

**MINUTES OF A REGULAR MEETING
OF THE AIRPORT COMMISSION**

1. CALL TO ORDER

The Torrance Airport Commission convened in a regular session on Thursday, September 13, 2012 at 7:00 p.m. in the West Annex meeting room at Torrance City Hall.

2. ROLL CALL

Present: Commissioners Glass, Hsiao, Johnson, and
Chairperson Orpe.

Absent: Commissioners Donnellan, Fitch, and Jacobsen.

Also Present: Facility Operations Manager Megerdichian and
Business Manager Williams.

MOTION: Commissioner Glass moved to grant excused absences to Commissioners Donnellan, Fitch, and Jacobsen for the September 13, 2012 Commission meeting. Commissioner Hsiao seconded the motion; a voice vote reflected unanimous approval.

3. FLAG SALUTE

Recording Secretary Deborah Schaffer led the Pledge of Allegiance.

4. AFFIDAVIT OF AGENDA POSTING

MOTION: Commissioner Johnson, seconded by Commissioner Hsiao, moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting; a voice vote reflected unanimous approval (absent Commissioners Donnellan, Fitch, and Jacobsen).

5. APPROVAL OF MINUTES

5A. MINUTES OF JULY 12, 2012

MOTION: Commissioner Johnson moved for the approval of the July 12, 2012 Commission meeting minutes as presented. Commissioner Glass seconded the motion; a voice vote reflected unanimous approval (absent Commissioners Donnellan, Fitch, and Jacobsen).

6. ORAL COMMUNICATIONS #1 AND ANNOUNCEMENTS

6A. Commissioner Johnson stating that he would be marching with Southwood Homeowners Association in the September 16, 2012 Centennial Parade and Commissioner Glass stated that he would be doing traffic control.

7. ACTION ITEMS: None.

8. INFORMATION ITEMS

8A. AERONAUTICAL OPERATIONAL INFORMATION UNDER THE PURVIEW OF THE GENERAL SERVICES DEPARTMENT

Chairperson Orpe noted that the following reports for September 2012 were included in agenda materials: Hangar and Tiedown Rental Status, Ongoing Projects, September Meeting Room Schedule, Hangar Waiting List, Events Requiring Emergency Response for July and August 2012, and Airfield Operations Status for July 2012.

Facility Operations Manager Megerdichian reported that there are currently three or four hangar vacancies and that no one on the Waiting List wants a small hangar. Referring to Report 2, Ongoing Projects, he informed Commissioners that the FAA Tower is getting ready to move back to the permanent structure, with electrical cutover expected on September 22. He stated that design and specification for re-carpeting of the GAC has begun.

Responding to Commissioner Glass's inquiry, he explained that items for the Airport Security Plan are still listed on Report 2 because they have not been completed and are in re-design. He stated that the amounts listed have been budgeted for the project but the only item that has been implemented is the perimeter fence.

In response to Chairperson Orpe's inquiry, Facility Operations Manager Megerdichian stated that there is a fee to rent the Meeting Room unless it is a City or government agency.

Commissioner Johnson commented on the increase of operation totals in Report 5 and Facility Operations Manager Megerdichian stated that Robinson Helicopter has been flying more operations on and around the airfield.

8B. LAND MANAGEMENT REPORT – AERONAUTICAL

Facility Operations Manager Megerdichian reported that Measurement Analysis Corporation is conducting testing at the northwest corner of the Airport and that there have been no incidents.

8C. NOISE ABATEMENT QUARTERLY REPORT

Facility Operations Manager Megerdichian noted that the Noise Abatement Quarterly Report for April 1 to June 30, 2012 was included in agenda packets. He mentioned that violations in May and especially June were higher than usual.

9. ORAL COMMUNICATIONS #2

9A. In response to Commissioner Johnson's inquiry, Facility Operations Manager Megerdichian stated that he was unable to attend the helicopter meeting in the Valley. He related his understanding that they took input from the audience and that there were several complaints about Robinson Helicopter.

9B. Facility Operations Manager Megerdichian announced a lecture series at Western Museum of Flight on September 15 and noted that a P38 would be flying in.

9C. Facility Operations Manager Megerdichian encouraged Commissioners to attend the Centennial Parade and Centennial Plaza dedication on September 16.

9D. Facility Operations Manager Megerdichian advised that Robinson Helicopter is conducting weight testing.

10. ADJOURNMENT

MOTION: At 7:28 p.m., Commissioner Johnson moved to adjourn the meeting to Thursday, October 11, 2012 in the West Annex meeting room at 7:00 p.m. Commissioner Hsiao seconded the motion and, hearing no objection, Chairperson Orpe so ordered.

Approved as Submitted October 11, 2012 s/ Sue Herbers, City Clerk
