

PROPOSED ON-GOING POSITION REDUCTIONS & MODIFICATIONS TO BALANCE F/Y 2010-11

The City Manager's proposed 2010/11 City Budget - September Revise will be available on the Torrance Employee Network (TEN) as part of next Tuesday's (10/12/10) City Council Agenda Packet by end of today. You will be notified once the complete budget item is posted on-line. In the meantime, we wanted to share with you the following proposed position reductions and modifications:

Positions	Annual Savings	Employee Group	Comments
Non-Safety Department Reductions			
1.0 Buyer	\$90,000	TPSA	Vacant
1.0 Intern (CM's Office)	\$40,000	Non-Represented	Vacant
3.0 Maintenance Workers	\$195,000	TME-AFSCME	2 positions from Public Works, and 1 position from CS Park Services (requires transfer of 1 employee to PW)
2.0 Typist Clerk (Park Services & Rideshare)	\$127,800	TCEA	Vacant
1.0 Deputy City Attorney II (less \$33,000 for contract services)	\$141,700	Executive	Vacant
1.0 Legal Secretary	\$89,000	TCEA	Vacant
1.0 Public Works Supervisor (Streetscape)	\$40,000	TPSA	Downgrade to Lead Maint. Worker
1.0 Associate Engineer (PW)	\$160,000	Engineers	Vacant, requires function realignment
Fire Department Reductions			
1.0 Operations Specialist	\$178,500	TFFA	Vacant
3.0 Engineers (Air & Lighting)	\$645,000	TFFA	1 vacancy, 2 through attrition
Police Department Reductions			
1.0 Public Safety Dispatch Supervisor	\$115,500	TPSA	Vacant
1.0 Secretary	\$76,900	TCEA	Vacant
1.0 Services Officer	\$87,500	TME	Vacant
<i>Positions are de-funded, pending possible reinstatement through conversions (subject to meet & confer)</i>			
4.0 Police Officers	\$760,000	TPOA	Vacant

In addition to the above non-safety permanent position reductions, the City Manager will recommend the use of one-time monies as shown in table below as a temporarily hold pending the reduction of 9 hours of vacation accrual.

Positions	Annual Savings	Employee Group	Comments
<i>Holding of vacant positions without temporary coverage</i>			
1.0 Accountant	\$101,700	Fiscal	
1.0 Custodian	\$61,500	TME	
1.0 Maintenance Worker (PW)	\$65,000	TME	
1.0 Library Assistant I	\$71,000	TLEA	Katy Geissert Library – Circulation Dept.

As stated during Department budget discussions, the City Manager believes the budget modifications are achievable and City's goal remains no layoffs. We realize the difficulty in reducing the City's workforce, however, these reductions are necessary to avoid layoffs of current employees and avoid further reduction of City services. I will be available to discuss with your employee organization any identified impacts as a result of the pending budget action.