

**MINUTES OF A REGULAR MEETING
OF THE AIRPORT COMMISSION**

1. CALL TO ORDER

The Torrance Airport Commission convened in a regular session on Thursday, March 10, 2016 at 7:01 p.m. at the West Annex Meeting Room, Torrance City Hall. Due to the absence of Chairperson Boyce and Vice-Chairperson Hsiao, Commissioner Jacobsen led the meeting.

2. ROLL CALL

Present: Commissioners Donnellan, Glass, Jacobsen, O'Brien, and Orpe.

Absent: Chairperson Boyce and Vice-Chairperson Hsiao.

Also Present: Facility Operations Manager Megerdichian and Torrance Police Lieutenant Goffney.

MOTION: Commissioner Donnellan moved to grant Chairperson Boyce and Vice-Chairperson Hsiao excused absences for the March 10, 2016 Commission meeting. Commissioner Glass seconded the motion; a roll call vote reflected 5-0 approval.

3. FLAG SALUTE

Commissioner Glass led the Pledge of Allegiance.

4. AFFIDAVIT OF AGENDA POSTING

MOTION: Commissioner Donnellan, seconded by Commissioner Glass, moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting; a roll call vote reflected 5-0 approval.

5. APPROVAL OF MINUTES

5A. MINUTES OF FEBRUARY 11, 2016

MOTION: Commissioner Glass moved to approve the Airport Commission meeting minutes of February 11, 2016 as presented. Commissioner Donnellan seconded the motion; a roll call vote reflected 5-0 approval.

In response to Commissioner Donnellan's inquiry, Facility Operations Manager Megerdichian stated that the appeal for an annual curfew exemption for N319MB has been withdrawn.

6. ORAL COMMUNICATIONS #1 AND ANNOUNCEMENTS

6A. Jim Gates, Torrance Airport Association, reported that Lexus is redoing their expansion plan and will resubmit it to the Los Angeles County Land Use Commission.

6B. Commissioner O'Brien stated that Torrance Airport Association is working with Torrance Unified School District to bring 150 students to the Airport for a STEM (Science, Technology, Engineering, and Math) training program on April 23.

7. ACTION ITEMS

7A. REQUEST FOR FUNDING FOR AIRCRAFT FUEL REIMBURSEMENT FOR ARMED FORCES DAY FLYOVER

Facility Operations Manager Megerdichian provided background and presented a request for fuel reimbursement not to exceed \$5,100 for 25 aircraft to conduct flyovers for the Armed Forces Day Parade on May 21. He noted that the proposed airplanes and their related fuel costs are identified in Attachment A.

Responding to Commissioner Jacobsen's inquiry regarding the fee for the Douglas Skytrooper, Cindy Macha, Western Museum of Flight, stated that it is an appearance fee and would be covered by a donor.

Lieutenant Goffney stated that they are requesting this reimbursement because over the past several years the Department of Defense has restricted flyovers at events such as parades. He stated that they have had no applications from the Military for flyovers yet and, if a Coast Guard helicopter participates, it would come from San Diego.

MOTION: Commissioner Orpe moved for the City to provide not to exceed \$5,100 to the Western Museum of Flight for 25 airplanes to conduct flyovers during the May 21, 2016 Armed Forces Day Parade; Commissioner O'Brien seconded the motion. The motion passed on a 5-0 roll call count.

8. INFORMATION ITEMS

8A. AERONAUTICAL OPERATIONAL INFORMATION UNDER THE PURVIEW OF THE GENERAL SERVICES DEPARTMENT

Commissioner Jacobsen noted that the following reports for February 2016 were included in agenda materials: Hangar and Tiedown Rental Status, Ongoing Projects, March Meeting Room Calendar, Hangar Waiting List, Events Requiring Emergency Response for January 2016, and Airfield Operations Status for January 2016.

Facility Operations Manager Megerdichian reported that WESTCOR has completed its hazardous materials abatement and disposal of items from the hangar fires. He stated that tenants are moving back into their hangars, with the exception of the four or five hangars with structural damage. He added that they were fortunate to be able to move all the affected tenants into temporary hangars.

In response to an inquiry from Commissioner Glass regarding insurance, he stated that they are working with Risk Management to recoup as much as they can.

Responding to Commissioner O'Brien's inquiry, he stated that the September fire was probably electrical but the cause of the November fire is undetermined. He added that noxious materials that had to be cleaned included lead, mercury, and zinc.

9. ORAL COMMUNICATIONS #2

9A. Jim Gates inquired about his proposal to construct a sidewalk along Airport Drive in front of the General Aviation Center.

Facility Operations Manager Megerdichian stated that no funding has been identified and, with Commission concurrence, was directed to research costs.

9B. Facility Operations Manager Megerdichian stated that the City Manager has directed him to research the feasibility of installing sprinklers in hangars.

9C. Facility Operations Manager Megerdichian stated that he is preparing a City Council item for the Mayor to assign the hangar row naming project to the Facilities Naming Committee.

9D. Commissioners Jacobsen and Orpe spoke.

10. ADJOURNMENT

MOTION: At 7:32 p.m., Commissioner Donnellan moved to adjourn this meeting to April 14, 2016 in the West Annex meeting room at 7:00 p.m. Commissioner Orpe seconded the motion; a roll call vote reflected approval.

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Approved as submitted April 14, 2016 s/ Rebecca Poirier, City Clerk
