

**MINUTES OF A REGULAR MEETING
OF THE AIRPORT COMMISSION**

1. CALL TO ORDER

The Torrance Airport Commission convened in a regular session on Thursday, April 11, 2013 at 7:00 p.m. in the West Annex meeting room at Torrance City Hall.

2. ROLL CALL

Present: Commissioners Boyce, Glass, Hsiao, Jacobsen, Johnson, and Chairperson Orpe.

Absent: Commissioner Donnellan.

Also Present: Facility Operations Manager Megerdichian and Business Manager Williams.

MOTION: Commissioner Hsiao moved to grant Commissioner Donnellan an excused absence for the April 11, 2013 Commission meeting. Commissioner Jacobsen seconded the motion; a voice vote reflected unanimous approval.

3. FLAG SALUTE

Chairperson Orpe led the Pledge of Allegiance.

4. AFFIDAVIT OF AGENDA POSTING

MOTION: Commissioner Jacobsen, seconded by Commissioner Hsiao, moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting; a voice vote reflected unanimous approval.

5. APPROVAL OF MINUTES

5A. MINUTES OF MARCH 14, 2013

Commissioner Jacobsen offered the following correction to the minutes: Page 1, 5A. MOTION: "Commissioner Johnson moved to approve..."

MOTION: Commissioner Johnson moved to approve the March 14, 2013 Commission meeting minutes as amended. Commissioner Jacobsen seconded the motion; a voice vote reflected unanimous approval (absent Commissioner Donnellan).

6. ORAL COMMUNICATIONS #1 AND ANNOUNCEMENTS

6A. Commissioner Johnson stated that he attended a volunteer meeting for the B-17 bomber display at the GAC on April 11, 2013.

6B. Commissioners Johnson, Jacobsen, and Chairperson Orpe expressed appreciation to staff for the informative Tower tour.

7. **ACTION ITEMS**

None.

8. **INFORMATION ITEMS**

8A. **AERONAUTICAL OPERATIONAL INFORMATION UNDER THE PURVIEW OF THE GENERAL SERVICES DEPARTMENT**

Chairperson Orpe noted that the following reports for April 2013 were included in agenda materials: Hangar and Tiedown Rental Status, Ongoing Projects, April Meeting Room Calendar, Hangar Waiting List, Events Requiring Emergency Response for February - March 2013, and Airfield Operations Status for March 2013.

Referring to Report #2, Manager Megerdichian reported that on April 2, 2013 City Council approved the redesign, construction support, and special inspection for the construction of the Airfield Security project. He stated that the Airport Pavement Rehabilitation will begin after completion of the Airport Security project, with the majority of the funds earmarked for rehabilitation of Runway 29L.

Manager Megerdichian announced Budget Hearings on May 14 and 21, 2013. He stated that staff is submitting for approval a project to rehabilitate the roofs of the executive row of hangars.

Responding to Commissioner Jacobsen's inquiry, he explained that the \$125,212 is for redesign, construction support, bid packaging, and special inspection for construction of the Airfield Security project. He noted that the actual project cost is estimated to be an additional \$900,000 and that construction is expected to begin in December 2013. He added that if any funds are left over they would go back into the Airport Fund.

Commissioner Glass received clarification that construction is expected to take 80 working days but that the consultant services agreement is for a two year term in case it takes longer.

In response to Commissioner Johnson's inquiry, Manager Megerdichian stated that the Police Department secured a grant from the Federal Homeland Security Department for \$104,261 that will assist with the funding of the Airport security cameras.

Responding to Commissioner Hsiao's inquiry, he explained that the Airport Security project cannot start until December because time is needed for the redesign, specification review, bid process, and award of contract.

Manager Megerdichian noted that Operations activities for January and February 2013 were less than the same time period in 2012. When Commissioner Johnson expressed concern that the Tower may be closed because the cut off for operations is 150,000, he explained that the Tower has an additional list of operations of aircraft that pass over the airspace that is included in the total of operations.

9. ORAL COMMUNICATIONS #2

9A. Commissioner Jacobsen stated that contract towers that were slated for closing have been delayed due to fear of lawsuits.

9B. Commissioner Jacobsen stated that the Blue Angels air shows have been sequestered.

9C. Commissioner Jacobsen congratulated Facility Operations Manager Megerdichian for his 15 years of employment with the City.

9D. Chairperson Orpe announced that Business Manager Williams would be running in a marathon in Prague.

9E. David Bentley, Emerald Street, stated that he attended an FAA safety meeting and was advised not to land on Runway 29L. He pointed out that resealing every five to seven years would lower long-term maintenance costs and inquired if there was a safety issue.

Facility Operations Manager Megerdichian indicated that the runway needs to be repaved; however, it has passed Cal Trans inspection and meets safety standards.

9F. Facility Operations Manager Megerdichian stated that there was a Cal Trans inspection on April 13, 2013 and that staff is waiting for a formal report, adding that it was recommended that markings be freshened up.

10. ADJOURNMENT

MOTION: At 7:32 p.m., Commissioner Hsiao moved to adjourn the meeting to Thursday, May 9, 2013 in the West Annex meeting room at 7:00 p.m. Commissioner Glass seconded the motion and, hearing no objection, Chairperson Orpe so ordered.

Approved as Submitted May 9, 2013 s/ Sue Herbers, City Clerk
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