

**MINUTES OF A REGULAR MEETING OF THE
COMMUNITY SERVICES COMMISSION**

1. CALL TO ORDER

The Torrance Community Services Commission convened in a regular session at 7:06 p.m. on Thursday, August 24, 2006 in the West Annex meeting room at Torrance City Hall.

2. ROLL CALL / MOTIONS FOR EXCUSED ABSENCE

Present: Commissioners Adams, Gilbert, Hazell, Hicks, Numark*, Orpe, and Chairperson Ning.

Absent: None.

Also Present: Senior Recreation Supervisor Kelso.

*Commissioner Numark arrived at 7:14 p.m.

MOTION: Commissioner Gilbert moved to grant excused absences to Commissioners Gilbert and Orpe for the September 28, 2006 Community Services Commission meeting. Commissioner Adams seconded the motion; a voice vote reflected unanimous approval (absent Commissioner Numark).

3. FLAG SALUTE

Commissioner Hazell led the Pledge of Allegiance.

Chairperson Ning welcomed audience members Keith Montoya and Dottie Wine.

4. AFFIDAVIT OF POSTING

MOTION: Commissioner Hazell, seconded by Commissioner Gilbert, moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting; a voice vote reflected unanimous approval (absent Commissioner Numark).

5. APPROVAL OF MINUTES: JULY 27, 2006

MOTION: Commissioner Gilbert moved for the approval of the July 27, 2006 Community Services Commission meeting minutes as submitted. The motion was seconded by Commissioner Orpe and passed by unanimous voice vote approval (absent Commissioner Numark).

6. STANDING COMMITTEES

6A. SOCIAL SERVICES ADVISORY COMMITTEE

Meeting: August 21, 2006 at 12:00 noon.

Topic: Community Services Commission Grant for Non-Profit Social Services Agency Seminar:

Commissioners Numark, Hicks, and Orpe.

Commissioner Orpe reported that there were approximately 20 people in attendance, that Senior Recreation Supervisor Kelso put the grant application on a slide presentation, and that the meeting lasted 40 minutes. He stated that it was a very positive meeting and recommended that the meetings continue to be conducted on a quarterly basis. He noted that there were five new social services agencies present and commended Commissioner Numark for leading the successful event.

Commissioner Hicks volunteered to chair the next Social Services Advisory Committee meeting that was tentatively scheduled for Tuesday, November 14, 2006 at 12:00 noon.

Commissioner Numark arrived at 7:14 p.m.

Senior Recreation Supervisor Kelso reminded Commissioners that the Harvest Health Fair is October 21, 2006 at 8:30 a.m.

The holiday dinner was scheduled for December 8, 2006 at 6:00 p.m.

7. GRANT PROGRAM FOR NON-PROFIT SOCIAL SERVICES AGENCIES

7A. SELECTION OF GRANT HEARING AND GRANT DELIBERATION DATES

Senior Recreation Supervisor Kelso advised that grant applications were due on September 11, 2006 and would be distributed to Commissioners no later than September 20, 2006. He stated that at the September 28, 2006 Commission meeting, Commissioners would decide which grant applications would be accepted based on the minimum qualifications.

Grant hearings were scheduled for October 23, 2006 and October 24, 2006 from 6:00 p.m. to 9:00 p.m. and grant deliberation was scheduled for the October 26, 2006 Commission meeting.

Senior Recreation Supervisor Kelso reported that the mailing list for non-profit agencies was expanded from 92 to 136. He stated that the grant program was advertised in the Daily Breeze, that information was mailed to the 136 agencies, and that the application was available on the City website.

8. DISCUSSION OF COMMUNITY SERVICES COMMISSION ACTIVITIES

Commissioner Adams initiated a brief discussion centered on the Harvest Health Fair, the Commission budget, and ways the Commission could contribute to promoting the event.

Commissioner Orpe suggested that the Harvest Health Fair be advertised on CitiCABLE.

MOTION: Commissioner Adams moved to expend not to exceed \$500 from the Community Services Commission budget for banners and water bill inserts to promote the October 21, 2006 Harvest Health Fair and Community Services Commission. The

motion was seconded by Commissioner Gilbert; a voice vote reflected unanimous approval.

Commissioner Numark suggested that the Commission sponsor a "Torrance Together" day, similar to L.A. Works and Big Sunday, where residents could volunteer to assist non-profit organizations. Possible partnership with other community organizations was also discussed.

Chairperson Ning suggested that the Commission could recognize volunteers at the lunch or closing ceremony and Commissioners Numark and Gilbert volunteered to explore planning such an event for spring 2007.

9. YOUTH COUNCIL ACTIVITIES

Senior Recreation Supervisor Kelso reported that the Torrance Youth Council would begin meeting again in October 2006.

9A. COMMISSIONERS' REPORTS

No report.

9B. YOUTH COUNCIL REPORT

No report.

9C. COMMISSIONERS' ASSIGNMENTS

None.

10. ORALS / ANNOUNCEMENTS

10A. A brief discussion centered on Commissioner Orpe's expressed concern at the July 27, 2006 regarding Commissioner absences. A Commissioner attendance list for 2006 was distributed and Chairperson Ning noted that the Commission was now officially cognizant of the concern expressed.

10B. Commissioner Gilbert announced the Torrance Historical Society Home Tour on October 14-15, 2006.

10C. Commissioner Numark announced a Torrance Symphony in the Park on Sunday, August 27, 2006.

10D. Commissioner Orpe shared information about Constitution Day at Hickory Elementary School on September 15, 2006.

10E. Senior Recreation Supervisor Kelso commended Commissioners Numark and Orpe for the successful August 21, 2006 Social Services Advisory Committee meeting.

10F. Chairperson Ning also congratulated Commissioners Numark and Orpe on the success of the Social Services Advisory Committee meeting.

10G. Chairperson Ning encouraged Commissioners to attend the dedication ceremony at Lago Seco Park on August 26, 2006.

10H. Chairperson Ning discussed a September 16, 2006 fundraiser for international students and scholars at U.C.L.A.

10I. Dottie Wine, President of the South Bay Center, The Lesbian, Gay, Bi Community Organization, Sepulveda Boulevard, provided information about the Center and distributed brochures. She invited Commissioners to attend a Tri Picnic at El Nido Park on September 17, 2006.

10J. Keith Montoya stated that he was interested in becoming a City Commissioner and suggested that City Council announce the Harvest Health Fair at one of their meetings.

11. ADJOURNMENT

MOTION: At 8:09 p.m., Commissioner Numark moved to adjourn the meeting to Thursday, September 28, 2006 at 7:00 p.m. at the West Annex meeting room. The motion was seconded by Commissioner Adams and, hearing no objection, Chairperson Ning so ordered.

Approved as Submitted September 28, 2006 s/ Sue Herbers, City Clerk
