

**TORRANCE CITY COUNCIL AGENDA
DECEMBER 10, 2013
ADJOURNED REGULAR MEETING
4:00 P.M. – PREVENTING WORKPLACE HARASSMENT TRAINING SESSION
7:00 P.M. - REGULAR BUSINESS BEGINS
IN COUNCIL CHAMBER AT 3031 TORRANCE BL.**

TRAINING SESSION (not televised)

A. CALL MEETING TO ORDER

ROLL CALL: Mr. Barnett, Mr. Brewer, Mr. Furey, Mr. Sutherland, Mr. Weideman, Mayor Scotto

B. PREVENTING WORKPLACE HARASSMENT (Required by state law)

C. ORAL COMMUNICATION

D. RECESS

REGULAR BUSINESS 7:00 P.M. - OPENING CEREMONIES

1. RECONVENE MEETING

ROLL CALL: Mr. Barnett, Mr. Brewer, Mr. Furey, Mr. Sutherland, Mr. Weideman, Mayor Scotto

2. FLAG SALUTE:

NON SECTARIAN INVOCATION:

The Courts have concluded that sectarian prayer as part of City Council meetings is not permitted under the Constitution.

Torrance Civic Chorale will perform a selection of holiday songs.

3. REPORT OF THE CITY CLERK ON THE POSTING OF THE AGENDA.

The agenda was posted on the Public Notice Board at 3031 Torrance Blvd on Thursday, December 5, 2013 /s/ Sue Herbers

MOTION TO WAIVE FURTHER READING OF RESOLUTIONS OR ORDINANCES AFTER NUMBER & TITLE

See Council Rules of Order Section 2.11 (Resolution 2006-65)

4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS

5. COUNCIL COMMITTEE MEETINGS AND ANNOUNCEMENTS:

COUNCIL MEETING INFORMATION

All council meetings are open to the public. Oral Communications #1 is set aside after Community Matters for the public to have three minutes to address the City Council on any matter not on the agenda. Speakers may sign up at the podium prior to the meeting. An additional Oral Communications period follows the regular business of the City Council. No speaker under Oral Communications may speak more than one time per meeting.

Those who wish to speak on any matter on the agenda are asked to complete a "Request to Speak" card (available at the back of the Council Chamber) and deposit in the box on the podium before addressing the City Council.

Direct other questions or concerns to the City Council (618-2801), City Manager (618-5880) or individual department head prior to submission to the City Council. Parties will be notified if the complaint will be included on a subsequent agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Manager's office at 618-5880. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR35.102-35.104 ADA Title II].

AGENDA REVIEW

Complete Council agendas are available for review at City Hall in the Office of the City Clerk and in all public libraries during all normal business hours as well as on City of Torrance Home Page - www.TorranceCA.Gov. Materials related to an item on the agenda submitted to the Council or Redevelopment Agency after distribution of the agenda packet are available for public inspection in the City Clerk's office at 3031 Torrance Blvd. during normal business hours. Such documents are also available on the City of Torrance website at www.TorranceCA.Gov subject to staff's availability to post the documents before the meeting. A brief description of each Council item is also available 24 hours day on CitiCABLE Channel 3.

CITICABLE SCHEDULE AND HOMEPAGE LIVE AUDIO/VIDEO

City Council meetings are cablecast live Tuesdays in CitiCABLE Channel 3 and CitiSOUNDS AM 1620. Meetings are replayed Wednesday and Thursday at 10:00 p.m. and Friday, Saturday and Sunday at 10:00 a.m., 3:00 p.m. and 8:00 p.m. on Channel 3. NOTE: if the meeting is over five (5) hours, the Friday, Saturday and Sunday replay schedule is 10:00 a.m. and 6:00 p.m. To watch live streaming and past Council meetings, log on to CitiNET at www.TorranceCA.Gov/2372.htm#

MEETINGS

Unless adjourned to another time or location the Torrance City Council meets every Tuesday in the City Hall Council Chamber at 3031 Torrance Blvd., at 5:30 p.m. for an executive session with the regular business commencing no earlier than 7:00 p.m. Holidays falling on a Tuesday, 5th Tuesday of the month or Tuesday following a Monday holiday may be dark.

