

**MINUTES OF A REGULAR MEETING
OF THE AIRPORT COMMISSION**

1. CALL TO ORDER

The Torrance Airport Commission convened in a regular session on Thursday, May 12, 2011 at 7:00 p.m. in the West Annex meeting room at Torrance City Hall.

2. ROLL CALL

Present: Commissioners Dingman, Fitch, Glass, and Hsiao.

Absent: Commissioners Donnellan, Orpe, and Chairperson Jacobsen.

Also Present: Facility Operations Manager Megerdichian and Business Manager Williams.

Due to the absences of Chairperson Jacobsen and Vice-Chairperson Donnellan, Commissioner Hsiao led the meeting.

MOTION: Commissioner Glass moved to grant Commissioners Donnellan, Orpe, and Chairperson Jacobsen excused absences for the May 12, 2011 Commission meeting. Commissioner Fitch seconded the motion; a voice vote reflected unanimous approval.

3. FLAG SALUTE

Commissioner Fitch led the Pledge of Allegiance.

4. AFFIDAVIT OF AGENDA POSTING

MOTION: Commissioner Dingman, seconded by Commissioner Fitch, moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting; a voice vote reflected unanimous approval.

5. APPROVAL OF MINUTES

5A. MINUTES OF APRIL 14, 2011

Commissioner Glass offered the following correction to the April 14, 2011 meeting minutes:

Page 2, paragraph 1, "Commissioner Glass stated that he had the opportunity to work at the event and was impressed with the Disaster Service volunteers."

MOTION: Commissioner Dingman moved for the approval of the April 14, 2011 Airport Commission meeting minutes as amended. Commissioner Fitch seconded the motion; a voice vote reflected unanimous approval (absent Commissioners Donnellan, Orpe, and Chairperson Jacobsen).

6. ORAL COMMUNICATIONS #1 AND ANNOUNCEMENTS

None.

7. ACTION ITEMS

None.

8. INFORMATION ITEMS

8A. AERONAUTICAL OPERATIONAL INFORMATION UNDER THE PURVIEW OF THE GENERAL SERVICES DEPARTMENT

Acting Chairperson Hsiao noted that the following reports for May 2011 were included in agenda materials: Hangar and Tiedown Rental Status, Ongoing Projects, May Meeting Room Schedule, Hangar Waiting List, Events Requiring Emergency Response, and Airfield Operations Status.

Facility Operations Manager Megerdichian discussed the accident involving a 1956 Bell helicopter on April 6, 2011 and was pleased to report that no one was hurt.

He noted the overall increased in aircraft operations compared to last year.

8B. LAND MANAGEMENT REPORT – AERONAUTICAL

No report.

8C. NOISE ABATEMENT QUARTERLY REPORT

No report.

9. ORAL COMMUNICATIONS #2

9A. In response to Commissioner Glass' inquiry, Facility Operations Manager Megerdichian responded that he would begin posting minutes from Helicopter Committee meetings on the City's website.

9B. Commissioner Fitch reminded staff to e-mail addresses of noise monitors.

9C. Facility Operations Manager Megerdichian distributed a letter received from the FAA requesting additional information in response to the City's request to change helicopter routes. He stated that the FAA wants noise modeling conducted on three of the routes and has asked questions regarding altitudes and potential conflict with fixed wing aircraft. He advised that a subcommittee was formed to address the request for additional information and that a draft response to the FAA would be presented at the next Helicopter Committee meeting on June 21, 2011.

Responding to Commissioner Glass' inquiries, Facility Operations Manager Megerdichian advised that the Tower Manager is part of the Helicopter Committee and supports the route revisions and that changes at Long Beach Airport may impact fixed wing aircraft in the South Bay but not helicopters.

In response to Commissioner Fitch's inquiry, Facility Operations Manager Megerdichian stated that proposed routes cannot be posted on the Helicopter charts until they hear back from the FAA. He explained that the deadline passed for submitting revisions on the next Helicopter charts but revisions would be submitted for the next cycle in one or two years.

10. ADJOURNMENT

MOTION: At 7:22 p.m., Commissioner Fitch moved to adjourn the meeting to Thursday, June 9, 2011 in the West Annex meeting room at 7:00 p.m. Commissioner Dingman seconded the motion and, hearing no objection, Acting Chairperson Hsiao so ordered.

Approved as Submitted June 9, 2011 s/ Sue Herbers, City Clerk
