

**MINUTES OF A REGULAR MEETING OF THE
COMMUNITY SERVICES COMMISSION**

1. CALL TO ORDER

The Torrance Community Services Commission convened in a regular session at 7:05 p.m. on Thursday, March 23, 2006 in the West Annex meeting room at Torrance City Hall.

2. ROLL CALL / MOTIONS FOR EXCUSED ABSENCE

Present: Commissioners Adams, Gilbert, Hicks, Ning, Numark, and Chairperson Orpe.

Absent: Commissioner Hazell.

Also Present: Senior Recreation Supervisor Kelso.

MOTION: Commissioner Hicks moved to grant an excused absence to Commissioner Hazell for the March 23, 2006 Community Services Commission meeting. Commissioner Gilbert seconded the motion; a voice vote reflected unanimous approval.

3. FLAG SALUTE

Chairperson Orpe led the Pledge of Allegiance.

4. AFFIDAVIT OF POSTING

MOTION: Commissioner Adams, with a second by Commissioner Gilbert, moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting; a voice vote reflected unanimous approval (absent Commissioner Hazell).

5. APPROVAL OF MINUTES: FEBRUARY 23, 2006

MOTION: Commissioner Gilbert moved for the approval of the February 23, 2006 Community Services Commission meeting minutes as submitted. The motion was seconded by Commissioner Numark and passed by unanimous voice vote approval (absent Commissioner Hazell).

Chairperson Orpe welcomed Torrance Youth Council members to the meeting.

6. STANDING COMMITTEES

6A. SOCIAL SERVICES ADVISORY COMMITTEE

Meeting: May 22, 2006 at 12:00 noon.

TOPIC: Emergency Planning and Preparedness

Commissioner Numark, Committee Chairperson, reported that transportation needs in the event of an emergency would be discussed at the May 22, 2006 Social

Services Advisory Committee meeting. He stated that he might bring in speakers from the Torrance Police Department, Fire Department, and American Red Cross.

Senior Recreation Supervisor Kelso suggested that he contact Senior Recreation Supervisor Carl Kaemerle for information on emergency planning.

Commissioner Adams discussed neighborhood block captains would could identify and assist the elderly and infirmed in the event of an emergency.

In response to Chairperson Orpe's inquiry, Senior Recreation Supervisor Kelso advised that all Commissioners could attend the meeting as long as no business was conducted.

Commissioner Numark stated that he was looking forward to working with staff to promote the event, and Commissioner Hicks offered his assistance.

Meeting: August 21, 2006 at 12:00 noon.

Topic: Community Services Commission Grants for Non-Profit Social Services Agencies - Seminar

7. GRANT PROGRAM FOR NON-PROFIT SOCIAL SERVICES AGENCIES

7A. UPDATE

Senior Recreation Supervisor Kelso reported all recipients for 2006 grants have picked up their funds. He stated that all financial and narrative reports from 2005 grant recipients have been received except for three: Pediatric Therapy Network, Trinity Hospice, and Nathan Blanco Foundation. He advised that Nathan Blanco Foundation has closed its doors and would be returning the award as soon as possible. He noted that Westside Center for Independent Living returned \$1,700 of its award because the program dissolved, noting that the Commission can request that returned funds be added to next year's grant program.

In response to Commissioner Ning's inquiry, Chairperson Orpe stated that he recalled another time that funding was returned because it was not used for what they had requested it for.

8. YOUTH COUNCIL ACTIVITIES

8A. COMMISSIONERS' REPORTS

Commissioner Numark reported that he attended a Youth Council meeting last month and enjoyed the dance competition.

8B. YOUTH COUNCIL REPORT

Youth Council members Nathan Lee, Anthony Tangoall, and Viola Lan reported on upcoming events that include the April 1, 2006 Pancake Breakfast at the ATTIC, April 4, 2006 ASB Bowl competition at the ATTIC, April 9, 2006 Spring Boutique at Wilson Park, April 15, 2006 Breakfast with the Bunny at the ATTIC, April 25, 2006 Youth Forum, and Junior State of America debates on April 28-30, 2006. They discussed the Beat the

Odds Scholarship Program, with the selection of recipients on April 20, 2006 and awards banquet on May 11, 2006.

8C. COMMISSIONERS' ASSIGNMENTS

Chairperson Orpe encouraged Commissioners to attend Youth Council meetings on the first and third Wednesday of every month at 7:00 p.m. in the West Annex meeting room.

9. ORALS/ANNOUNCEMENTS

9A. Commissioner Gilbert stated that she was selling tickets and accepting auction items for the April 22, 2006 Torrance Library Foundation's fundraiser at the Toyota Auto Museum. She noted that funds were being raised to build homework centers in branch libraries, beginning with Southeast Branch Library.

9B. Commissioner Ning challenged fellow Commissioners to come up with new work plan ideas that the Commission could undertake.

9C. Commissioner Hicks mentioned that he met former Commissioner Diane Tanaka at a Go For Broke foundation event.

9D. Chairperson Orpe encouraged Commissioners to attend the Torrance Science Fair on April 5, 2006 at Torrance High School.

9E. Senior Recreation Supervisor Kelso informed Commissioners that Parks and Recreation Commissioner Dick Perkins passed away.

9F. Senior Recreation Supervisor Kelso announced the formal dedication of the universally-accessible treehouse at Wilson Park on April 22, 2006.

10. ADJOURNMENT

MOTION: At 7:43 p.m., Commissioner Gilbert moved to adjourn the meeting to Thursday, April 27, 2006 at 7:00 p.m. at the West Annex meeting room. The motion was seconded by Commissioner Adams and, hearing no objection, Chairperson Orpe so ordered.

Approved as Submitted April 27, 2006 s/ Sue Herbers, City Clerk