CITY HALL HOURS OF OPERATION

**Monday - Friday from 7:30 a.m. to 5:30 p.m.
with offices closed alternate Fridays.**

City Hall will be CLOSED:

Friday, December 13

Christmas Eve – Tuesday, December 24

Christmas Day – Wednesday, December 25

6. COMMUNITY MATTERS

- 6A. **RESOLUTION NO. 2013-82** honoring **Stephen Jones** of the Community Development Department upon his retirement from the City of Torrance after thirty-four years of service.
- 6B. **RESOLUTION NO. 2013-83** honoring **Tom Kelly** of the General Services Department upon his retirement from the City of Torrance after twenty-seven years of service.

7. ORAL COMMUNICATIONS #1 (Limited to a 30 minute period)

This portion of the meeting is reserved for comment on items not on the agenda. Under the Ralph M. Brown Act, City Council cannot act on items raised during public comment, but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. Speakers under Orals are limited to either Oral Communications #1 or Oral Communication #2 and no longer than 3 minutes per speaker.

8. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and considered separately.

8A. Community Services – Accept and appropriate \$4,920 donation from Friends of the Torrance Library for a movie license.

Recommendation of the Community Services Director that City Council accept and appropriate a \$4,920 donation from the Friends of the Torrance Library to pay for a movie license from Movie License USA.

8B. Community Services – Accept donations from the Riviera Garden Club for improvements at Los Arboles Park and El Retiro Library. Expenditure: \$1,000.

Recommendation of the Parks and Recreation Commission, the Cultural Arts Commission and the Community Services Director that City Council:

- 1) Accept an in-kind donation of \$1,950 from the Riviera Garden Club for sod and soil amendment for Los Arboles Park and approve expenditure for installation of donated sod; and
- 2) Accept an in-kind donation of \$4,600 from the Riviera Garden Club for a mural on the exterior wall of El Retiro Library.

8C. Human Resources – Approve revised job descriptions for Business Manager and Senior Business Manager positions. Expenditure: None.

Recommendation of the Human Resources Administrator that City Council approve the revised job description for Business Manager and Senior Business Manager positions.

12. ADMINISTRATIVE MATTERS

12A. City Manager – Adopt **RESOLUTION** amending the Certain Full Time Salaried and Hourly Employees resolution to create separate pay ranges for the Business Manager and Senior Business Manager positions.

Recommendation of the City Manager that City Council adopt a **RESOLUTION** amending Resolution 2011-77 setting forth hours, wages, and working conditions for employees covered by the Certain Full Time Salaried and Hourly Employees, creating separate pay ranges for the Business Manager and Senior Business Manager positions.

12. ADMINISTRATIVE MATTERS

12B. Finance – Authorize first amendment to taxicab franchise agreements.

Recommendation of the Finance Director that City Council authorize a first amendment to the taxicab franchise agreements approving a two year extension, with one additional two-year renewal option at an annual fee of \$35,000 per franchise and \$100 per licensed taxicab with the following taxicab companies:

- 1) Bell Cab (F2009-40);
- 2) South Bay Yellow Cab (F2009-41);
- 3) United Checker (F2009-42); and
- 4) All Yellow Taxi (F2009-43)

12C. Transit – Approve contract services agreements for the Torrance Community Transit Program (Senior Taxi and Disabled Dial-A-Taxi). Expenditure: Not to exceed \$1,300,000 annually.

Recommendation of the Transit Director that City Council approve contract service agreements as follows:

- 1) A two-year contract services agreement with the Administrative Services Co-Op, d.b.a. South Bay Yellow Cab and United Checker Cab Co-Op to provide service for the Torrance Community Transit Program (Senior Taxi and Disabled Dial-A-Taxi);
- 2) A two-year contract services agreement with the All Yellow Taxi, Inc. to provide service for the Torrance Community Transit Program (Senior Taxi and Disabled Dial-A-Taxi);
- 3) A two-year contract services agreement with the Bell Cab Company to provide service for the Torrance Community Transit Program (Senior Taxi and Disabled Dial-A-Taxi).

The recommended term is January 27, 2014 to January 26, 2016, to align with the same term as the Taxi Franchise Agreement, at a cost not to exceed an aggregate total of \$1,300,000 per annum for all three contracts.

