

**MINUTES OF A REGULAR MEETING OF THE  
COMMUNITY SERVICES COMMISSION**

**1. CALL TO ORDER**

The Torrance Community Services Commission convened in a regular session at 7:09 p.m. on Thursday, November 30, 2006 in the West Annex meeting room at Torrance City Hall.

**2. ROLL CALL / MOTIONS FOR EXCUSED ABSENCE**

Present: Commissioners Gilbert, Hazell, Numark, Orpe, and  
Vice-Chairperson Adams.

Absent: Commissioner Hicks and Chairperson Ning.

Also Present: Program Coordinator Duthie.

Due to the absence of Chairperson Ning, Vice-Chairperson Adams led the meeting.

**MOTION:** Commissioner Numark moved to grant Commissioner Hicks and Chairperson Ning excused absences for this meeting. Commissioner Gilbert seconded the motion; a voice vote reflected unanimous approval.

**3. FLAG SALUTE**

Vice-Chairperson Adams led the Pledge of Allegiance.

**4. AFFIDAVIT OF POSTING**

**MOTION:** Commissioner Hazell, seconded by Commissioner Gilbert, moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting; a voice vote reflected unanimous approval.

**5. APPROVAL OF MINUTES: OCTOBER 23, 24, AND 26, 2006**

**MOTION:** Commissioner Gilbert moved for the approval of the October 23, 2006, October 24, 2006, and October 26, 2006 Community Services Commission meeting minutes as submitted. The motion was seconded by Commissioner Orpe; a voice vote reflected unanimous approval (absent Commissioner Hicks and Chairperson Ning).

**6. STANDING COMMITTEES**

**6A. SOCIAL SERVICES ADVISORY COMMITTEE**

Did not meet.

7. **GRANT PROGRAM FOR NON-PROFIT SOCIAL SERVICES AGENCIES**

7A. **RECOMMENDATION FOR CITY COUNCIL APPROVAL OF 2007 GRANTS FUNDS**

Program Coordinator Duthie reported that City Council would consider the Commission's recommendations for the 2007 Grant Program on January 9, 2007.

**MOTION:** Vice-Chairperson Adams moved to recommend forwarding the selection of 2007 Grant Funds recipients to City Council. The motion was seconded by Commissioner Hazell; a voice vote reflected unanimous approval (absent Chairperson Ning and Commissioner Hicks).

8. **COMMUNITY SERVICES COMMISSION CONSOLIDATION WITH PARKS AND RECREATION COMMISSION**

Program Coordinator Duthie presented a copy of the ordinance to merge the two commissions that was approved at the November 17, 2006 City Council meeting. He noted that there were currently two vacancies on the Parks and Recreation Commission and one on the Community Services Commission because Commissioner Adams was termed out.

Vice-Chairperson Adams received clarification that the Community Services Commission would become the Parks and Recreation Commission, and would meet on the second Wednesday of each month at the West Annex Meeting Room at 7:00 p.m.

In response to Commissioner Hazell's inquiry, Program Coordinator Duthie stated that the Grant Program would become a component of the Parks and Recreation Commission.

Commissioner Numark initiated a brief discussion regarding grant monitoring assignments. It was decided to discuss the item when the Commissions merge in January 2007.

9. **YOUTH COUNCIL ACTIVITIES**

9A. **COMMISSIONERS' REPORTS**

Commissioner Orpe distributed minutes of the last Youth Council meeting that were mailed to him.

9B. **YOUTH COUNCIL REPORT**

No report.

9C. **COMMISSIONERS' ASSIGNMENTS**

**MOTION:** Commissioner Hazell moved to defer Commissioners' assignments to Youth Council meetings until the January 10, 2007 Commission meeting. Commissioner Gilbert seconded the motion; a voice vote reflected unanimous approval (absent Chairperson Ning and Commissioner Hicks).

10. **HOLIDAY DINNER – DECEMBER 8, 2006 AT 6:00 P.M. AT AIOLIS RESTAURANT**

11. **ORALS / ANNOUNCEMENTS**

11A. Commissioners and staff bid Commissioner Adams a fond farewell and expressed appreciation for his eight years of service to the City.

11B. Commissioner Gilbert offered to bring Torrance Historical Society calendars to the holiday dinner.

12. **SELECTION OF MEETING DATE FOR NOVEMBER**

Not applicable.

13. **ADJOURNMENT**

At 7:32 p.m., Vice-Chairperson Adams adjourned the meeting to Wednesday, January 10, 2007 at 7:00 p.m. at the West Annex meeting room.

Community Services Commission consolidated with the Parks & Recreation Commission in November of 2006. The new Parks & Recreation "Super" Commission approved the November 30, 2006 Community Services Commission minutes.

***Approved as Submitted  
January 10, 2007  
s/ Sue Herbers, City Clerk***