

**MINUTES OF A REGULAR MEETING OF THE  
COMMUNITY SERVICES COMMISSION**

**1. CALL TO ORDER**

The Torrance Community Services Commission convened in a regular session at 6:10 p.m. on Thursday, October 26, 2006 in the West Annex meeting room at Torrance City Hall.

**2. ROLL CALL / MOTIONS FOR EXCUSED ABSENCE**

Present: Commissioners Adams, Gilbert, Hazell, Hicks, Numark, Orpe, and Chairperson Ning.

Absent: None.

Also Present: Recreation Services Manager Jones and Senior Recreation Supervisor Kelso.

**3. FLAG SALUTE**

Commissioner Gilbert led the Pledge of Allegiance.

**4. AFFIDAVIT OF POSTING**

**MOTION:** Commissioner Gilbert, seconded by Commissioner Adams, moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting; a voice vote reflected unanimous approval.

**5. APPROVAL OF MINUTES: SEPTEMBER 28, 2006**

**MOTION:** Commissioner Adams moved for the approval of the September 28, 2006 Community Services Commission meeting minutes as submitted. The motion was seconded by Commissioner Hazell and passed by unanimous voice vote approval.

**6. STANDING COMMITTEES**

Chairperson Ning noted that this item was a misprint and should not be on the October 26, 2006 agenda.

**7. GRANT PROGRAM FOR NON-PROFIT SOCIAL SERVICES AGENCIES**

Senior Recreation Supervisor Kelso explained the spreadsheet on overhead projection, noting that \$41,144.54 was available for funding the 2006-2007 grant program.

Commissioner Gilbert stated that she wanted Commissioners to be aware that she is on the board of Torrance Historical Society.

Commissioner Numark stated that he is a member of Save Historic Old Torrance and Torrance Historical Society.

Commissioner Hicks stated that he is on the advisory board for the Torrance Salvation Army and is also a member of Torrance Historical Society.

Commissioner Hazell noted that he was also a member of Torrance Historical Society.

Senior Recreation Supervisor Kelso advised Commissioners that, as long as they were not being paid, there would not be a conflict of interest.

Chairperson Ning observed that Torrance Historical Society was the only organization that had recommended funding higher than it requested.

Commissioners decided to first discuss organizations that had unanimous recommendations for funding.

Commissioners arrived at a consensus to recommend funding requests from 18 non-profit agencies as follows:

<u>AGENCY</u>	<u>AMOUNT FUNDED</u>
1. Behavioral Health Services	\$3,500
2. Community Helpline	\$2,000
3. H.E.L.P.	\$2,500
4. H.O.P.E.	\$1,500
5. Little Tokyo Service Center	\$3,750
6. National Council on Alcoholism	\$2,000
7. New Life Advocacy	\$2,000
8. R.S.V.P. of South Bay	\$3,944.54
9. Save Historic Old Torrance	\$ 500
10. Society to Aid Retarded Inc.	\$1,000
11. South Bay Children's Health Center Assn., Inc.	\$2,000
12. The Children's Dental Center	\$3,000
13. The Gathering Place	\$1,000
14. The Salvation Army Torrance Corps.	\$3,000
15. The Wellness Community – South Bay Cities	\$2,500
16. Torrance Historical Society and Museum	\$1,000
17. Torrance/Lomita Meals on Wheels, Inc.	\$3,950
18. Torrance/South Bay Y.M.C.A.	\$2,000

The Commission, also by consensus, decided not to recommend funding requests from the following four agencies:

1. Beach Swim School
2. Being Alive
3. Elwyn, Inc.
4. Pregnancy Help Center

**MOTION:** Commissioner Adams moved that the Community Services Commission's recommendations for the 2006-2007 grant funds be forwarded to City Council with funds awarded to Behavioral Health Services (\$3,500), Community Helpline

(\$2,000), H.E.L.P. (\$2,500), H.O.P.E. (\$1,500), Little Tokyo Service Center (\$3,750), National Council on Alcoholism (\$2,000), New Life Advocacy (\$2,000), R.S.V.P. (\$3,944.54), Save Historic Old Torrance (\$500), Society to Aid Retarded, Inc. (\$1,000), South Bay Children's Health Center (\$2,000), The Children's Dental Center (\$3,000), The Gathering Place (\$1,000), The Salvation Army (\$3,000), The Wellness Community (\$2,500), Torrance Historical Society and Museum (\$1,000), Torrance Lomita Meals of Wheels (\$3,950), and Torrance/South Bay Y.M.C.A. (\$2,000). Commissioner Gilbert seconded the motion; a roll call vote reflected unanimous approval.

**8. DISCUSSION OF COMMUNITY SERVICES COMMISSION ACTIVITIES**

**9. YOUTH COUNCIL ACTIVITIES**

**9A. COMMISSIONERS' REPORTS**

No report.

**9B. YOUTH COUNCIL REPORT**

No report.

**9C. COMMISSIONERS' ASSIGNMENTS**

None.

**10. HOLIDAY DINNER – DECEMBER 8, 2006**

**11. ORALS / ANNOUNCEMENTS**

**11A.** Commissioners congratulated each other for a successful grant deliberation, commended Chairperson Ning on his leadership skills, and expressed appreciation to staff for their assistance.

**11B.** Commissioner Numark asked that, due to the merger of the Community Services Commission with the Parks and Recreation Commission, his appointment to an ad hoc committee to explore other Commission activities be reconsidered at the next Commission meeting.

**11C.** Commissioners Gilbert, Hazell, and Orpe stated that the October 25, 2006 Commissioner Training was valuable and informative.

**11D.** Commissioner Hazell encouraged Commissioners to participate in the Turkey Trot on Thanksgiving Day.

**11E.** Chairperson Ning thanked Commissioners for their insightfulness and cooperative attitudes in the grant deliberations and expressed appreciation to Senior Recreation Supervisor Kelso for his guidance over the years.

**11F.** Senior Recreation Supervisor Kelso complimented Commissioners for doing their homework and noted that several needy agencies would benefit from their hard work.

**11G.** Recreation Services Manager Jones relayed and echoed an observer's comments this evening who was impressed with Commissioners' dialogue and thought behind each decision.

**12. SELECTION OF MEETING DATE FOR NOVEMBER**

Following a brief discussion, it was decided to adjourn tonight's meeting to November 30, 2006.

**13. ADJOURNMENT**

**MOTION:** At 8:08 p.m., Commissioner Numark moved to adjourn the meeting to Thursday, November 30, 2006 at 7:00 p.m. at the West Annex meeting room. The motion was seconded by Commissioner Gilbert and, hearing no objection, Chairperson Ning so ordered.

Approved as Submitted November 30, 2006 s/ Sue Herbers, City Clerk
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