12D. Transit – Approve agreement amendment to provide Dial-A-Taxi service and appropriate funds. Expenditure: Not to exceed \$50,000.

Recommendation of the Transit Director that City Council authorize and amend the contract service agreements as follows:

- 1) Approve the 3rd amendment of the Dial-A-Taxi contract service agreement (C2009-007) with Administrative Services Co-Op, d.b.a South Bay Yellow Cab and United Checker Cab Co-Op, (C2009-008) with All Yellow Taxi, Inc; and (C2009-009) with Bell Cab Company and;
- 2) Appropriate an additional \$50,000 for an amount not to exceed \$540,000 for the period of January 27, 2013 to January 26, 2014.

12E. Public Works – Award agreement for the Construction of Zamperini Field Security Project, FEAP #616, and approve Categorical Exemption under California Environmental Quality Act (CEQA). Expenditure \$978,827.85.

Recommendation of the Public Works Director that City Council:

- 1) Approve the construction plans and specifications for the construction of Zamperini Field Security Project (B2013-52);
- 2) Waive minor irregularities on the bid proposed by Cesan Enterprises, Inc. dba Priority Communications;
- 3) Determine that the approval of the construction of Zamperini Field Security Project FEAP #616 (B2013-52) is categorically exempt from environmental review pursuant to Section 15332 of the Guidelines implementing California Environmental Quality Act (CEQA), and;
- 4) Award a two-year public works agreement to Cesan Enterprises, Inc. dba Priority Communications, in the amount of \$932,217, and authorize a 5% contingency in the amount of \$46,610.85 for the construction of the Zamperini Field Security Project FEAP #616 (B2013-52).

17. ORAL COMMUNICATIONS #2 Staff & Public Comments

Council order - Brewer Furey Sutherland Weideman Barnett

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18. EXECUTIVE SESSION – City Council Closed Session - None

19. ADJOURNMENT

19A. Adjourn City Council to Tuesday, December 17, 2013 at 5:30 p.m. for an executive session, with regular business commencing at 7:00 p.m. in the Council Chamber.



Sue Herbers, City Clerk

“You can observe a lot just by watching.” – Yogi Berra

BIDS AND PROPOSALS MUST BE RECEIVED IN THE CITY CLERK'S OFFICE BY THE STATED HOUR. BIDS WILL BE OPENED IN THE COUNCIL CHAMBER FIFTEEN MINUTES AFTER THE HOUR. RFP SUBMITTALS WILL BE FORWARDED UNOPENED TO THE ISSUING DEPARTMENT.		
BIDS	DESCRIPTION	DATE DUE
B2013-50	Bid for Construction of Crenshaw Boulevard Rehabilitation, T-22 (182nd Street to 190th Street) Federal Project No. HPLUL-5249(022) Official and required bidder's submittal form is \$5 if requested by mail. Plans, Bid Schedule and Specifications are available for viewing and printing online at www.torranceca.gov/18649.htm . Full-size 24" x 36" plans and bound spec booklet may be obtained at the City Clerk's office for \$45 if picked up, \$60 if requested by mail. Questions may be referred to Lubna Arikat at 310.781.6900.	3:00 p.m. Wednesday December 11, 2013
RFP B2013-54	Request for Proposal for Construction Support Services for the Crenshaw Boulevard Rehabilitation (182nd Street to 190th Street), T-22 Questions may be referred to Lubna Arikat at 310.618.3066.	3:00 p.m. Monday December 9, 2013
B2013-55	Bid for Installation of a generator at Torrance Airport Mandatory job walk was held November 26. Plans, bid proposal (for reference only), and specifications are available for viewing and printing online at www.torranceca.gov/25079.htm . Bid packets may be obtained at the City Clerk's Office for \$35 if picked up, or \$45 if requested by mail. Questions may be referred to Diane Megerdichian at 310.781.7151.	3:00 p.m. Thursday December 19, 2013
RFP B2013-56	Request for Proposal for the Lease and Full Operation of the Las Canchas Tennis Facility Questions may be referred to Jason Minter at 310.781.7559.	3:00 p.m. Monday December 16, 2013

City Hall will be closed:

Friday, December 13

Christmas Eve – Tuesday, December 24

Christmas Day – Wednesday, December 25

