

**MINUTES OF A REGULAR MEETING
OF THE AIRPORT COMMISSION**

1. CALL TO ORDER

The Torrance Airport Commission convened in a regular session on Thursday, January 8, 2015 at 7:00 p.m. in the West Annex meeting room at Torrance City Hall.

2. ROLL CALL

Present: Commissioners Boyce, Donnellan, Glass, Jacobsen, Orpe, and Chairperson Hsiao.

Absent: None.

Also Present: Facility Operations Manager Megerdichian and Business Manager Williams.

3. FLAG SALUTE

Commissioner Glass led the Pledge of Allegiance.

Chairperson Hsiao led Commissioners and staff in a moment of silence in memory of Airport Commissioner Dennis Johnson who passed away on December 29.

4. AFFIDAVIT OF AGENDA POSTING

MOTION: Commissioner Donnellan, seconded by Commissioner Jacobsen, moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting; a roll call vote reflected unanimous approval.

5. APPROVAL OF MINUTES

5A. MINUTES OF NOVEMBER 13, 2014

MOTION: Commissioner Jacobsen moved to approve the Airport Commission meeting minutes of November 13, 2014 as presented. Commissioner Glass seconded the motion; a roll call vote reflected unanimous approval (Commissioner Donnellan and Chairperson Hsiao abstaining).

6. ORAL COMMUNICATIONS #1 AND ANNOUNCEMENTS

Commissioners and staff reflected on times spent with Commissioner Johnson and talked about his dedication to the Commission and City. They expressed their sadness at his passing, noted that he will be sorely missed, and extended their condolences to his family.

7. ACTION ITEMS

7A. LAND MANAGEMENT TEAM'S RECOMMENDATION FOR THE UTILIZATION OF CERTAIN AREAS OF ZAMPERINI FIELD / TORRANCE MUNICIPAL

**AIRPORT FOR THE EXPANSION OF SOUTH BAY LEXUS PARKING
LOCATED AT 24751 CRENSHAW BOULEVARD**

Deferred until the February 2015 Airport Commission meeting.

Facility Operations Manager Megerdichian informed the Commission that the regularly scheduled Airport Commission meeting in February 2015 falls on a holiday. He noted that, due to Item 7A, the Commission needs to meet, and offered February 5 or February 11 as possible meeting dates. Following a brief discussion, it was decided that the Commission would meet on February 5, 2015 at a location to be determined.

**7B. COLLINGS FOUNDATION AIRCRAFT DISPLAY AT ZAMPERINI FIELD, MAY
4-6, 2015 HOSTED BY WESTERN MUSEUM OF FLIGHT**

Facility Operations Manager Megerdichian requested that the Commission recommend approval for the Collings Foundation to display a B-24 Liberator, B-17 Bomber, B-25 Mitchell, and P-51 Mustang at the Airport on May 4-6, 2015. He noted that the event would be designated as a special exhibit and would be exempt from aircraft noise regulations. He reviewed the schedule of flights for hire and asked that the Commission recommend the funding of \$2,800 for this event from the Airport Aeronautical Fund balance. He called attention to the proposal from Western Museum of Flight in Attachment A, flyer, ramp set-up, and Airfield Plan in Attachment B, Volunteers & Signs Plan in Attachment C, and Estimated Event Cost in Attachment D.

In response to Commissioner Glass's inquiry, he stated that parking would be available at the General Aviation Center and on the Airfield, adding that they are working with Robinson Helicopter to secure parking at their location after 3:00.

Jim Gates, Torrance Airport Association, distributed color copies of the flyer and noted that the event would serve as a tribute to Louis Zamperini as well as inspire local school children. He noted that Collings Foundation has not had an event at the Airport since 2000. He recalled Commissioner Johnson's volunteer contributions at events such as this at the Airport.

Responding to Commissioner Orpe's inquiry, Mr. Gates stated that they are trying to arrange classroom visits to the Airport for the event.

Commissioner Jacobsen expressed concern about aircraft making low passes over the Airport and neighborhoods, and Facility Operations Manager Megerdichian advised him that pilots would be briefed about noise and curfew regulations but that his concern could be part of the recommendation to City Council.

Commissioner Donnellan thanked staff for the informative agenda materials and suggested publicizing the event in the Daily Breeze.

The Commission welcomed Cynthia Macha from the Western Museum of Flight who stated that the Collings Foundation has a long and honorable record of community service and that the event is a wonderful opportunity for youth.

MOTION: Commissioner Jacobsen moved to concur with staff recommendation with the caveat that staff brief pilots regarding low passes and noise abatement

regulations. Commissioner Donnellan seconded the motion; a roll call vote reflected unanimous approval.

8. INFORMATION ITEMS

8A. AERONAUTICAL OPERATIONAL INFORMATION UNDER THE PURVIEW OF THE GENERAL SERVICES DEPARTMENT

Chairperson Hsiao noted that the following reports for January 2015 were included in agenda materials: Hangar and Tiedown Rental Status, Ongoing Projects, January Meeting Room Calendar, Hangar Waiting List, Events Requiring Emergency Response for October, November, and December 2014, and Airfield Operations Status for November 2014.

Facility Operations Manager Megerdichian reported that there is currently one hangar vacancy. Referring to Report 2, Ongoing Projects, he stated that work continues on camera installation at vehicle gate entries along Airport Drive. He noted that, once new key cards are delivered, they would be able to begin testing the system. He advised the Commission that completion of the project, including testing, is expected the end of February 2015. He noted that Airfield operations in November 2014 were consistent with those in 2013.

9. ORAL COMMUNICATIONS #2

9A. Facility Operations Manager Megerdichian stated that a standing wreath from the Commission and staff is being sent to Commissioner Johnson's January 9 gravesite service.

10. ADJOURNMENT

MOTION: At 7:42 p.m., Commissioner Jacobsen moved to adjourn the meeting in Commissioner Johnson's memory to Thursday, February 5, 2015 at a location to be determined at 7:00 p.m. Commissioner Donnellan seconded the motion; a roll call vote reflected unanimous approval.

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Approved as submitted February 5, 2015 s/ Rebecca Poirier, City Clerk
