram and assessment for Fiscal Year 2016-17 and ordering the improvements in connection with the City of Torrance Lighting District No. 99-1.

9J. City Manager – Approve Selection of Vendor for Citywide Website Redesign. Expenditure: \$276,747.

Recommendation of the City Manager that City Council concur with the City Council Ad Hoc Citywide Website Redesign Committee and Citywide Web Redesign Team to award contract to Vision Technology Solutions, LLC, of El Segundo, CA to redesign and host for 5 years of the City's website for an amount not to exceed \$276,747.

9K. Public Works – Adopt Categorical Exemption Under California Environmental Quality Act (CEQA) and Award Agreement for the Construction of the Residential Slurry Seal Program, I-159, Arterial Street Pavement Sealing Program, I-139, and Palos Verdes Boulevard Improvement Project at Via Monte D'Oro and Calle Miramar, I-121. Expenditure: \$1,945,000.

Recommendation of the Public Works Director that City Council:

- 1) Adopt finding of a categorical exemption per staff determination, pursuant to Section 15301(c) of the guidelines implementing California Environmental Quality Act (CEQA) for the Residential Slurry Seal Program, I-159, Arterial Street Pavement Sealing Program, I-139, and Palos Verdes Boulevard Improvement Project at Via Monte D'Oro and Calle Miramar, I-121 (B2016-24); and
- 2) Approve the specifications for the construction of the Residential Slurry Seal Program, I-159, Arterial Street Pavement Sealing Program, I-139, and Palos Verdes Boulevard Improvement Project at Via Monte D'Oro and Calle Miramar, I-121 (B2016-24); and
- 3) Waive minor irregularities in the bid proposed by All American Asphalt of Corona, CA; and
- 4) Award a two-year public works agreement to All American Asphalt of Corona, CA (B2016-24) in the amount of \$1,768,182 and authorize a 10% contingency in the amount of \$176,818 for the construction of the Residential Slurry Seal Program, I-159, Arterial Street Pavement Sealing Program, I-139, and Palos Verdes Boulevard Improvement Project at Via Monte D'Oro and Calle Miramar, I-121 beginning June 14, 2016 through June 13, 2018.

9L. City Manager/Human Resources – Adopt RESOLUTION Amending Executive and Management Employees Resolution Implementing Proposed Salary Ranges for Transit Management Positions. Expenditure: \$51,000.

Recommendation of the Human Resources Administrator that City Council adopt a RESOLUTION amending the Executive and Management Employees Resolution No. 2015-58 to implement the salary ranges for Deputy Transit Director, Transit Manager, Administration and Transit Manager, Operations.

10. HEARINGS

None Scheduled

11. APPEALS

None Scheduled

12. 2ND READING ORDINANCES

None Scheduled

13. ORAL COMMUNICATIONS #2 Staff & Public Comments

Council Order - Barnett Goodrich Griffiths Rizzo Weideman Ashcraft

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14. CLOSED SESSION – City Council Closed Session

14A. REAL PROPERTY – CONFERENCE WITH REAL PROPERTY NEGOTIATOR

(California Government Code § 54956.8):

- 1) Property: Western Museum of Flight
Torrance, CA
Agency Negotiator: LeRoy J. Jackson
Negotiating Parties: City of Torrance and Cynthia Macha, Director
Under Negotiation: Terms and conditions of lease(s)

- 2) Property: Vacant City owned property located at the northeast corner of Del Amo Boulevard and Van Ness (APN 7352-003-900 and APN 7352-005-916)
Torrance, CA
Agency Negotiator: LeRoy J. Jackson
Negotiating Parties: City of Torrance and Danny McKenna, South Bay BMW
Under Negotiation: Terms and conditions of potential purchase or lease

15. ADJOURNMENT

15A. City Manager – Adjournment of City Council to Tuesday, June 21, 2016 at 5:30 p.m. for closed session, with regular business commencing at 7:00 p.m. in the Council Chamber.



JNR

Rebecca Poirier, City Clerk

Visit www.torranceca.gov/10634.htm to view the City's current bid list.



