

**MINUTES OF A REGULAR MEETING
OF THE AIRPORT COMMISSION**

1. CALL TO ORDER

The Torrance Airport Commission convened in a regular session on Thursday, January 11, 2007 at 7:01 p.m. in the West Annex meeting room at Torrance City Hall.

2. ROLL CALL

Present: Commissioners Dingman, Donnellan, Gates, Haddon, Pyles*, and Chairperson Tymczyszyn.

Absent: Commissioner Ouwerkerk.

Also Present: Facility Operations Manager Megerdichian and General Services Director Ballew.

*Commissioner Pyles arrived at 7:41 p.m.

3. FLAG SALUTE

Commissioner Dingman led the Pledge of Allegiance.

4. AFFIDAVIT OF AGENDA POSTING

MOTION: Commissioner Dingman, seconded by Commissioner Donnellan, moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting; a voice vote reflected unanimous approval.

5. APPROVAL OF MINUTES OF NOVEMBER 9, 2006

Responding to Chairperson Tymczyszyn's inquiry regarding the Hangar Waiting List, Facility Operations Manager Megerdichian stated that it was staff's recommendation to continue to use driver's license numbers for identification purposes. There was a consensus of Commissioners to have Facility Operations Manager Megerdichian prepare a staff report for the next Commission meeting.

In response to Chairperson Tymczyszyn's inquiry, Facility Operations Manager Megerdichian advised that Cal Trans has not submitted its inspection report yet.

MOTION: Commissioner Dingman moved for the approval of the November 9, 2006 Airport Commission meeting minutes as submitted. Commissioner Haddon seconded the motion; a roll call vote reflected unanimous approval (absent Commissioners Ouwerkerk and Pyles).

6. ACTION ITEMS

6A. EAA B-17 EXHIBIT

Facility Operations Manager Megerdichian introduced the material of record and requested that the Commission review and recommend that the Experimental Aircraft Association (EAA) display a B-17 bomber at the Airport on April 11-16, 2007. He stated that it would be a static display near Robinson Helicopter as well as rides for hire, with the City to provide funding for the event from the Airport Aeronautical Operating Budget.

Nancy Clinton, Pacific Coast Highway, discussed the flight itinerary, flight experience costs, ground tours, and advertisement of the event. She stated that there would also be a small exhibit to promote the Western Museum of Flying.

Facility Operations Manager Megerdichian noted that the event is designated as a special exhibit and would be exempt from aircraft noise regulations.

Commissioner Donnellan commented that he has ridden on a B-17 bomber and that it was a fabulous experience. In response to his inquiry, Ms. Clinton stated that there would also be a food booth, an FBO table, and a T-6 on display.

It was determined that the funding request included in the agenda item was in error and should read \$5,589.39.

In response to Chairperson Tymczyszyn's inquiry, Ms. Clinton stated that the City required them to have a separate \$1,000,000 insurance policy for volunteers as well as an additional insured policy from the EAA and the City. She noted that costs listed in Attachment B were estimates and any left over funds would go back to the City.

Chairperson Tymczyszyn stated that the event would be good publicity for the Airport.

Susan Rhilinger, Plaza del Amo, inquired about traffic control and parking enforcement.

Ms. Clinton stated that all parking would be at Robinson Helicopter and that there has not been a problem in the past.

Responding to Commissioner Gates' inquiry, Facility Operations Manager Megerdichian advised that there would be approximately 21 flights due to time limitations.

Michael Wermers, Audrey Avenue, offered to place the flight schedule in the Southwood Riviera Homeowners Association newsletter.

MOTION: Commissioner Dingman moved to recommend to City Council an expenditure of not to exceed \$5,589.39 for the Experimental Aircraft Association B-17 exhibit. The motion was seconded by Commissioner Gates; a roll call vote reflected unanimous approval (absent Commissioners Ouwerkerk and Pyles).

7. INFORMATION ITEMS

7A. AERONAUTICAL OPERATIONAL INFORMATION UNDER THE PURVIEW OF THE GENERAL SERVICES DEPARTMENT

Chairperson Tymczyszyn noted that the following reports for January 2007 were included in the agenda material: Hangar and Tiedown Rental Status, Ongoing Projects, January Meeting Room Schedule, and Hangar Waiting List.

Facility Operations Manager Megerdichian reported that the Airport Security Project was 65% completion of design and that fabrication of metal walls, roofs, and supports of two Executive Hangars is complete, with delivery expected on January 15, 2007.

Responding to Commissioner Dingman's inquiry, he stated that there was no formal update on the noise abatement system.

7B. AERONAUTICAL OPERATIONAL INFORMATION UNDER THE PURVIEW OF THE PUBLIC WORKS DEPARTMENT

Chairperson Tymczyszyn noted that the following reports were included in the agenda material: Events Requiring Emergency Response and Airfield Operations Status.

Facility Operations Manager Megerdichian offered to bring December 2006 reports to the next Commission meeting.

In response to Commissioner Haddon's inquiry, Facility Operations Manager Megerdichian explained that the control tower determines if the Fire Department is required on the scene.

Commissioner Pyles arrived at 7:41 p.m.

7C. LAND MANAGEMENT REPORT – AERONAUTICAL

Chairperson Tymczyszyn noted that a report from Land Management Chairperson Sunshine was included in the agenda material.

Facility Operations Manager Megerdichian reported that the Verizon lease was not approved by City Council due to Robinson Helicopter's concerns about approach.

8. ORAL COMMUNICATIONS

8A. Facility Operations Manager Megerdichian recommended that subcommittee meetings be postponed until there is a full Commission.

In response to Commissioner Gates' inquiry, he advised that he could do initial research on his own.

8B. Commissioner Donnellan thanked Commissioners and staff for their professionalism and friendship and stated that it has been an honor and privilege to work with them.

8C. Responding to Commissioner Gates' inquiry, Facility Operations Manager Megerdichian stated that funding for landscaping for the Zamperini Way project was approved and identified by City Council.

Nancy Clinton added that they would be presenting two new concepts for a sign to City Council.

8D. Commissioner Gates stated that he has received several complaints about non-aeronautical uses of hangars.

In response to Commissioner Dingman's inquiry, Facility Operations Manager Megerdichian stated that the hangars at Skypark were constantly audited as well, noting that 60% of their businesses needed to be aeronautical.

8E. Commissioner Pyles announced that he was moving to northern California and would need to resign from the Commission. He stated that it was been an honor to work with the City and be part of the community.

8F. Chairperson Tymczyszyn and Facility Operations Manager Megerdichian expressed appreciation for the dedicated service of Commissioners Donnellan, Ouwerkerk, and Pyles.

8G. Chairperson Tymczyszyn suggested that quarterly large item and hazardous waste pick up at individual hangars be advertised and implemented.

Facility Operations Manager Megerdichian stated that he would ask Public Works to bring forward an informational item.

8H. Nancy Clinton shared information about Project Tomahawk that will go to a museum in England.

8I. Susan Rhilinger introduced herself and stated that she was looking forward to working on the Commission.

8J. General Services Director Ballew thanked the Commission for its service to the City.

9. ADJOURNMENT

MOTION: At 8:06 p.m., Commissioner Haddon, seconded by Commissioner Dingman, moved to adjourn the meeting to Thursday, February 8, 2007 at 7:00 p.m., in the West Annex meeting room.

Approved as Submitted February 8, 2007 s/ Sue Herbers, City Clerk
